

P.O. 237 Uniform, Appearance and Ballistic Vest

Effective From:	11-17-2020	Effective To:	Current
-----------------	------------	---------------	---------

KK. *P.O. 237 - Uniform, Appearance and Ballistic Vest*

1. LOUISIANA STATE POLICE/DPS UNIFORM

- i) The Superintendent shall prescribe the uniform to be worn by DPS and State Police officers.
- ii) DPS and State Police officers assigned to uniformed sections shall possess and maintain ready for wear the number of serviceable uniforms as stipulated in this order:
 - a) Five (5) class A short-sleeve shirts
 - b) Three (3) class A long-sleeve shirts
 - c) Five (5) pairs of Class A trousers
 - d) Two (2) class B short-sleeve shirts
 - e) One (1) straw campaign hat
- iii) DPS and State Police officers assigned to non-uniformed sections shall possess and maintain ready for wear the number of serviceable uniforms as stipulated in this order:
 - a) Three (3) class A short-sleeve shirts
 - b) Two (2) class A long-sleeve shirts
 - c) Three (3) pairs of Class A trousers
 - d) One (1) class B short-sleeve shirt
 - e) One (1) straw campaign hat
- iv) WAE LSP Troopers/Investigators who work in plain clothes assignments who graduated from the state police academy and obtained permanent status as an LSP trooper shall possess and maintain ready for wear the number of serviceable LSP trooper uniforms as stipulated in this order:
 - a) One (1) class A short-sleeve shirts
 - b) One (1) class A long-sleeve shirts
 - c) Two (2) pairs of Class A trousers
 - d) One (1) class B short-sleeve shirt
 - e) One (1) straw campaign hat
- v) WAE DPS Officers/Investigators who work in plain clothes assignments shall possess and maintain ready for wear the number of serviceable DPS Officer uniforms as stipulated in this order:
 - a) One (1) class A short-sleeve shirt
 - b) One (1) class A long sleeve shirt
 - c) Two (2) pairs of class A trousers
 - d) One (1) class B short sleeve shirt
 - e) One straw campaign hat
- vi) Personnel needing new or replacement uniforms shall complete a “Personal Issue Slip” Form ([DPSSP 4383](#)) and shall have the approval of the Troop/Section Commander. The part being replaced must be returned or a letter of justification initiated by the Commander must accompany the request.
- vii) The Superintendent may grant a unit certain exceptions to this policy. The Commander of the unit shall maintain conformity with the Superintendent’s special directives or orders.
- viii) The uniform shall:
 - a) Be the responsibility of each individual officer who shall ensure it is clean and serviceable at all times.
 - b) Be worn by all officers in a uniform assignment, regardless of rank, while such officers are on-duty.
 - 1) For the purpose of this order, on-duty shall include working regular shift or extra duty details, court attendance, or any other function where the officer is

- representing the department.
- 2) Permission to wear civilian clothes may be granted by an officer's immediate supervisor on special occasions where it is more appropriate due to the nature of the detail. When on-duty in civilian attire, officers will wear either a coat and tie or other appropriate dress unless there is a specific need to do otherwise. While in civilian attire, officers shall pay particular attention to weapon concealment.
 - c) Not be worn mixed with visible articles of civilian clothing, including necklaces, chains or chokers. Rings shall be limited to a total of two (2), one on each hand. Bracelets, wrist chains, and earrings shall not be worn. Other similar articles, which may reflect a less than professional appearance, are also prohibited.
 - d) Not be adorned by unauthorized insignia or decorations.
 - e) Be worn in its entirety, as provided by orders. All officers working in pairs or as a group shall be in like uniforms.
 - f) Not be worn by any person other than regular salaried employees of the department to whom uniforms are issued.
 - g) Be presented upon instruction for periodic inventory, inspection and replacement, when needed.
 - h) Be kept fully fastened as required.
 - i) Not have eyewear hanging from or attached to it. The wearing of any eyewear of unusual design, construction, shape, or color which projects a less than professional appearance, is prohibited while in uniform.
 - j) Not be worn with any wire or wireless, blue-tooth type headsets or earpieces, designed for use in conjunction with cellular telephones when interacting with the public.
 - k) Not be modified in any manner by alteration, addition or removal of any of its parts. Patches, ribbons, badges and insignia must be of the type issued by the Department. Proper fit is to be maintained and tailoring highly conservative.
 - l) Be returned to the department upon separation.
 - m) Be worn with the Department issued badge of the appropriate rank.
 - 1) Every State Police officer will be issued two LSP badges of the appropriate rank.
 - 2) In the event an officer's badge is lost, stolen, or damaged, the officer shall immediately submit an Incident Report Form ([DPSSP 3134](#)) to his/her Troop/Section Commander requesting replacement of the badge. The report shall include pertinent information regarding the misplacement, theft, or damage of the badge. Officers may be responsible for the replacement cost of the badge as determined by the Troop/Section Commander.

