



TOWN OF LONG VIEW
BOARD OF ALDERMEN
REGULAR MEETING MINUTES
MONDAY, JUNE 14, 2021 AT 6:30 PM

The Town of Long View Board of Aldermen met in the Council Chambers of Long View Town Hall on Monday, June 14, 2021 at 6:30 p.m. Due to social distancing guidelines regarding COVID-19, the meeting was held over Zoom software and attendees were both physically present and electronically present.

BOARD MEMBERS PRESENT (Physically): The following members of the Board were present: Mayor Marla Thompson, Mayor Pro Tempore / Alderman Randall Mays, Alderman David Elder, Alderman Gary Lingerfelt, and Alderman Thurman VanHorn.

BOARD MEMBERS PRESENT (Electronically): None.

BOARD MEMBERS NOT PRESENT: The following member of the Board was not present: Alderman Dallas Tester.

STAFF MEMBERS PRESENT (Physically): The following members of staff were present: Town Administrator David Draughn, Town Clerk Stephanie Watson, Finance Director James Cozart, Town Planner Charles Mullis, Public Works Director Chris Eckard, Fire Chief James Brinkley, Police Chief T.J. Bates, Deputy Fire Chief Tyler Keener, and Deputy Police Chief Charlie Morris.

STAFF MEMBERS PRESENT (Electronically): None.

OTHERS PRESENT (Electronically): None.

OTHERS PRESENT (Physically): None.

MEETING CALLED TO ORDER: Mayor Marla Thompson called the meeting to order, and Alderman David Elder gave the invocation.

APPROVAL OF MINUTES: Motion was made by Alderman Thurman VanHorn, seconded by Alderman Gary Lingerfelt to approve the May 3, 2021 Special Meeting Minutes and May 10, 2021 Regular Meeting Minutes. The vote to approve was unanimous.

AYES: Mayor Pro Tempore / Alderman Randall Mays
Alderman David Elder
Alderman Gary Lingerfelt
Alderman Thurman VanHorn
NOES: None
NOT PRESENT: Alderman Dallas Tester

PUBLIC HEARING TO DISCUSS THE FISCAL YEAR 2021-2022 BUDGET

Town Administrator David Draughn read the 2021 Budget Message to those present.



TOWN OF LONG VIEW

2404 1st AVENUE SOUTHWEST
LONG VIEW, NC 28602

TELEPHONE: (828) 322-3921 FAX: (828) 578-6637

BUDGET MESSAGE

To: Mayor and Board of Alderman

From: David R. Draughn, Town Administrator

Subject: FY 2021-2022 Annual Budget

Date: May 3, 2021

Enclosed for your review and adoption is the Town of Long View Fiscal Year 2021-2022 Budget. The budget has been prepared consistent with the Board of Alderman's direction following the March 2021 budget retreat. The budget is balanced and prepared in accordance with the North Carolina Local Budget and Fiscal Control Act, presenting all identified revenues and expenditure estimates.

As you are aware, we prepared the current year budget with enormous uncertainties due to the global pandemic. As a result of this dynamic budgeting and conservative spending by our team, we have arrived at the end of this fiscal year in good positions. We have continued to provide our services at quality levels while our revenues were collected at levels higher than we projected due to the uncertainties that were predicted. As we discussed at our retreat, the exemplary work by our department heads cannot be ignored. We have and continue to manage this constantly changing pandemic environment with careful thought and proper planning that has resulted in what may be the finest achievement I have ever been a part of during my 32-year municipal career. I cannot say enough regarding the public service I have witnessed by James Cozart with unprecedented financial strain, Stephanie Watson for her steady hand regarding the never before experienced pandemic meeting changes in the virtual world, Charles Mullis for his steady work with new laws and increased demand on code enforcement, Chris Eckard for continuing to provide higher levels of service with lock downs putting citizens to work in their yards etc., putting out more brush, junk, leaves than ever, Chief Brinkley for his constant attention to COVID safety rules for our Town while answering medical calls with better trained staff under some of the most dangerous environments we will experience with regards to medical safety and Chief Bates for moving our Police forward with professionalism while calls more than doubled during the pandemic and responding to unprecedented changes in the world of law enforcement. We are better than we have ever been in my opinion and that is nothing more than the result of committed employees and team work that I am grateful for and extremely proud of. We have maintained our service levels, operated a safe environment for our staff and citizens, and will increase our reserves. We also have used part of our reserves that you approved at our last meeting to purchase needed capital improvements that will reduce

