

P.O. 702 Classification System

Effective From:	9-09-2013	Effective To:	Current
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A. *P.O. 702 - Classification System*

1. TERMINOLOGY

i) Civil Service Commission

- a) Unclassified Service – Those appointive positions not included in the Classified Service, as set forth in Article X, Part I, Section 2 of the Constitution of the State of Louisiana of 1974.
- b) Classified Service - Any person in the DPS Police service except those specifically placed in the Unclassified Service by the Civil Service Commission or exempt from the Classified Service by Article X.
- c) Class - Tasks, duties and responsibilities which constitute the assignment for one or more individuals whose work is the same nature which is performed at the same skill/responsibility level.
- d) Classified Position - Any office or position in the Classified Service.
- e) DPS Police Commissioned Officers - All classified and unclassified personnel who have completed the Basic Police Training Academy course of instruction, as provided by [LRS 40:2401](#), have taken an oath of office, possess the powers of arrest, and are filling positions that require the exercise of police authority to include the application of special knowledge, skills, aptitude and/or considerable educational attainment, as may be necessary for the peace officer.
- f) Rank - The status of one or more sworn officers in the chain-of-command established by the position classification plan.
- g) Grade - The status of one or more officers within a rank.
- h) Superior Officer - One having supervisory responsibilities, either temporarily or permanently, over officers of lower rank.
- i) Commanding Officer - One in command of the Office of State Police, Region, Section, Unit, Office, Squad or any other subdivision of the DPS Police.
- j) Ranking Officer - The commissioned officer having the highest grade or rank. Generally, officers of the same grade are ranked according to the date of their appointment to that grade; however, for a special detail and for a specific period, an officer may be designated to take command without regard to rank or position.

2. DPS POLICE CAREER POSITIONS

- i) The concept of the DPS Police as a para-military organization continues to play an important part in its structure and operation. The widespread authority and responsibility of the DPS Police necessitates that all personnel be kept in a highly disciplined state of preparedness. Such a state not only includes physical condition but also an efficient internal management.

3. OFFICIAL POSITION, CLASSIFICATION, RANK AND TITLE

i) LINK TO CS WEBPAGE

<http://agency.governmentjobs.com/louisiana/default.cfm?action=agencyspecs>

4. DPS CHAIN-OF-COMMAND

- i) In the absence of the Superintendent, the Assistant Superintendent shall assume the duties of the Superintendent unless otherwise designated by the Superintendent. Seniority among officers of the same rank shall be determined by date of promotion or hiring.
- ii) The chain-of-command continues as follows:
 - a) Other Deputy Superintendents.
 - b) LSP Major.
 - c) LSP Captain.

- d) DPS Major
- e) DPS Captain.
- f) DPS Lieutenant.
- g) DPS Sergeant.
- h) DPS Corporal.
- i) DPS Officer.

5. WAE OFFICER/INVESTIGATOR

- i) WAE (When Actually Employed) Officer and Investigator positions are re-hired at-will employees that have retired in good standing from full time service as a commissioned DPS Officer or individuals from other law enforcement agencies who possess skills and or technical knowledge that would be beneficial to the Department and serve in unclassified positions at the discretion of the Superintendent.
- ii) WAE Officers/Investigators shall be certified through the Police Officer Standards and Training (P.O.S.T.) Council and be commissioned as officers within the Office of State Police with law enforcement authority granted in accordance with L.R.S. 40:1379.
- iii) WAE Officers/Investigators who are not P.O.S.T. certified may, at the discretion of the Superintendent, receive a "Special Officer" commission through the Department's Concealed Handgun Permit Section in accordance with the provisions of L.R.S. 40:1379.1. Those WAE Officers/Investigators commissioned as "Special Officers" shall have the same powers and duties as a peace officer when performing those tasks requiring a special officer's commission; provided, however, that when not performing those tasks directly related to the special officer's commission, they shall be regarded as a private citizen and their commission shall not be in effect.
- iv) All WAE Officers/Investigators shall be required to attend annual in-service training.