2. GROOMING REQUIREMENTS

- i) Male Commissioned Officers
 - a) Sideburns must be neatly trimmed. They must be straight and of even width and end in a clean-shaven, horizontal line and not extend below the middle of the exterior ear opening.
 - b) Hair may be worn so as to permit it to extend over the top quarter of the ear.
 - c) Regardless of style, hair must be neatly trimmed and shall not extend below the top of the collar in the back.
 - d) The hair on top of the head will present a neat and professional appearance.
 - e) The thickness and/or bulk on the side of the head, above the ear will not exceed one half inch.
 - f) Hair on the back of the head will present a tapered appearance.
 - g) The thickness of the hair at the back of the hairline and the thickness and/or bulk of the hair at the base of the skull will not exceed one half inch. Hair in front will be groomed so that it does not fall below the band of properly worn uniform headgear.
 - h) Hair coloring must appear natural.
 - i) All Lieutenants and above, regardless of assignment, shall be clean shaven and have a

- regulation haircut.
 - j) Personnel will be properly shaven. "Properly shaven" is defined as a "close shave" including the removal of hair which, if allowed to grow, would constitute a beard or moustache.
 - ii) Female Commissioned Officers
 - a) The length, bulk or appearance of natural hair will not be excessive, ragged or unkempt. Hair will be neatly groomed and shall not extend below the top of the collar in the back.
 - b) Hair in front will be groomed so that it does not fall below the band of properly worn uniform headgear.
 - c) The bulk of the hair shall not interfere with the wearing of headgear.
 - d) Ponytails or plaited hair is unacceptable; however, a French braid down the center of the back of the head may be worn provided it does not interfere with the wearing of headgear, with the provision that the tail of the braid be tucked under at the hairline.
 - e) A bun is permissible when worn on the top or back of the head, provided it does not interfere with the wearing of headgear or hang over the collar.
 - f) Hair coloring must appear natural.
 - g) No ornamentation may be worn in the hair.
 - h) Cosmetics, when worn, shall be natural in appearance.
 - iii) Body Modification
 - a) Body art is defined as but not limited to tattoo(s), brand(s), and intentional scarring.
 - b) Mutilation, tongue bifurcation, and foreign objects inserted under the skin are prohibited.
 - c) Body art to the head, neck, and facial area is prohibited.
 - d) Body art cannot contain nudity, profanity, or be perceived as gang related, criminal, obscene, sexual, racial or detract from the professional image of the Department.
 - e) Body art which is visible on the hands and/or arms while wearing a short sleeve uniform must be able to be completely covered by a single 3X5 index card.
 - 1) Officers that have body art that is visible on the hands and / or arms that can't be completely covered by a single 3x5 index card must wear the long sleeve compression under shirt that extends to the wrist. The undershirt must be flesh colored or a navy blue that matches as closely as possible to the uniform shirt being worn. This requirement is applicable to all personnel while wearing a Class "A", "B" or "C" uniform.
 - f) Dental ornamentation is prohibited. Capped, veneered, or natural teeth shall not be decorated with designs, initials, or jewels.
 - g) Excessive and unusual piercings are prohibited.
 - h) Officers with existing body art prior to 12/14/2009 shall be exempt from these provisions for their existing body art only.
 - iv) Officers assigned to undercover work, where unusual hair styles or appearance are necessary to accomplish a specific mission, are exempt from this order. Deviations from this order for officers below the rank of Lieutenant working routine plainclothes assignments may be granted by the officer's Commander.
 - v) Plainclothes officers must otherwise comply with this order when working a temporary uniform assignment.
3. SUMMER UNIFORM
- i) The uniform short sleeve shirt is to be worn with the collar open, the epaulets and pockets buttoned.
 - a) Undershirts shall be made of a moisture wicking material and may not have any visible logos or markings. Undershirts that rise above the neckline of the uniform shirt and are visible must lay flat, be neat in appearance and shall be navy blue to match the color of the uniform as closely as possible.
 - b) Bulky articles are not to be carried in the pockets.