pressure on the upcoming FY 2021-2022 budget document as well as allow us to improve our service provision. This accomplishment cannot have been possible without support in all aspects from you, our Board of Alderman and the work under unprecedented conditions by our staff. With this experience and new knowledge obtained, the presented budget will continue to be conservative in our estimates and spending patterns. This budget has increases per your directives at our retreat with increases in utility, sanitation and certain planning/zoning fees as we increase certain expense areas in order to continue a slow pace forward.

General Fund Revenues

The Town of Long View annually generates sufficient revenues to cover the full cost of each service area. The coming fiscal year will see less negative impacts on some of our General Fund revenue streams due to the economic downturn caused by the pandemic. We feel comfortable with our projections presented and have relied on current actuals and state estimates. Total revenues for the upcoming year have been increased from current year budget by \$277,081 or approximately 7.65%. This includes the increase in sales tax over current year and ad valorem based on current year receipts. The tax rate is recommended to remain at \$.57 per \$100 valuation.

We have increased the Garbage/Recycling fee from \$12.08 to \$12.44 due to an increase from our contractor rates. The remaining general fund revenues are based on state estimates and actuals.

General Fund Expenditures

General Fund expenditures consist primarily of salaries and related expenses, contracted services, insurance premiums for group health and general liability, operating expenses by department with limited capital requests included this fiscal year due to purchasing capital in current fiscal year as approved at the retreat. We have included a 2% COLA for employees to be applied on January 1 and an increase in Board stipend. We have also included the Christmas bonus in the amount of \$750 per employee. The increase in Police Department salaries is included to add a new patrol position and have increased Fire Department salaries for the new firefighter position as agreed on during the retreat. Group health increased 3.3% from our carrier while remaining insurance costs for liability and workman's comp have increased by 8%. We have also added the third-year increase in retirement employer contribution which is the final increase of the three-year mandated increase.

Sanitation revenue was increased to account for a recommended rate increase to keep sanitation and recycling services on a break-even basis. We have a budgeted contingency of \$99,698.00 in this fund.

<u>General Fund Revenues</u>	<u>Expenditures</u>
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\$3,839,207.00

Governing Body	\$38,786.00
Administration	\$579,825.00
Town Hall	\$95,000.00
Planning and Zoning	\$113,194.00
Police	\$1,198,563.00
Fire	\$665,608.00
Street	\$779,041.00
Recreation	\$79,890.00
Risk Management	\$15,000.00

Medical Center	\$18,000.00
Garage	\$135,000.00
Debt	\$121,300.00

Utility Fund Revenues

Water and sewer rates comprise the majority of Utility Fund revenues. Per our agreement during the budget retreat, this budget recommends a 3% CPI water and sewer rate increase passed off from the City of Hickory. The revenues in this fund have been strong this year and we will continue to monitor and collect past due accounts. Cutoff program is back to normal after the COVID mandates with all payment arrangement obligations completed. The remaining revenue estimates remain mostly the same as current fiscal year. We have reduced interest income due to current trends and late fees have been reduced as more customers utilize the online bill pay program started during the current fiscal year.

