

Board Policy: 902 – Gifts

Subject: Community Relations

Series 902: Gifts

The following rules shall apply to the reporting, offering, soliciting and acceptance of gifts by officials and employees of Kirkwood Community College:

Controlling Statute

Except as provided otherwise by these rules, the reporting, soliciting and acceptance of gifts by officials and employees of Kirkwood Community College shall be governed by the provisions of Chapter 68B.22 of the Code of Iowa.

Definitions

The terms “official,” “employee,” “gift,” “candidate,” “public employee,” “public official,” “immediate family member,” and “restricted donor” shall have the same meanings as set forth in Iowa Code § 68B.22 and the definitions section of Chapter 68B.

Gifts Offered or Made

A restricted donor shall not offer or make, directly or indirectly, a gift or series of gifts to an official or employee of Kirkwood Community College or to their immediate family members, unless the gift qualifies under an exception in Iowa Code 68B.22.

Gifts Solicited or Accepted

No official or employee of Kirkwood Community College or their immediate family members shall directly or indirectly solicit or accept a gift or series of gifts from a restricted donor unless the gift qualifies under an exception in Iowa Code 68B.22.

Minor Value Gifts

Officials and employees may accept non-monetary items with a value of three dollars (\$3.00) or less from any one donor in any one calendar day, consistent with Iowa Code 68B.22.

Donation of Gifts

A restricted donor may give, and an official or employee may accept, a prohibited non-monetary gift only if that gift is donated within thirty (30) days to a public body or to a bona fide educational or charitable organization, as allowed under Iowa Code 68B.22.

Date of Adoption: 10/07/1968

Date of Revision: 12/09/2025

Date of Review: 03/10/2016

01/15/2026



Legal Reference (Code of Iowa)

Chapter 68B.22