- ii) An LSP/DPS badge of the proper rank shall be worn over the left pocket and shall avoid contact with the service ribbons.
- iii) Service ribbons are optional; however, if worn they shall be worn parallel to and centered above the left pocket with the pins entering the shirt directly above the top stitching of the pocket flap. [P.O.204, Awards](#), provides further guidance as to how the ribbons are to be worn.
- iv) The gold officer nameplate, which shall include the officer's first year of service, shall be worn parallel to and centered above the right pocket with the pins entering the shirt directly above the top stitching of the pocket flap. This nameplate shall not be worn with the Class B uniform.
- v) Officers may wear one of the following pins centered between the flag facsimile and nameplate: Flight Wings, Explosive Ordnance Device Technician, EMT or Advanced First Aid Instructor, SWAT Team, Negotiator, Motorcycle "Traffic Wheel", Mobile Field Force, Honor Guard, LSTA, CSTC, LSPOA, FBI National Academy (FBINA), Northwestern School of Police Staff and Command (SPSC), or Military Service. An officer may not wear any pin for which he is not currently qualified.
- vi) In the absence of a pin, the flag facsimile issued by the Department shall be worn centered about 1 1/4 inches above the nameplate.
- vii) Insignia shall be worn as follows:
 - a) Work location insignia shall be worn centered on the left shirt collar at a right angle to and 3/4 inch from the front edge.
 - b) Rank insignia or Department insignia shall be worn as prescribed for the work location insignia, on the right collar.
 - c) DPS Officers shall wear Department insignia as prescribed above, on the right collar.
- viii) Rank designation insignia shall be as follows:
 - a) Trooper shall be "TPR".
 - b) Trooper First Class shall be "TFC".
 - c) Senior Trooper shall be "ST".
 - d) Master Trooper shall be "MT".
 - e) Sergeant shall be gold on blue cloth chevrons worn only on the uniform shirt, centered 1/2 inch below the Department shoulder patch, with the point up. Sergeant rank insignia for jackets shall be gold chevrons (silver for DPS) worn on the jacket epaulets centered over the "X" stitching with the point towards the wearer.
 - f) Lieutenant shall be a single smooth gold (silver for DPS) bar worn on the shirt and jacket epaulets at a right angle to the epaulet and centered over the "X" stitching on the shirts.
 - g) Captain shall be double gold (silver for DPS) bars worn in the same manner prescribed for Lieutenants.
 - h) Major shall be gold oak leaves worn in the same manner as that prescribed for Captains and Lieutenants, with the stem pointed away from the wearer.
 - i) Lieutenant Colonel shall be silver oak leaves worn as prescribed for Major.
 - j) Colonel shall be a gold eagle. The eagle should be worn centered over the "X" stitching on the epaulets with the head of the eagle toward the shirt or jacket; however, the Deputy Secretary may alter the manner in which it is worn at his discretion.
 - k) Air Support rank insignia shall be as follows:
 - 1) State Police Pilot shall be a single gold bar (inlaid with one blue enamel bar) worn on the shirt and jacket epaulets at a right angle to the epaulets and centered over the "X" stitching on the shirts.
 - 2) Senior Pilot shall be a single gold bar (inlaid with two blue enamel bars) worn on the shirt and jacket epaulets at a right angle to the epaulets and centered over the "X" stitching" on the shirts.
 - 3) Master Pilot shall be shall be a single gold bar (inlaid with three blue enamel bars)

