Kirkwood
COMMUNITY COLLEGE

Board Policy: 212 – Conduct of Meetings

Subject: Board of Trustees
Series 212: Conduct of Meetings

Quorum

A majority of members of the Board shall constitute a quorum for the transaction of business.

Rules of Order

Parliamentary procedures not provided for in these policies or by statute shall be determined by Robert's Rules of Order, Revised.

Determination of Agenda

The President shall submit to the Board of Trustees for its consideration an agenda and supporting data which shall set forth the order of business for that meeting.

Order of Business - Regular Meetings

The following shall be the usual order of business for regular meetings of the Board of Trustees.

1. Call to Order
2. Public Comment
    A. Individuals will identify themselves to the Board; limit 5 minutes.
3. Student Perspectives
4. Approve or Amend Agenda
5. Informational Items
6. Financial Report
7. Consent
8. New Business
    a. Administration
    b. Board
9. Delegations, Petitions, and Communications
10. Reports of Board Members
11. Adjournment

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Date of Adoption: 08/11/1966

Date of Revision: 11/08/2018
02/09/2023
03/07/2024
11/14/2024

Date of Review: 12/13/2018
03/14/2023
04/11/2024
12/05/2024
09/10/2026

Legal Reference (Code of Iowa)

Chapter 279.4

Related Administrative Rules and Regulations: