



Louisiana Department of Public Safety and Corrections  
 Office of Motor Vehicles  
**First Notice (DPSMV1821)**

Owner(s): \_\_\_\_\_ Lienholder(s): \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Year: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_  
 Vehicle Identification Number: \_\_\_\_\_  
 License Plate Number: \_\_\_\_\_ State of Issuance: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

This is to advise you that the above referenced vehicle has been in continuous storage since  
 \_\_\_\_\_ / \_\_\_\_\_ with \_\_\_\_\_  
Orig. Storage Date      Adj. Storage Date (if applicable)      Name of Storage/Parking/Repair Facility

The vehicle was towed from \_\_\_\_\_ on \_\_\_\_\_.

It was placed in storage by:

- State Police
- City Police
- Sheriff's Office
- Owner
- Other: \_\_\_\_\_

The condition of the vehicle is:

- Running
- Not Running
- Wrecked
- Stripped
- Other: \_\_\_\_\_

The total amount of the outstanding charges as of this date is: \_\_\_\_\_.

\_\_\_\_\_  
Name of Facility

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Physical Address

\_\_\_\_\_  
Business Office Hours

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
Date of Letter

\_\_\_\_\_  
Signature of Authorized Representative

**Notice of Right to a Hearing**

**(To be completed if placed in storage by Law Enforcement)**

In accordance with Louisiana R.S. 32:1727, the owner of any vehicle that was stored by a public agency has the right to an administrative hearing to determine if towing and storage of said vehicle was proper. The owner must make a request for hearing to the public agency that had the vehicle towed within ten (10) days of the date of this notice was mailed. The request shall be mailed by certified mail, return receipt requested. The hearing shall be conducted by the public agency authorizing the two, within three (3) days after receipt of the request for a hearing. The address to which this request for a hearing must be sent:

Name: \_\_\_\_\_  
 Agency: \_\_\_\_\_  
 Address: \_\_\_\_\_