- worn on the shirt and jacket epaulets at a right angle to the epaulets and centered over the "X" stitching" on the shirts.
- 4) Command Pilot shall be a single gold bar (inlaid with a single thin blue enamel bar stretching the entire length of the gold bar) worn on the shirt and jacket epaulets at a right angle to the epaulets and centered over the "X" stitching on the shirts.
- l) Emergency Services rank insignia shall be as follows:
 - 1) Trainee Technician is an entry level position which requires one (1) year probation. A Trainee will wear the rank designation at which he entered the unit and the Work Location until the completion of his probation.
 - 2) Technician shall be a single gold bar (inlaid with one blue enamel bar) worn on the shirt and jacket epaulets at a right angle to the epaulets and centered over the "X" stitching on the shirts.
 - 3) Senior Technician shall be a single gold bar (inlaid with two blue enamel bars) worn on the shirt and jacket epaulets at a right angle to the epaulets and centered over the "X" stitching" on the shirts.
 - 4) Technician Supervisor shall be a single gold bar (inlaid with three blue enamel bars) worn on the shirt and jacket epaulets at a right angle to the epaulets and centered over the "X" stitching" on the shirts.
 - 5) Deputy Command Technician shall be a single gold bar (inlaid with four blue enamel bars) worn on the shirt and jacket epaulets at a right angle to the epaulets and centered over the "X" stitching on the shirts.
 - 6) Command Technician shall be a single gold bar (inlaid with four gold bars outlined in blue enamel) worn on the shirt and jacket epaulets at a right angle to the epaulets and centered over the "X" stitching on the shirts.
 - m) Polygraphist and Technical Support Officer rank insignia shall be as follows:
 - 1) Shall be a single gold bar (inland with one blue enamel bar) worn on the shirt and jacket epaulets at a right angle to the epaulets and centered over the "X" stitching on the shirts.
- ix) Only uniform issue trousers with a black belt shall be worn. The ends of the trouser legs shall be without cuffs and hang between 1 1/2 inch and 2 1/2 inch from the floor while standing with shoes or boots on.
- a) Pocket flaps shall be fastened.
 - b) Waist and seat shall be tailored to fit.
 - c) Pegging or belling the legs of trousers is prohibited.
- x) The sidearm shall conform to the regulations outlined in [P.O. 223 Firearms](#).
- a) The gun belt must be evenly worn around the waist to cover the trouser belt and/or the trouser belt loops.
 - b) The holster must be worn at one side only.
 - c) The gun belt will be a 2 1/4 inch smooth black leather belt and an issued buckle with the following attachments:
 - 1) One black holster subject to the approval of the Firearms Unit Supervisor.
 - 2) At least one black handcuff case.
 - 3) Black cartridge loops, ammo pouch or speed loader pouch; only a vertical carry, split design magazine pouch for pistol magazines, subject to the approval of the Firearms Unit Supervisor.
- xi) The following items are optional:
- a) A folding knife in a black case.
 - b) Smooth black belt keepers; any exposed snaps shall be gold or black.
 - c) An authorized baton with holster. If not worn, officers shall have the baton readily available within their patrol vehicle.
- xii) Footwear

- a) Footwear shall be plain toed, smooth black leather or leather-like of the following styles:
 - 1) Jodphur-type boot with straps.
 - 2) Low quarter military-type shoe.
 - 3) Engineer-type or 3/4 Wellington-type boot.
 - 4) Western-type leather boot with a plain rounded toe.
 - 5) Socks must be either black or navy blue.
- b) Officers performing patrol duties or working special details may wear tactical-style footwear in either a boot or oxford style. Such footwear shall be:
 - 1) Black leather or leather-like, Plain/seamless toe, and Lace-up style only.
 - 2) Athletic socks are permitted, but must not be visible while the officer is performing his duties. Blousing of the trousers of the Class A or B uniform is prohibited.
- xiii) Headgear is the issue straw campaign hat worn with a forward tilt and a black leather strap worn on the back of the head.
 - a) Brims are to be kept flat and even.
 - b) Hat bands with attached "acorns" are to be worn.
 - c) The issued hat badge is to be worn.
 - d) Officers should wear a campaign hat unless in a vehicle, within a building, or on a State Police compound.
 - e) Officers are not required to wear the campaign hat if doing so would endanger themselves or others.

4. WINTER UNIFORM

- i) The winter uniform shall be worn the same as the summer uniform with the following exceptions:
 - a) The uniform long sleeve shirt may be worn unbuttoned without a tie. If worn with a tie, the collar shall be buttoned and the issued tie and tie tack centered thereon, level with the third button down.
 - b) Service ribbons are optional; however, if worn they shall be worn parallel to and centered above the left pocket with the pins entering the shirt directly above the top stitching of the pocket flap. [P.O. 204, Awards](#), provides further guidance as to how the ribbons are to be worn.
 - c) The appropriate badge shall be worn on any uniform jacket.
 - d) The Blauer, Commando-style, Model 205XCR, blue pullover sweater with Windstopper liner is authorized for duty use. If worn, the sweater shall be worn over the Class "A" uniform shirt. The gold nameplate and badge of appropriate rank shall be worn in the spaces provided on the sweater which correspond to their location on the uniform shirt. The sweater must have a LSP/DPS shoulder patch sewn onto each sleeve at the shoulder approximately 2 inches below the seam joining the sleeve to the body.
 - e) The Taylor, Eisenhower-style, Model 4473Z, black leather jacket is authorized for duty use. The badge of appropriate rank shall be worn in the space provided on the jacket. The jacket shall have a LSP shoulder patch sewn onto each sleeve at the shoulder approximately 2 inches below the seam joining the sleeve to the body.

