



# GENERAL ORDER

Loudoun County Sheriff's Office

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<b>Chapter:</b> Operations	<b>Section:</b> 408.11	
<b>Subject:</b> Traffic	<b>Topic:</b> SMART Radar Equipment	
<b>Accreditation:</b> ADM.15.04	<b>Revised:</b>	<b>Reaffirmed:</b>
<b>Enacted:</b> 07/30/2015	<b>Last Review:</b> 07/24/2015	<b>Review:</b> 07/30/2016

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## I. PURPOSE

The purpose of this General Order is to establish guidelines for the use and maintenance of the Speed Monitoring and Awareness Trailer (SMART) radar equipment.

## II. POLICY

It is the policy of the Sheriff's Office to use the SMART radar equipment to promote speed awareness, collect and evaluate data in areas where speeding is a concern, and as a general speed enforcement tool.

## III. DEFINITION

The SMART System is a self-contained trailer, which contains a Kustom KR-10 radar and an LED display board.

## IV. REGULATION

- A. The SMART system may only be operated by a deputy or Auxiliary trained in its use and maintenance.
- B. The SMART system will be assigned to the Traffic Unit and the use and maintenance shall be the responsibility of the Traffic Sergeant.
- C. Certification and calibration shall be completed in accordance with the manufacturer's specifications.

## V. PROCEDURE

- A. Use of the SMART system shall be for data collection and speed awareness in specific community areas. Requests for SMART deployment and surveys will be made to a Traffic Unit supervisor who will determine deployment in compliance with Operational Support Division procedures on a priority basis.
  - 1. The trailers shall have the hitch removed and the wheel locking mechanism in place at all times when the trailer is stationary. The alarm must be set when the trailer is deployed in the community.
  - 2. Prior to using the SMART system, the assigned deputy or Auxiliary shall complete the sign-out log maintained with the Traffic Sergeant.

3. After deploying the unit, one set of keys will remain with the deputy or Auxiliary who has the unit signed out and the second set of keys will remain with the Traffic Sergeant.
4. The SMART system shall not remain in one location longer than 72 hours without the approval of the Traffic Sergeant.
5. The use of the SMART system will require documentation using the Traffic Incident Report. A hard copy of the collected data shall be attached to this report and filed within the Operational Support Division.
6. In the event that the alarm is activated on the trailer when it is deployed in the community, the Emergency Communications Center should immediately dispatch the closest available patrol unit to respond to the location and then notify the Traffic Sergeant.
7. After utilizing the SMART system, it shall be the assigned deputy's or Auxiliary's responsibility to sign the unit back in on the sign-out log, and to clean and recharge the unit.
8. Defective, damaged or lost equipment shall be reported immediately to the Traffic Unit Sergeant in writing.