Utility Fund Expenses

Utility fund expenses will remain relatively stable and are estimated at mostly current year levels. The loan payment to the General Fund remains at \$60,000. Water and sewer costs have increased due to a rate increase from Hickory. Utility fund has a budgeted contingency of \$29,718. We are going to receive \$1,444,000.00 from the federal government in two payments over the next six months as part of the COVID relief act passed by Congress. We are still unsure if this will be for only utility fund projects, but will put these funds by Board approval in a special project fund as we are given the final guidelines for these monies.

<u>Revenues</u>	<u>Expenditures</u>
\$2,056,450.00	
	Utility \$799,753.00
	Sewer \$516,000.00
	Water Dist \$453,000.00
	Garage \$124,000.00
	Debt \$163,697.00

State and Federal Shared Proceeds

The operating budget in this fund is based on current year actuals. This fund monitors and tracks all revenues obtained by seizures as well as the expenditures made from these revenues. As always, this fund will be driven by seizures and amended as necessary.

<u>Revenues</u>	<u>Expenditures</u>
\$7,000.00	
	\$7,000.00

Powell Bill

Powell Bill will continue to operate out of a separate fund. The Powell Bill revenues have continued to decrease due to the State changing the distribution from gas receipts to a regular appropriation. The formulas for distribution have remained the same which reduces non growth communities while increasing distributions to growth communities. We will continue to pave dirt streets and may finish this year as well. \$20,000.00 is also added for sidewalk improvements.

<u>Revenues</u>	<u>Expenditures</u>
\$126,995.00	\$126,995.00

Senior Day Out

We have reduced this appropriation to \$5000.00 as we will wait and decide when this program can begin based on State COVID guidelines.

<u>Revenues</u>	<u>Expenditures</u>
\$5,000.00	\$5,000.00

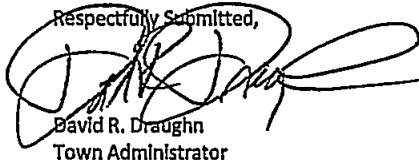
Summary

Revenue projections were based on research of current receipts and state estimates with an eye on the continuing pandemic. We will continue to work with our department heads with spending and remain in a conservative posture throughout the fiscal year. Should the need arise for adjustments as the fiscal year proceeds, we will recommend them accordingly.

I would like to thank the department heads for their assistance with current spending controls, pandemic response that has been amazing, their support and understanding at the massive cuts that were made to present this budget. I also would like to thank Jamie for his work with this budget that has been very challenging yet again. Finally, we will continue to work to operate and win this pandemic battle together. The work the Board has made on past budgets allows us to be in good financial shape in spite of the current economic conditions.

The enclosed budget reflects Board directives as well as staff estimates of revenues and expenditures based on current research and conditions.

Respectfully Submitted,



David R. Draughn
Town Administrator

**TOWN OF LONG VIEW
BUDGET ORDINANCE
FY 2021-2022**

ORDINANCE NO. 02-21-22

BE IT ORDAINED by the Board of Aldermen of the Town of Long View, NC, that the following ordinance be adopted for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

TOWN OF LONG VIEW BUDGET ORDINANCE

Section I. Appropriations. The following amounts are hereby appropriated for the operation of the Town government and its activities for the fiscal year beginning July 1, 2021 and ending June 30, 2022 according to the following schedules:

SCHEDULE A (GENERAL FUND)

Governing Board	\$ 38,788.00
Administration	\$ 602,325.00
Town Complex	\$ 95,000.00
Planning & Development	\$ 113,184.00
Police Department	\$ 1,198,563.00
Fire Department	\$ 631,108.00
Street Department	\$ 779,041.00
Recreation Department	\$ 79,890.00
Risk Management	\$ 15,000.00
Medical Center	\$ 18,000.00
Garage-General Fund	\$ 147,000.00
General Fund Debt Service	\$ 121,300.00
Total General Fund	<u>\$ 3,839,207.00</u>

SCHEDULE B (UTILITY FUND)

