

Board Policy: 208 – Secretary: Duties

Subject: Board of Trustees
Series 208: Secretary: Duties

The Secretary shall be appointed at the organizational meeting of the Board of Trustees. The Secretary shall not be selected from Board membership. The Secretary shall give bond as prescribed by law. The term of appointment shall be for one year. He/she shall qualify within ten days following appointment. The duties of the Secretary shall be pursuant to the Code of Iowa.

Date of Adoption: 08/11/1966
Date of Revision: 11/08/2018
03/06/2025
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Legal Reference (Code of Iowa)

Chapter 260C.42
Chapter 291.2, .6, .7, .8, .10, .11