

# College Procedure: 701.2 – Data Security

Policy Reference: 701 – IT Security

Responsible Department: Information Technologies

Approval Authority: Cabinet

Procedure Owner: Vice President, Information Technologies

Effective Date: 08/21/2019

Version Number: 1 Legal Counsel Reviewed (yes/no): No

Scope: College-wide

### **Reason for Procedure**

As part of an effective security program keeping data confidentiality and privacy and managing availability of is important.

#### The Procedure

Information and records (data) are managed consistent with the College's risk strategy to protect the confidentiality, integrity, and availability of information.

#### References

**NIST SECURITY FRAMEWORK** 

## **Revision Log**

Table 1 Revision Log

| Version Number | Date Approved | Approved by | Description of Change |
|----------------|---------------|-------------|-----------------------|
| 1              | 08/21/2019    | Cabinet     | Procedure template    |