Utility Department	\$ 799,753.00
Sewer Plant	\$ 516,000.00
Water Distribution	\$ 453,000.00
Garage-Utility Fund	\$ 124,000.00
Utility Fund Debt Service	\$ 183,897.00
Total Utility Fund	<u>\$ 2,056,450.00</u>

SCHEDULE C (STATE AND FEDERAL SHARED PROCEEDS)

Federal Disbursements	\$ 2,000.00
State Disbursements	\$ 5,000.00
Total Federal and State Shared Proceeds	<u>\$ 7,000.00</u>

SCHEDULE D (POWELL BILL FUND)

Powell Bill	\$ 126,995.00
Total Powell Bill Fund	<u>\$ 126,995.00</u>

SCHEDULE E (SENIOR DAY OUT FUND)

Senior Day Out	\$ 5,000.00
Total Senior Day Out	<u>\$ 5,000.00</u>
Total Fiscal Operating Budget	<u>\$ 6,034,652.00</u>

TOWN OF LONG VIEW BUDGET ORDINANCE

Section II. Estimated Revenues. It is estimated that the following revenues will be available during the fiscal year beginning July 1, 2021 and ending June 30, 2022 to meet the foregoing appropriations, according to the current information.

SCHEDULE A (GENERAL FUND)

Local Taxes and Revenue	\$ 2,091,207.00
County and State Revenue	\$ 1,748,000.00
Total General Fund	<u>\$ 3,839,207.00</u>

SCHEDULE B (UTILITY FUND)

Local Revenue	\$ 4,450.00
Water and Sewer Charges	\$ 1,971,500.00
Water and Sewer Taps	\$ 5,000.00
Late Charges and Reconnect Fees	\$ 68,000.00
Revenue from County and State	\$ 7,500.00
Total Utility Fund	<u>\$ 2,058,450.00</u>

SCHEDULE C (STATE AND FEDERAL SHARED PROCEEDS)

Federal Proceeds	\$ 2,000.00
State Proceeds	\$ 5,000.00
Total State and Federal Shared Proceeds	<u>\$ 7,000.00</u>

SCHEDULE D (POWELL BILL FUND)

Local Revenue	\$ 1,000.00
Powell Bill Revenue	\$ 125,995.00
Total Powell Bill Fund	<u>\$ 126,995.00</u>

SCHEDULE E (SENIOR DAY OUT)

Senior Day Out Revenue	\$ 5,000.00
Total Senior Day Out Fund	<u>\$ 5,000.00</u>
Total Fiscal Operating Budget	<u>\$ 8,034,652.00</u>

SECTION III. Taxes. The following rates of tax on each hundred dollars \$100.00 valuation of taxable property, as listed for taxes of January 1, 2021 for the purpose of calculation. These calculations were based on the tax rate \$0.57 cents per \$100.00 of valuation of taxable property.

SECTION IV. Utilities. See attached fee schedule.

SECTION V. Capital Outlays. Capital Outlays are set forth herein and are described on the schedule below.

**CAPITAL OUTLAY PROGRAM
FY 2021-2022
FUND 10**

<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>OUTLAY</u>
Police Department	2021 Ford Explorer Interceptor (Includes equipping vehicle)	\$47,334.00
		<u>\$47,334.00</u>

Total Capital Outlay Program	<u>\$ 47,334.00</u>
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UTILITY DEPARTMENT
Water Taps*

FEE SCHEDULE

3/4" Inside Town Limits \$1,000.00
 3/4" Outside Town Limits \$1,500.00

1"-2" Taps Cost of Materials
 Over 2" Tap Materials + Contractor Cost

Sewer Taps* 4" Inside Town Limits \$1,000.00
 4" Outside Town Limits \$1,500.00

Over 4" Materials + Contractor Cost

*Tap financing is available for home owners.
 (3/4" tap only)

Inside Town Limits \$200/down
 option 1 \$75/month for 12 months
 option 2 \$55/month for 18 months

Outside Town Limits \$400.00/down
 option 1 \$105.00/month for 12 months
 option 2 \$75/month for 18 months

