



Louisiana Department of Public Safety  
Office of Motor Vehicles  
**Policy 25.01 Reconstructed Driver's License /  
Identification Card**

**Section:** 1. Issuance of Driver's License

**Effective Date:** 11/08/1980

**Revised Date:** 12/22/2021

**Authority:**

[R.S. 32:412\(D\)\(3\)](#)

[R.S. 32:413](#)

[R.S. 32:410\(E\)\(4\)\(b\)](#)

**Objective:** This policy outlines the procedure allowing a Louisiana resident, who is temporarily out of the state/country and is unable to return to Louisiana, to apply for a copy of his/her Louisiana driver's license or identification card.

**Requirements:**

- Application for Reconstructed DL/ID for Temp OOS residents ([DPSMV2013](#))
- Proof of Louisiana residency
  - See Section 1, Policy 3.04, [Residency Requirements for Issuance of a Driver's License or Identification Card](#) for more information.
- Applicable fees in the form of money order, certified check, or cashier's check made payable to Office of Motor Vehicles.
- In addition to the items listed above the following documents must be provided, if applicable:
  - **Active Duty Military**
    - A copy of the active duty orders, Military Leave and Learning Statement (LES), or a letter from the applicants commanding officer indicating the applicant is currently active duty military
  - **Dependents of Active Duty Military**
    - A copy of active duty orders or a letter from a commanding officer listing the applicant as a dependent of an enlisted individual currently on active duty
  - **Students Attending School Out-of-State**
    - A current copy of the student identification card or school transcript indicating that the applicant is enrolled at the time of application
  - **Commercial Driver's License (Duplicate Only)**
    - [Medical Examiner's Certificate \(Form MSCA-5876\)](#)
    - [CDL Supplemental Form \(Form DPSMV2211\)](#), if applicable
  - **Applicants Seventy (70) Years of Age or Older with a Disability that Precludes Person from Renewing in Person**
    - A renewal by mail of a class D or E driver's license may be granted to a person seventy (70) years of age or older who is medically diagnosed with a disability that precludes that person from renewing his license in person upon submission of the required documents indicated above.

- A sworn affidavit by a physician certifying that the applicant possesses all cognitive functions necessary to be a prudent driver
- Required documents and necessary fees must be sent to the address indicated below for processing.

**Eligibility:**

- The following do **not** qualify for issuance of a reconstructed driver’s license or identification card:
  - First time issuance of a Real ID
  - A driver’s license currently under suspension or revocation
  - A driver’s license or identification card that has been expired for twelve (12) months or more
  - A driver’ license or identification card that was renewed by mail or electronic commerce at the last occurrence of its expiration
  - Driver’s license or identification cards issued to alien student or non-resident aliens
  - Renewal of a commercial driver’s license
  - Addition of endorsements or restrictions to a driver’s license

**General:**

- **Renewal of a Driver’s License or Identification Card**
  - Applications for a class D or E driver’s license with less than 180 days remaining before expiration will be processed as a renewal.
  - Applications for an identification card with less than 90 days remaining before expiration will be processed as a renewal.
- **Issuance of a Duplicate Driver’s License or Identification Card**
  - Driver’s license or identification cards not within the renewal period will be processed as a duplicate and will indicate the same expiration date as the previous card issued.
  - A duplicate commercial driver’s license may be issued through the reconstructed process.
    - The applicant must provide a current and valid medical card.
    - A self-certification form must be provided if the driver’s type of commerce has changed. This form is not necessary if the type of commerce has not changed.
    - Restrictions and/or endorsements shall not be added to a reconstructed CDL.
- **Voter Registration**
  - After receiving your reconstructed through the mail, the applicant may visit the Secretary of State website at <https://voterportal.sos.la.gov/VoterRegistration/Registration> to register to vote. The applicant will need the new audit number on the credential in order to complete the process.
- All required documentation and necessary fees must be mailed to:
 

Office of Motor Vehicles Attn: Reconstructed License P.O. Box 64886 Baton Rouge, LA 70896	OR	Office of Motor Vehicles Attn: Reconstructed License 7979 Independence Blvd. Baton Rouge, LA 70806
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- Failure to submit the required documents or necessary fees will result in the file being rejected.

**Fees:**

- **Stolen Driver's License or Identification Card** - The required fee may be waived if a detailed theft report listing the Louisiana credential is provided. The theft report must be submitted in addition to all other applicable documents listed in the requirement section above.

**Related Policies:**

Section 1, Policy 2.00 [Fees And Duration Of License/ID Card](#)

Section 1, Policy 3.04 [Residency Requirements for Issuance of a Driver's License](#)

Section 1, Policy 17.00 [Delinquent Fees](#)

Section 1, Policy 25.00 [Military/Peace Corps Personnel And Dependents](#)