



Lincoln Police Department

Standard Operating Procedures

Integrity, Competency, Fairness



Subject:	Personal Protective Equipment	Policy #	A-9
Effective Date:	February 7 th , 2025	Review Cycle:	2 Years
Distribution:	All Personnel	# of pages:	5
MLEAP:	N/A	BOL Required Policy	
	<i>Rescinds All Previous Policies Related To This Current Policy</i>		
Issuing Authority:	Chief of Police Lee Miller		

I. POLICY:

It is the policy of the Lincoln Police Department to comply with the Federal OSHA Personal Protective Equipment (PPE) Standard, 29 CFR 1910.132. This standard deals with personal protective equipment which is used in the workplace and requires departments to provide equipment and training to each employee who is required to use PPE. This applies to all work operations of the Lincoln Police Department, where employees may be exposed to workplace hazards. Employees shall use agency-approved personal protective equipment in the workplace.

II. PURPOSE:

The purpose of this policy is to ensure that workplace hazards are identified, and that personal protective equipment is provided to all employees who work in hazardous conditions. The transmittal of this information is to be accomplished by this policy, including a hazard assessment, equipment selection, and employee training.

III. EQUIPMENT CRITERIA:

In determining the proper protective equipment to be used by employees, the Lincoln Police Department will rely on information provided by manufacturers, using the following sources, as set out by the above federal standard and the NFPA.

- A. ANSI Z87.1-1989 *American National Standard Practice for Occupational and Educational Eye and Face Protection.*
- B. ANSI Z88.2-1980 *American National Standard Practices for Respiratory Protection.*
- C. ANSI Z41-1991 *American National Standard for Personal Protection - Protective Footwear.*
- D. *National Institute of Justice approved Body Armor* – to be worn in compliance with the *Uniform and Appearance policy A-10.*

IV. RESPONSIBILITY:

A. Department Head Responsibilities:

1. Implement this policy by:
 - 1) Directing supervisors to assess all hazards in their work environment and to identify employees who may be exposed to identified hazards.
 - 2) Providing all employees with information, training, and equipment needed to protect themselves and others.
 - 3) Ensuring that all necessary equipment is available to comply with this policy.
2. Enforce compliance with this policy. All affected employees, presently employed and all new employees, must be trained and responsible for the purpose and use of this policy.

B. Supervisor Responsibilities:

1. Identify and assess hazards in the work environment, and provide employees with the information, training, and equipment needed to protect themselves and others.
2. Enforce compliance with this policy.

C. Employee Responsibilities:

1. Understand assigned tasks relating to personal protective equipment.
2. Apply the proper training and equipment to safely work in hazardous areas.
3. Assist with the assessment and identification of hazardous areas.
4. Comply with the directives of this policy.

V. WRITTEN PERSONAL PROTECTIVE EQUIPMENT PROGRAM:

- A. The Lincoln Police Department relies upon the cooperation of each employee to complete the following:
 1. Identify hazardous environments in the workplace.
 2. Select and have affected employees utilize the types of PPE that will protect employees from identified hazards.
 3. Communicate PPE selection decisions to affected employees.
 4. Train affected employees to recognize when protective equipment use is required and the proper use and care of this equipment.
- B. Hazard Assessment: An assessment of workplace hazards, or potential hazards, shall be completed for each workplace. The assessment shall include the type of hazard, recommended protective equipment, employees affected, and training requirements.
 1. Select the type of protective equipment that will protect affected employees from identified hazards.
 2. Communicate PPE selection decisions and provide the necessary equipment to affected employees.
 3. Provide the proper fitting of protective equipment for each affected employee.
- C. Training: Each employee who is required to wear protective equipment as determined by the hazard assessment shall be appropriately trained in the use and care of this equipment.

1. Each affected employee shall be trained to know at least the following:
 - 1) When protective equipment is necessary;
 - 2) What protective equipment is essential;
 - 3) How to properly put on, take off, adjust, and wear protective equipment;
 - 4) The limitations of protective equipment; and,
 - 5) The proper care, maintenance, useful life, and disposal of the protective equipment.
2. Each affected employee shall demonstrate an understanding of the training specified above and the ability to use the equipment properly before being allowed to perform work requiring the use of protective equipment.
3. When the department has reason to believe that any affected employee who has been trained does not meet the conditions in the above section, the employee shall be retrained. Circumstances where an employee may need retraining include, but are not limited to, situations where:
 - 1) Changes in the workplace render previous training obsolete; or
 - 2) Changes in the types of protective equipment render previous training obsolete; or
 - 3) Inadequacies surface in an affected employee's knowledge or use of assigned protective equipment.
4. The department shall verify that all affected employees have completed training on required protective equipment as called for in the above section under training through proper documentation, to include the employee's name, date of training, the subject of training, and the name of the trainer.
5. It is the responsibility of all town contractors/consultants to comply with 29 CFR 1910.132 regarding personal protective equipment. Town employees should make every effort to identify any hazards that are not immediately obvious to consultants or contractors. However, it is the contractor's or consultant's responsibility to inform their employees about these hazards and the precautions required by the above standard. The information provided by town employees should be used as a guide only, with final determination to rest with the contractor or consultant.

Lincoln POLICE DEPARTMENT				
Certification of Hazard Assessment				
Personal Protective Equipment				
Hazard Analysis				
Work Area				
Assessment Conducted By	Lee Miller		Date Conducted	2/7/2025
Task	Hazard	PPE Required	Notes	Department
<i>Cleaning/Materials Chemical or Fluids</i>	Minor burns, skin, and eye irritations, fumes	Rubber gloves/eye protection well ventilated	See SDS book before using materials. Seek first aid. 1 st Report of Injury	All Personnel

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<i>Exposure to Traffic</i>	Bodily Injury	ANSI Class II Safety Vest	Wear near the road or high traffic area. Traffic Control Situations	All Sworn Personnel

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Personal Protective Equipment Hazard Analysis				
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<i>Exposure to Traffic</i>	Bodily Injury	ANSI Class II Safety Vest	Wear near a road or high traffic area. Traffic Control Situations	All Sworn Personnel
<i>Firearms Range</i>	Hearing & Vision Injuries	Eye protection glasses or goggles, ear protection, and Body armor	Must wear all protective equipment at the range during firearms discharge	All Sworn Personnel
<i>Deploying Road Spikes</i>	Hand Lacerations	Leather or Thick Gloves	When deploying or handling road spikes	All Sworn Personnel
<i>Assisting Rescue/EMS w/patients</i>	Blood borne pathogens/airborne diseases	Non-Latex examination gloves / safety eyewear if needed	Immediate notification if exposed to bodily fluids. See Blood borne Pathogen Control Policy	All Sworn Personnel
<i>Testing Drugs Tru-Narc</i>	Testing Drugs	Non-Latex Examination gloves, and eye protection glasses or goggles	When testing drugs or near someone testing drugs	All Sworn Personnel