Utility Deposits \$125.00
 Late Fees \$15.00
 Reconnect Fees \$35.00
 Returned Check Fees \$25.00
 Cut/Broken Lock Fees \$25.00

Water Rates

Inside Corporate Limits
 0-3000 gallons \$21.91
 Over 3,000 gallons \$2.45/1000 gallons

Outside Corporate Limits
 0-3000 gallons \$43.81
 Over 3,000 gallons \$4.90/1000 gallons

Sewer Rates

Inside Corporate Limits

0-3000 gallons

\$22.94

Over 3000 gallons

\$2.39/1000 gallons

Outside Corporate Limits

0-3000 gallons

\$45.88

Over 3000 gallons

\$4.77/1000 gallons

PUBLIC WORKS DEPARTMENT

Garbage Collection

\$12.44/monthly

Box Truck rental

\$75.00/load

POLICE DEPARTMENT

Copy of accident report

\$3.00

Parking Tickets

\$15.00

FIRE DEPARTMENT

False Alarms(30-day period)

\$200 per offense after first 2

Haz-Mat Incident

Man-hours, cost of supplies

Stand-by Services

per engine

\$200.00

per ladder truck

\$250.00

per support truck

\$100.00

supplies & materials

Cost + 15%

personnel

\$20 per hour per man

PLANNING & ZONING DEPARTMENT

Zoning Permits	single family residential	\$30.00
	multi-family residential	\$50.00
	commercial	\$50.00

Certificate of Occupancy		\$30.00
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Sign Permits	36 sq ft or less	\$20.00
	37 sq ft or more	\$30.00

Re-Zoning Applications		\$300.00
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Variance Applications		\$300.00
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Special User Permits		\$300.00
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Annexation Petitions		\$300.00
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Special Benefit Permits		\$20.00
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Appeal Petitions	-----	\$300.00 -----
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Floodplain Development		\$300.00
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Home Occupation		\$20.00
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CODE ENFORCEMENT

Demolition		Cost plus \$175.00
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Code Enforcement Violations		\$175/day
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Grass Cutting/Clearing		Cost plus \$175.00
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ADMINISTRATION

Property Tax Rate		.57 per \$100 Valuation
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Copies		.10/page
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Faxes		.25/page
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Leaf Bags		\$2.88
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RECREATION DEPARTMENT

Recreation Center Rental	Not for Profit & Civic Clubs	\$200.00
	Government Organization	\$0.00
	Inside Town Limits	\$200.00
	Outside Town Limits	\$500.00
	Full Time Employees	\$100.00
Recreation Center Security Deposit	Not for Profit & Civic Clubs	\$300.00
	Government Organization	\$0.00
	Inside Town Limits	\$300.00
	Outside Town Limits	\$500.00
	Full Time Employees	\$0.00
Recreation Center Field Rental	Half-Day Grounds (Upper)	\$10.00
	Full Day Grounds (Upper)	\$20.00
	Half-Day Grounds (Lower)	\$10.00
	Full Day Grounds (Lower)	\$20.00

TOWN OF LONG VIEW
2021-2022 WATER AND SEWER RATES
EFFECTIVE FOR BILLS DATED JULY 1, 2021-JUNE 30, 2022

INSIDE LONG VIEW TOWN LIMITS

WATER RATE	0 - 3,000 Gallons	\$21.91
	Over 3,000 Gallons	\$2.45 per 1,000 Gallons
SEWER RATE	0 - 3,000 Gallons	\$22.94
	Over 3,000 Gallons	\$2.39 per 1,000 Gallons
GARBAGE & RECYCLING		\$12.44

OUTSIDE LONG VIEW TOWN LIMITS

WATER RATE	0 - 3,000 Gallons	\$43.81
	Over 3,000 Gallons	\$4.90 per 1,000 Gallons
SEWER RATE	0 - 3,000 Gallons	\$45.88
	Over 3,000 Gallons	\$4.77 per 1,000 Gallons

***** SEWER IS BILLED BASED ON WATER CONSUMPTION*****

THE BILLS ARE MAILED ON THE 1ST OF EACH MONTH AND ARE DUE BY THE 15TH. IF NOT PAID BY THE 15TH, A \$15.00 LATE FEE WILL BE ADDED ON THE 16TH. IF STILL NOT PAID BY THE 25TH, SERVICE WILL BE DISCONNECTED ON THE 26TH AND A \$35.00 FEE WILL BE ADDED.

