

 Department of Children & Family Services <i>Building a Stronger Louisiana</i>	Division/Section	Family Support
	Chapter No./Name	09 – Child Support Enforcement (CSE)
	Part No./Name	Y – Forms and Forms Instruction
	Section No./Name	Y-1070 CSE Forms and Forms Instructions (Forms 70-79)
	Document No./Name	CSE 70 Ins Notice to NCP of Erroneous Payment
	Effective Date	July 15, 2017

CURRENT VERSION OF FORM: * 07/17 REPLACING: 04/11 ** Obsolete

GENERATED: Manual/Document Generation. Available on the On-line Policy Management System.

STOCKED: Copy as needed.

UNIT OF ISSUE: N/A (8 ½" X 11", front only)

➤ PURPOSE

Used to advise the NCP that an erroneous refund has been made and that recovery is necessary.

➤ PREPARATION

Original and one copy.

➤ DISPOSITION

Send original to the NCP. File copy in case record.

➤ RECORDS RETENTION

* The CSE 70 is considered Client Notifications Forms for the purpose of Records Retention. The retention period is active plus four calendar years (Act. + 4CY). **

➤ IMAGING

* Scan under the Document Type Group: FIS, Document Type – Financial Notice; Routing Number: 1303. **

➤ TRIGGERS

None