



Louisiana Department of Public Safety  
Office of Motor Vehicles  
**Notice of Transfer of Vehicle (DPSMV1697)**

The vehicle is presently licensed and titled as follows:  
(Please type or use black ink.)

Vehicle Identification Number \_\_\_\_\_ License Number \_\_\_\_\_

Year \_\_\_\_\_ Make \_\_\_\_\_ Model \_\_\_\_\_ Body Style \_\_\_\_\_

Name \_\_\_\_\_ Driver's License Number \_\_\_\_\_

Address \_\_\_\_\_  
(Street)

\_\_\_\_\_ (City) \_\_\_\_\_ (State) \_\_\_\_\_ (Zip)

R.S. 47:510 (B) states that "any person, upon transferring a motor vehicle, trailer or semi-trailer, whether by sale, lease, or otherwise, shall give a written notice of such transfer to the commissioner within fifteen days..."

R.S. 47:537 states that "every person convicted of a violation of any of the provisions of this Chapter for which another penalty is not specifically provided shall be fined not more than one hundred dollars, or imprisoned for not more than thirty days, or both."

The Vehicle was \_\_\_\_\_ Sold \_\_\_\_\_ Donated \_\_\_\_\_ Traded to:

Name \_\_\_\_\_

Address \_\_\_\_\_  
(Street)

\_\_\_\_\_ (City) \_\_\_\_\_ (State) \_\_\_\_\_ (Zip)

Date of Sale/Donation/Trade \_\_\_\_\_ Sales Price (if applicable) \_\_\_\_\_

Signature of Seller/Donor/Trader \_\_\_\_\_

**Warning! This is not a transfer.** This vehicle will not be legally transferred until the new owner makes proper application.

To be completed by owner selling, donating, or trading vehicle and mailed to the address shown below.

P.O. Box 64886, Baton Rouge, Louisiana 70896-4886  
225-925-6146 [www.expresslane.org](http://www.expresslane.org)