FOR YOUR CONVENIENCE, A DROP BOX IS AVAILABLE AT THE DRIVE-UP WINDOW.

WE ALSO OFFER BANK DRAFT SERVICES. WE CHARGE A \$25.00 RETURNED CHECK FEE FOR ANY RETURNED ITEMS.

NOW ACCEPTING DEBIT/CREDIT CARDS IN OFFICE. YOU CAN ALSO PAY ONLINE AT WWW.CI.LONGVIEW.NC.US OR BY CALLING 1-844-915-2879.

There being no questions from the Board, motion was made by Alderman Thurman VanHorn, seconded by Alderman Gary Lingerfelt to open the public hearing to discuss the Fiscal Year 2021-2022 Budget. The vote to approve was unanimous.

AYES: Mayor Pro Tempore / Alderman Randall Mays
Alderman David Elder
Alderman Gary Lingerfelt
Alderman Thurman VanHorn

NOES: None

NOT PRESENT: Alderman Dallas Tester

Alderman Randall Mays stated that everything seems to be in line with what was discussed during the Budget Retreat and Budget Workshop. The Town's numbers are where they need to be.

Alderman David Elder commended the Town on a job well done.

There being no further comments, motion was made by Alderman Thurman VanHorn, seconded by Alderman Gary Lingerfelt to close the public hearing. The vote to approve was unanimous.

AYES: Mayor Pro Tempore / Alderman Randall Mays
Alderman David Elder
Alderman Gary Lingerfelt
Alderman Thurman VanHorn

NOES: None

NOT PRESENT: Alderman Dallas Tester

POLICE DEPARTMENT VEHICLE – TOWN ADMINISTRATOR DAVID DRAUGHN

Town Administrator David Draughn reported to the Board that the Town had recently lost a police vehicle due to a collision with a deer. The impact deployed airbags within the vehicle and did body damage to the outside of the vehicle. The insurance company checked the car and because of its age, mileage, etc. decided to rule the vehicle to be totaled. They issued the Town a check and took the vehicle. This vehicle was a 2013 Tahoe that was primarily used as a reserve vehicle to use when other vehicles are being repaired. All usable police equipment was removed from the vehicle before it was taken. This has put the department down a vehicle.

He asked the Police Chief to get a price quote on a new vehicle. The quote included the price of the vehicle (\$32,259.95) and the upfitting cost. The total cost for the new vehicle would be \$46,305.65. After using the amount received from the insurance carrier for the totaled vehicle (\$18,000), the Town would have to pay \$28,305.65 toward a new vehicle.

He asked the Board's approval to order a new police cruiser for the department. When the vehicle comes in, the Town will have to do a budget amendment. The Police Chief estimated it could be up to 20 to 22 weeks before the vehicle is ready. Even with the two new vehicles that are coming in, the department will be down a car until this one comes in.

When asked by Alderman Mays if every vehicle available is 20 to 22 weeks out, Chief Bates stated that the department has to use Four Seasons Ford as that is the dealership that gets the Town's State

contract. Of all vehicles shown, all of them could take anywhere from 20 to 22 weeks to get. That is if the Town orders the new vehicle before June 25th. If the Town waits until after June 25th, the Town will have to delay the order until the middle of August and it will take more than 22 weeks to get the car.

