

College Procedure: 504.1 – Technical Credit

Policy Reference: 504 – Transfer Credit
 Responsible Department: Academic Affairs
 Approval Authority: Cabinet
 Procedure Owner: Vice President, Academic Affairs
 Effective Date: 02/19/2020

Version Number: 2
 Legal Counsel Reviewed (yes/no): No
 Scope: College-wide

Reason for Procedure

This procedure explains the guidelines of the acceptance of vocational-technical credits.

The Procedure

Kirkwood accepts vocational-technical credits earned in courses that are part of Associate of Applied Science degree programs at Kirkwood or other Iowa community colleges. Such credits are herein referred to as technical credits.

A maximum of 16 hours of technical credits are acceptable toward Associate of Arts or Associate of Science degrees. The credits may not be used to satisfy core or general education requirements.

Official transcripts from other Iowa Community Colleges will be reviewed by the Registrar and transfer credit will be awarded as appropriate.

Revision Log

Table 1 Revision Log

Version Number	Date Approved	Approved by	Description of Change
1	02/19/2020	Cabinet	Procedure template