

	<b>Agency Name</b>	Office of Family Support (OFS)		
	<b>Chapter No./Name</b>	04 – Family Assistance Manual (FAM)		
	<b>Part No./Name</b>	B. Eligibility Factors (FITAP)		
	<b>Section No./Name</b>	B-400 Enumeration/Social Security Numbers (FITAP)		
	<b>Document No./Name</b>	B-430-FITAP Good Cause For Not Providing or Applying For An SSN		
	<b>Dates</b>	<b>Issue</b>	June 25, 1999	<b>Effective</b>

\*

**GOOD CAUSE EXISTS IF:**

- THE CLIENT REFUSES TO PROVIDE OR APPLY FOR AN SSN BASED ON A SINCERE RELIGIOUS OBJECTION. OBTAIN A WRITTEN STATEMENT FROM THE CLIENT WHICH INDICATES OBJECTION TO EITHER PROVIDING OR APPLYING FOR AN SSN. A PARENT OR OTHER CARETAKER MUST SUBMIT THE STATEMENT ON BEHALF OF A MINOR CHILD; OR
- THE CLIENT CAN SHOW THAT HE HAS MADE EVERY EFFORT TO APPLY FOR OR SUPPLY NECESSARY INFORMATION TO OBTAIN AN SSN.
- THE WORKER MUST MAKE EVERY EFFORT TO HELP THE CLIENT GET THE DOCUMENTS.
- IF THE CLIENT MAKES EVERY EFFORT TO APPLY FOR OR SUPPLY AN SSN AND IS UNSUCCESSFUL, THE CLIENT IS ELIGIBLE FOR 30 DAYS. GOOD CAUSE MUST BE DOCUMENTED AT THE END OF THE 30-DAY PERIOD.

THERE IS NO LIMIT TO THE LENGTH OF TIME GOOD CAUSE CAN EXIST. \*\*