

College Procedure: 503.1 – Financial Aid Eligibility

Policy Reference: 503 – Tuition, Fees and Financial Aid
Responsible Department: Student Services
Approval Authority: Cabinet
Procedure Owner: Vice President, Student Services
Effective Date: 06/01/2017

Version Number: 2
Legal Counsel Reviewed (yes/no): No
Scope: College-wide

Reason for Procedure

This procedure addresses the criteria and process required for students to receive financial aid.

The Procedure

To receive the maximum consideration for financial aid, students should apply as soon as the Federal Application for Federal Student Aid (FAFSA) is available. An application for financial aid must be made each year. All students seeking financial aid must:

- Be enrolled or accepted in a credit diploma or degree program;
- Be seeking a degree related to the educational objective;
- Be a citizen of the United States or an eligible non-citizen;
- Have completed a high school diploma or its recognized equivalent;
- Not be in default for any previous education loans or owe a grant overpayment;
- Be making satisfactory academic progress according to Kirkwood's published regulations; and
- Attend the classes in which they are enrolled.

Revision Log

Table 1 Revision Log

Version Number	Date Approved	Approved by	Description of Change
1	06/01/2017	Jon Buse, Vice President, Student Services	New procedure
2	09/20/2019	Cabinet	Procedure template