

**LITTLE ROCK POLICE DEPARTMENT  
GENERAL ORDER**

**G.O. 208 L.R.P.D. TRAINING COMMITTEE**

<b>DATE:</b> 11/20/2017	<b>DISTRIBUTION:</b> DEPARTMENTAL	<b>REPLACES:</b> G.O.208 (07/25/2012)	<b>NUMBER:</b> G.O. 208
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**I. Scope**

- A. This General Order establishes the structural and operational guidelines of the Little Rock Police Department Training Committee.
- B. The Little Rock Police Department Training Committee serves to review the training practices of the Little Rock Police Department and to make recommendations to the Chief of Police regarding changes in curriculum, policy, and direction.

**II. Procedures**

- A. The Assistant Chief of Police, in charge of the Training Division shall appoint members to the Little Rock Police Department Training Committee on a biennial basis. The Committee shall be comprised of the following:
  - 1. Chairman, Training Division Captain;
  - 2. Member, Training Division Lieutenant;
  - 3. Member, Training Division, Sergeant;
  - 4. Member, Downtown Division representative;
  - 5. Member, Southwest Division representative;
  - 6. Member, Special Investigations Division representative;
  - 7. Member, Major Crimes Division representative;
  - 8. Member, Special Response Unit representative;
  - 9. Member, Special Operations Division representative;
  - 10. Member, S.W.A.T. Unit representative;
  - 11. Member, Headquarters Division representative; and,
  - 12. Member, Northwest Division representative.

- B. Committee members shall serve for a period of two years. Should a member wish to be released prior to the end of their term, they shall submit a letter through their chain of command to the Assistant Chief of Police making such request.
- C. Should any member miss two consecutive meetings the committee chairman may request his/her removal and immediate appointment of a replacement.
- D. The Committee shall meet annually and additional meetings may be scheduled at the direction of the Committee Chairman, if deemed necessary.
- E. The Committee will assist the Division Commander in:
  - 1. Ensuring that the needs of the Department are addressed and that there is accountability for all training provided.
  - 2. Serving as a liaison between Department personnel and the Training Division to ensure training courses are relevant, up to date and open to new ideas and methods.
    - a) All training courses do not have to be reviewed on an equal basis. Areas of instruction that involve potential high liability may be reviewed more frequently and more thoroughly.
  - 3. Ensuring that all training conforms to the Commission on Accreditation for Law Enforcement Agencies and the Arkansas Commission on Law Enforcement Standards and Training.
  - 4. Monitoring the following training programs with emphasis on the improvement of:
    - a) Academy recruit training;
    - b) In-service training;
    - c) Roll-call training;
    - d) Remedial training;
    - e) Advanced training; and,
    - f) Specialized training.
  - 5. Ensuring critical topics are covered in training, which may include, but are not limited to:
    - a) Agency general orders, rules, policies and procedures;
    - b) Changes in the law;
    - c) Functions of agencies in the local criminal justice system;
    - d) Exercise of discretion in the decision to invoke the criminal justice process;

- e) Interrogation and interviewing techniques;
- f) Policy on deadly force/use of force;
- g) Operation of department vehicles;
- h) Emergency Medical Services;
- i) Performance evaluation system;
- j) New or innovative investigative or technological techniques or methods;
- k) Hazardous materials;
- l) Special operations and unusual occurrences;
- m) Crime Prevention policies and procedures;
- n) The COPP concept;
- o) Collection and preservation of evidence;
- p) Report writing;
- q) Records systems procedures and requirements;
- r) Victim/witness rights;
- s) City of Little Rock Civil Service policies and procedures;
- t) Familiarization with the accreditation process; and,
- u) Firearms, ground tactics, and pepper spray training.

F. The committee will assist the Training Division Commander to ensure that all responsibilities, as identified in the Training DOP, are fulfilled:

- 1. Mission;
- 2. Goals and objectives;
- 3. Annual evaluation;
- 4. Utilization of resources;
- 5. Attendance requirements;
- 6. Affiliation with institutions of higher learning;

7. Content of training program and curriculum;
  8. Types of training;
  9. Training records; and,
  10. Requirements to be a training officer.
- G. The Committee Chairman shall prepare a written report after each meeting that will be forwarded to the Assistant Chief of Police, in charge of the Training Division and the Chief of Police.
- H. Reporting
1. The Training Committee Chairman will annually conduct an assessment of departmental training needs based on the findings of the Committee. The assessment will address problem areas and/or areas of concern relative to:
    - a) Curriculum;
    - b) Physical facilities;
    - c) Training materials; and,
    - d) Course/student scheduling.
  2. Results of the assessment will be presented to the members of the Committee, the Assistant Chief of Police, in charge of the Training Division and the Chief of Police.

Additions and revisions are *italicized* and *underlined*.