

FEE LIBRARY POLICY

POLICY STATEMENT

Kitsap Regional Library is dedicated to balancing customer service, access to library resources, and the responsible stewardship of the Library's collection. To fulfill the Library's mission and commitment to equitable service, the Library does not collect fines for overdue items, except for items that have incurred fines from other library systems when borrowed as an interlibrary loan. All Library cardholders are responsible for materials checked out using their library card and any fees for lost or damaged items.

1. If an item is 21 days or more overdue, a fee will be placed on the cardholder's account as outlined within the Fee Schedule.
2. A replacement copy of the lost or damaged item cannot be accepted in place of fees.
3. If a lost item is returned in usable condition within one year of its original due date, the fee will be canceled or the cardholder will receive a refund of the fees paid.
4. Refunds are not given for lost and paid items returned after one year.
5. A cardholder with outstanding fees may be blocked from further borrowing or placing holds until the fee balance is below the blocking threshold, as outlined in the Fee Schedule.
6. In limited circumstances, library staff may reduce, negotiate, or waive fees.