

	Division/Section	Family Support
	Chapter No./Name	9 – Child Support Enforcement (CSE)
	Part No./Name	Y – Forms and Forms Instructions
	Section No./Name	Y-1450 SES Forms and Forms Instructions Forms 450-459
	Document No./Name	CSE 450 Ins Notice of Noncompliance with Child Support Order Intent to Suspend Licenses(CSE 450)
	Effective Date	April 1, 2017

CURRENT VERSION OF FORM: * 04/17 REPLACING: 02/02 Issue Obsolete **

GENERATED: Document Generation. Available on the On-line Policy Management System.

STOCKED: Copy as needed.

UNIT OF ISSUE: N/A (8 ½" x 11", front only)

➤ PURPOSE

Use to provide 30-day advance notice to the NCP prior to petitioning the court to suspend licenses.

➤ PREPARATION

Original and one copy. The Analyst signs the form.

➤ DISPOSITION

* Send the original letter to the appropriate licensing agency. **

➤ * RECORDS RETENTION

The CSE 450 is considered General Correspondence for the purpose of Records Retention. The retention period is four calendar years (4CY), if the form is returned to the District Office. **

➤ IMAGING

*** * Document Type Group: Enforcement. Document Type: License Suspension. Routing Number 2003. **

Send the original to the NCP by first class mail. File copy in the case record.

➤ TRIGGERS

None