



Louisiana Department of Public Safety
Office of Motor Vehicles
Policy 6.00 Identification Requirements

Section: 1. Issuance of Driver's License

Effective Date: 05/01/1986

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Authority:

[R.S. 32:409.1](#)

[R.S. 40:1321\(D\)\(1\)](#)

[R.S. 32:410](#)

[R.S. 32:431.1](#)

Administrative

To view Louisiana Statutes: <http://www.legis.state.la.us/>

Background: All applicants for drivers' licenses or identification cards are required to present proof of identification as defined herein.

Requirements:

- **First Time Applicant Requirements-** Provide [proof of residence](#) and **one** of the following combinations:
 - One primary and two secondary documents
 - Two primary documents
 - If applicant has a Louisiana identification card/driver's license with a photo which clearly identifies the applicant and the Social Security number is part of the file, additional identification is **not** required.
- **[Out-of-State Transfer Requirements -](#)** Provide **all** of the following:
 - Out-of-state driver's license
 - If the out-of-state photo license has been lost, an official driving record from the last state of issuance must be provided.
 - One primary document
 - One secondary document
 - Proof of residence
 - **Exception:** The requirements for primary and secondary documents may be waived, if the applicant has previously been issued a Louisiana license or identification card, the previous Louisiana license or identification card is available for review through the Office of Motor Vehicles database and the applicant can be clearly identified when compared to the Louisiana license or identification card on file.

- **Duplicate Requirements** - When an applicant eighteen or older applies for a duplicate Louisiana driver's license or identification card and a photo image does not exist in the Office of Motor Vehicles database for verification purposes, the applicant will be required to provide **one** of the following combinations of identification:
 - One primary and one secondary document
 - Three secondary documents
 - A Louisiana driver's license or a Louisiana identification card, provided the photo clearly identifies applicant
- **Additional Requirements for All Applicants Seventeen (17) and Under:**
 - The signature of the custodial parent or legal guardian is required for the issuance of any driver's license, including first time applications, duplicates and changing restrictions.
 - If the applicant is seeking an identification card, the signature of the custodial parent is required for applicants sixteen (16) and under.
 - Documentation must be presented to prove custody or legal guardianship.
 - Identification must be presented by the minor and the parent or guardian.
 - Only the domiciliary parent may sign if joint custody has been awarded.
 - The custodial parent's or legal guardian's signature attesting that the applicant is compliant with school attendance, as outlined in [R.S. 32:431.1](#).
- **Acceptable Primary & Secondary Identification Documents**
 - All documentation submitted must be original or certified copy from issuer
 - Photocopies of documents will **not** be accepted.
 - The names on the primary and secondary documents must match.
- **Primary Documents**
 - **Birth Certificate**
 - Original certificate of birth issued by a U.S. state or U.S. territory
 - Certified copy of birth certificate (long form) and birth card (short form) does not require a seal.
 - Birth registration card or certificate issued by a state or county bureau of vital statistics
 - Certificate of Birth Abroad issued by the U.S. Department of State
 - Certificate of Naturalization
 - Native American tribal document
 - **The following U.S. territories may show a birth certificate:**
 - American Samoa
 - Guam
 - Mariana Islands
 - Puerto Rico
 - U.S. Virgin Islands
 - **Passport**
 - US Passport book or Passport Card
 - Applicants seventeen (17) and under must also present a certified birth certificate or documentation proving custody/legal guardianship
 - **Foreign Passport**
 - Must be appropriately stamped and accompanied by proper immigration documents. See Section 1, Policy 6.02, [Driver's License Issuance for Aliens Temporarily Residing in Louisiana](#)

- **Immigrants/Non-immigrants**
 - Permanent Resident Card (I-551)
 - Department of Homeland Security Refugee travel document (I-571)
 - Department of Homeland Security Permit to reenter the United States (I-327)
- **Military**
 - Current US ID card
 - Dependent ID card
 - Draft record
 - DD-214
 - Selective Service Notification
 - US Coast Guard Merchant Mariner Card
- **Secondary Documents**
 - **Out-of-State or Out-of-Country Driver's License / Identification Card**
 - DL or ID card issued by a state motor vehicle department with a photo that clearly identifies the individual
 - An official driving record from the last state of issuance is required if the applicant has lost his/her out-of-state license
 - A foreign driver's license must be accompanied by proper immigration documents.
 - **Social Security Number Verification**
 - Social Security card
 - Official verification of the social security number from the Social Security Administration
 - **Note:** When applying for a driver's license or identification card, all applicants eligible for a Social Security number must provide the assigned number. Any alien residing in Louisiana, who does not possess or is ineligible to obtain a Social Security number, is required to furnish a letter from the Social Security Administration stipulating he/she is "ineligible" to receive or that he/she "has not been issued" a Social Security number prior to being eligible for any class driver's license or identification card. For additional information see Section 1, Policy 41.00, [Social Security Verification](#) and Section 1, Policy 40.00, [Military Selective Service Act](#).
 - **Social Security numbers given verbally will not satisfy the requirement of a secondary identification requirement.**
 - **Identification Card (with photo)**
 - Louisiana college or university
 - Louisiana middle or high school
 - Law enforcement officer's identification card
 - Employment identification card (major corporations, hospitals, governmental agencies)
 - Identification cards issued by federal, state, local governmental agencies
 - Louisiana Department of Public Safety & Corrections prison or parish identification card
 - Transportation Worker Identification Credential (TWIC)
 - Employment Authorization Document I-766 issued by the Department of Health and Hospitals
 - Original Refugee Resettlement Program Letter - This document will include the agency director's signature with a raised seal and is valid for fifteen (15) days from issuance.
 - **Educational Diploma / Certificate / License**
 - High school, college, or university
 - High school year book photo

- School records or at least two (2) report cards from separate years
- Original or certified professional degree or license
- ACT test scores
- **Medical**
 - Medicare or Medicaid Card
 - Medical Eligibility Card
 - CDL Medical Form or Card
 - Health Insurance Card
- **Miscellaneous Documents**
 - Original adoption papers
 - Baptismal certificate
 - Original or certified copy of a marriage license or certificate of marriage issued by a county, parish or city in the US or an original or certified copy of a divorce from a county, parish, or city in the US
 - Official deed or title to property in Louisiana, including burial plots
 - Vehicle registration or certificate of title of vehicle in applicant's name
 - Motor vehicle lien instrument
 - Local utility statements showing name and address of the applicant or a receipt indicating utilities have been turned on (i.e., phone, cable, electric, water, sewer)
 - Insurance policy (health, home, life, auto)
 - One-payroll stub (printed)
 - W-2 forms for two (2) years
 - Prison release documents or letter from probation officer
 - Letter of verification/introduction from another state agency responsible for placement of deprived/impaired individuals (i.e., Blind Services)
 - CDL driver's log book

Related Policies

Section 1, Policy 1.00, [Classes of Licenses and Age Requirements](#)

Section 1, Policy 1.04, [Commercial Driver's License Self-Certification and Medicals](#)

Section 1, Policy 3.04, [Residency Requirements for Issuance of a Driver's License or Identification Card](#)

Section 1, Policy 4.00, [Renewing a Louisiana Driver's License](#)

Section 1, Policy 6.02, [Driver's License Issuance for Aliens Temporarily Residing In Louisiana](#)

Section 1, Policy 18.00, [Out-of-State Transfers](#)

Section 1, Policy 20.00, [Duplicate License/Identification Card](#)

Section 1, Policy 22.00, [Name Changes and Usage](#)

Section 1, Policy 40.00, [Military Selective Service Act](#)

Section 1, Policy 41.00, [Social Security Verification](#)