

FOREWORD

These General Orders set forth responsibilities and standards of conduct expected of all employees of the Loudoun County Sheriff, both sworn and non-sworn. They apply to all divisions of the agency. Directives pertaining to employees assigned to each of the agency's divisions are not contained herein, but are made part of the General Orders by reference.

All General Orders, as well as referenced divisional directives, are issued under the authority of the Sheriff pursuant to the provisions of Article VII, Section 4, of the Constitution of Virginia. These General Orders will be updated regularly to reflect any changes in law, procedures or policies in order to accommodate agency needs and the needs of the citizens we serve.

Each member of the Loudoun County Sheriff's Office is required to familiarize himself/herself with the contents of this manual and with the specific divisional directives of the division to which he or she may be assigned.

The directives set forth in these General Orders are for internal use only. They should not be construed as the creation of a higher standard of safety or care in an evidentiary sense, with respect to third party claims. Violations of these directives, if proven, can only form the basis of a complaint by this agency, and then only in a non-judicial administrative setting.

ISSUED BY:

A handwritten signature in black ink, appearing to read "Michael L. Chapman", is written over a solid horizontal line.

Michael L. Chapman
Sheriff, Loudoun County