


LEESBURG POLICE DEPARTMENT REGULATIONS AND GENERAL ORDERS MANUAL		
General Order Number: 219	Section: OPERATIONS	Effective Date: SEPTEMBER 2022
Title: ALARMS		
Accreditation Standards: ADM.24.02		
Review Date: JANUARY 2024	Total Pages: 2	Chief of Police: 

I. ALARMS

A. General.

The Leesburg Police will respond to alarms in an organized fashion. A controlled response affords the greatest possibility for apprehension of offenders, while offering the greatest measure of safety for the responding officer and the employees or residents of a protected location.

B. Alarm Connections.

No private alarms will be connected to the Leesburg Police Communications Center. Alarms may be transmitted to the Leesburg Police by commercial alarm companies, or by citizens that have knowledge of an alarm and transmit this to the Department, or by officers who may discover them while on patrol.

C. Communications Technicians Responsibilities.

1. Upon receipt of an alarm the call taker is responsible for obtaining/recording all available and sufficient information on reported alarm activations to ensure officer safety and the proper classification of the event. [REDACTED]
2. Alarms may be classified as:
 - a. Burglar Alarm;
 - b. Panic Alarm/Hold-up Alarm;
 - c. Vehicle Alarm.
3. When a panic/hold-up alarm is received, communications personnel shall immediately attempt to make telephone contact with the protected location for the purpose of determining the reason for the activation. The communications technician may hold the radio channel for emergency traffic until the circumstances of the situation have been determined. If contact is made, the communications technician shall instruct a resident or employee to meet the responding officers outside.
4. Should the alarm company or caller advise that they have confirmed with the protected premises that an actual criminal action has taken place, the call taker shall record and dispatch the event as the criminal call for service rather than as an alarm.
5. Refer to the Communications Center Standard Operational Procedures Manual for additional information.

D. General Officer Response to Alarms

1. Utilization of emergency equipment during response will be in compliance with General Order 201 Patrol.
2. [REDACTED]

- 3. [REDACTED]
- 4. [REDACTED]
- 5. [REDACTED]

E. Detective's Response to Robberies

[REDACTED]

F. Review of Alarms.

The Information Services Section supervisor or designee shall be responsible for monitoring and documenting incidents of consistently malfunctioning alarm systems. If the Information Services Section supervisor or designee, in coordination with the Administration and Support Division commander or designee, Leesburg Police Department or the Loudoun County False Alarm Reduction Unit (FARU) determines that a possible abuse of police services has occurred due to a malfunctioning alarm, the Operations Division Commander or designee (District Commander or designee) shall contact the subscriber of the protected premises in order to conduct a review of the system's effectiveness. All alarms will be administratively handled in accordance with the Loudoun County False Alarm Ordinance, Chapter 655 of the Loudoun County Code (reference Town of Leesburg Ordinance #2010-0-021, Adopted September 28, 2010).