

## Board Policy: 207 – Chair and Vice Chair

Subject: Board of Trustees  
Series 207: Chair and Vice Chair

The Chair of the Board of Trustees shall preside at all of its meetings, sign warrants and drafts, and all orders drawn upon the Treasurer as provided by law, sign all contracts made by the Board and appear on behalf of his/her corporation in all actions brought by or against it, unless individually a party, in which case this duty shall be performed by the Secretary. The Board may authorize the College President to execute appropriate contracts and agreements.

The Vice-Chair shall perform such duties as may be assigned by the Chair or Board of Trustees and shall serve as Acting Chair during the absence of the Chair.

Date of Adoption: 08/11/1966  
Date of Revision: 10/14/2010  
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[Legal Reference \(Code of Iowa\):](#)  
Chapter 291.1

[Related Administrative Rules and Regulations:](#)