I. PURPOSE

The purpose of this General Order is to establish limitations on personal property an inmate may keep in their possession while assigned to the Community Custody Program.

II. POLICY

It shall be the policy of the Corrections Division to limit the property kept in the possession of inmates for fire, health and security purposes.

III. DEFINITION:

Sexually Explicit Material: Graphic material depicting sexual penetration, fellatio, cunnilingus, bestiality, sadomasochism, nude photos, or sexual abuse of children. This includes any pornographic material that portrays acts that would be criminal in nature by federal or state laws.

III. PROCEDURE

A. Any inmate transferred to the Community Custody Program will be searched immediately. All property brought by the inmate will also be searched and inventoried.

B. The following is a general list of items that is allowed as personal property while on the Community Custody Program. A detailed list will be posted and the inmate can refer to the Inmate Handbook. The Community Custody Sergeant must approve any item not listed before it is allowed. If allowed, the item shall be added to the inmate property inventory. Items not authorized by the Community Custody Sergeant shall be considered contraband.

C. Any inmate removed from the program will then fill out the thirty (30) day notice informing them that property not allowed must be picked up, mailed out at the inmate’s expense or disposed of. If an inmate is removed from the program due to a court ordered release, transfer or removal property which is abandoned after thirty (30) days will be disposed of in such a manner as described in Virginia code section 53.1-228.

D. All personal items approved by the Community Custody Supervisor will be stored in the inmate’s assigned locker, including but not necessarily limited to the following:

1. Clothing: Not more than five (5) days’ worth (Community Custody inmates only).

2. Laundry Detergent
3. One (1) watch

4. One (1) hair dryer and (1) curling iron/flat iron or curlers (for females)

5. Basic Hygiene Items

6. Wallet

7. Identification

8. Allowed Monies

E. Use of Inmate Locker Rooms

1. All property and Inmate lockers are subject to search at any time.

2. Community custody staff will assign each new participant a locker and combination.

3. All community custody inmates will be required to change into their issued jail uniform prior to be allowed entry back into the secure confines of the facility.

4. Each inmate will be, at a minimum, pat searched prior to being allowed access into the secure confines of the facility.

F. Items allowed to be kept in the housing units: Refer to General Order 506.9, Hygiene, Sanitation and Laundry

G. In the event that a Community Custody inmate needs sharpened instruments or tools for the purpose of conducting his/her job, the items shall be left at work. If a Community Custody inmate has been given the authorization to operate a motor vehicle while on the program he/she can secure these items in their vehicle out of sight from public view. Only those items that have been approved by staff can be stored in vehicle.

This General Order becomes effective October 29, 2020 and rescinds all previous rules and regulations pertaining to the subject.