


Portions of the requested record have been withheld pursuant to Sections 2.2-3706(B)(8) and 2.2-3705.2(14)(c), of the Code of Virginia.

<b>LEESBURG POLICE DEPARTMENT REGULATIONS AND GENERAL ORDERS MANUAL</b>		
General Order Number: 207	Section: OPERATIONS	Effective Date: AUGUST 2022
Title: <b>UNUSUAL OCCURRENCES AND SPECIAL OPERATIONS</b>		
Accreditation Standards: OPR.05.01, OPR.05.02, OPR.05.03		
Review Date: JANUARY 2024	Total Pages: 2	Chief of Police: 

I. UNUSUAL OCCURRENCES

- A. In cooperation with the Town's Emergency Management Coordinator, the Chief of Police or designee is responsible to assist in the planning process for unusual occurrences and special events that occur within the Town. The Leesburg Police Department has an Emergency Operations Plan that is an adjunct to the Town of Leesburg Emergency Plan. The police department is also a signatory member of the Northern Virginia Law Enforcement Mutual Aid Agreement. The Town of Leesburg also participates in a regional Emergency Plan with the County of Loudoun.

For specific information and operational guidelines, please refer to the Leesburg Police Tactical Response Manual.

- B. The Leesburg Police Tactical Response Manual is available to all personnel through the document management system. The manual is reviewed and updated as needed.

II. VIP SECURITY

- A. All requests for special security for any dignitary, famous personality, notorious person, or any other person in need of special security will be directed to the Operational Support Lieutenant or designee. The Operational Support Lieutenant or designee will meet with the security representative for the VIP and prepare the necessary plans for security provisions for the visit. The plans will be forwarded to the Operational Support Lieutenant or designee. [REDACTED]

1. [REDACTED]
2. [REDACTED]
3. [REDACTED]

- B. The Operational Support Lieutenant or designee will designate an officer to coordinate and supervise the VIP visit. The officer in charge will prepare an operational plan.

III. SPECIAL EVENTS

- A. Special events shall include activities such as parades, celebrations, festivals, demonstrations, or athletic contests that result in the need for control of traffic, people, or crimes.

- B. Unless otherwise designated by the Chief of Police, the Operational Support Lieutenant or designee will be responsible for special event details. The Operational Support Lieutenant may assign a designee to plan the detail and serve as the overall scene/event commander. The event commander will prepare an Operational Plan.

1. [REDACTED]
2. [REDACTED]

3. [REDACTED]
4. [REDACTED]

IV. AFTER ACTION REPORT

- A. An after-action report which summarizes the event should be prepared by the Operational Support Lieutenant or designee at the conclusion of the incident.