5. FORMAL UNIFORM

- i) During special occasions and/or events, the Superintendent may prescribe the proper attire and the manner in which it is to be worn.

6. MOTORCYCLE OFFICERS' UNIFORM

- i) Officers qualified and assigned to motorcycle duty shall:
 - a) Wear a Class "A" motorcycle uniform while on-duty
 - b) Depending on weather conditions, either wear summer or winter uniform in the manner prescribed herein.

- ii) The Department issued motorcycle helmet shall be worn. Note: For extended periods of intersection point duty, officers may wear a "LSP" navy blue issue baseball cap.
 - iii) Navy blue ascots or dickies are worn in place of ties with the winter uniform.
 - iv) A black Department issue motorcycle jacket with badge replaces other jackets. However, this would not preclude officers from using other authorized jackets for duty use provided uniformity is maintained.
7. CLASS "B" UNIFORM
- i) Class "B" uniform shall consist of the issued Class "B" shirt and Class "B" trousers.
 - a) Undershirts shall be made of a moisture wicking material and may not have any visible logos or markings. Undershirts that rise above the neckline of the uniform shirt and are visible must lay flat, be neat in appearance and shall be navy blue to match the color of the uniform as closely as possible.
 - ii) All insignia is prohibited.
 - iii) The sidearm shall conform to the regulations outlined in [P.O. 223, Firearms](#).
 - iv) The Department issued web gear shall be worn with the Class "B" uniform.
 - v) Footwear shall conform to the provisions set forth in this order and may include wearing a high quarter military type boot.
 - vi) Headgear shall be a plain, navy blue issue baseball cap.
 - vii) The class "B" uniform may be worn by commissioned personnel in a section or unit upon written approval of the Superintendent.
 - viii) Class "B" uniforms shall not be worn while on-duty during :
 - a) Regular shifts in Troop operations by road personnel.
 - b) Support grant initiatives.
 - c) VIP security or escorts.
 - d) Athletic events.
 - e) Court attendance.
 - ix) Class "B" uniforms may be worn by commissioned personnel while:
 - a) Conducting an off-duty escort/traffic detail
 - b) Performing emergency/disaster duties.
8. CLASS "C" UNIFORM
- i) Section Commanders shall determine whether the officers under their command are authorized to wear the Class "C" Uniform. The uniform shall consist of the following:
 - a) The uniform shirt shall be the approved Section knit pullover or dress shirt with an approved State Police embroidery emblem or section identifier.
 - b) The Royal Robbins, Model 5.11 canvas, khaki color pants, or similar style khaki pants approved by the Superintendent.
 - c) The sidearm shall conform to the regulations outlined in [P.O. 223, Firearms](#).
 - d) Footwear shall be determined by the Section Commander.
 - ii) Officers shall not wear the Class "C" Utility Uniform unless authorized by their Section Commander.
9. BALLISTIC BODY ARMOR
- i) Each commissioned officer is issued one body armor vest. Every officer working in an enforcement capacity is required to wear a vest when on-duty and wearing the Class A or Class B uniform. Officers engaged in a tactical or high-risk operational plan shall wear a ballistic vest appropriate to the mission. An employee may request an exemption to wearing a vest, the Troop/Section Commanders have the authority to temporarily suspend the requirement based on adverse environmental conditions or a medical condition.
 - ii) Plainclothes officers are not required to wear the vest except during tactical situations
 - iii) When an officer is on-duty and not required to wear a vest, it shall remain in his unit available for immediate use.
 - iv) Body armor purchased and worn by an officer must be of at least a threat level IIA. It must conform to National Institute of Justice (NIJ) standards. Optional items are at the officer's

discretion.

- v) Visible features of the vest must present a professional, neat appearance. The carrier color shall be dark blue or black.
Body armor will be replaced as necessary by the Department, according to the manufacturer's recommendations.