Motion was made by Alderman Randall Mays, seconded by Alderman Thurman VanHorn to order a new police vehicle for the police department within the current fiscal year. The vote to approve was unanimous.

AYES: Mayor Pro Tempore / Alderman Randall Mays

Alderman David Elder

Alderman Gary Lingerfelt

Alderman Thurman VanHorn

NOES: None

NOT PRESENT: Alderman Dallas Tester



NORTH CAROLINA SHERIFFS' ASSOCIATION

Name of Dealership	Type of Vehicle	Zone	Base Unit Price
<u>FORD POLICE INTERCEPTOR UTILITY AWD (K8A) (Specification #11)</u>			
Fort Seasons Ford, Inc.	2021 Ford Police Interceptor Utility AWD (K8A)	*Appalachia	\$32,239.95
Performance Ford, Inc.	2021 Ford Police Interceptor Utility AWD (K8A)	*Dogwood	\$32,347.00
Performance Ford, Inc.	2021 Ford Police Interceptor Utility AWD (K8A)	*Cardinal	\$32,305.00
Performance Ford, Inc.	2021 Ford Police Interceptor Utility AWD (K8A)	*Longleaf Pine	\$32,369.00

46,305.65
- 18,000.00

28,305.65



NORTH CAROLINA SHERIFFS' ASSOCIATION

FORD POLICE INTERCEPTOR UTILITY AWD (K8A) SPECIFICATION #11

2021 Ford Police Interceptor Utility AWD (K8A)

ALL ITEMS FACTORY INSTALLED UNLESS OTHERWISE INDICATED

INSTRUCTIONS: Listed above, you will find the model numbers of the vehicles that will be included in this year's contract.

1. MECHANICAL

- a. 3.3L V6 Direct-Injection
- b. Axle Ratio – 3.73 (AWD)
- c. Brakes – 4-Wheel Heavy-Duty Disc w/H.D. Front and Rear Calipers
- d. Column Shifter
- e. DC/DC converter – 220-Amp (in lieu of alternator)
- f. Drivetrain – All-Wheel-Drive
- g. Electric Power-Assist Steering (EPAS) – Heavy-Duty
- h. Engine Hour Idle Meter
- i. Engine Hour Meter
- j. Engine Oil Cooler
- k. Fuel Tank – 19-gallons
- l. H7 AGM Battery (800 CCA/80-amp)
- m. Suspension – independent front & rear
- n. Transmission – 10-speed automatic

2. EXTERIOR

- a. Antenna, Roof-mounted
- b. Cladding – Lower bodyside cladding MIC
- c. Door Handles – Black (MIC)
- d. Exhaust True Dual (down-turned)
- e. Front-Door-Lock Cylinders (Front Driver / Passenger / Liftgate)
- f. Glass – 2nd Row, Rear Quarter and Liftgate Privacy Glass
- g. Grille – Black (MIC)
- h. Headlamps – Automatic; LED Low-and-High-Beam - Note: Includes Front Headlamp / Police Interceptor Housing (with LED wig-wag feature) — Pre-drilled hole for side marker police use, does not include LED strobe, but includes LED wig-wag functionality (eliminates need to drill housing assemblies and provides LED wig-wag feature) — Pre-molded side warning LED holes with standard sealed capability (does not include LED installed lights)
- i. Liftgate – Manual 1-Piece – Fixed Glass w/Door-Lock Cylinder
- j. Mirrors – Black Caps (MIC); Power Electric Remote, Manual Folding with Integrated Spotter (Integrated blind spot mirrors not included when equipped with BLIS®)
- k. Spare – Full size 18" Tire w/TPMS
- l. Spoiler – Painted Black
- m. Tailgate Handle – (MIC)
- n. Tail lamps – LED
- o. Tires – 255/60R18 A/S BSW
- p. Wheel-Lip Molding – Black (MIC)
- q. Wheels – 18" x 8.0 painted black steel with wheel hub cover
- r. Windshield – Acoustic Laminated

3. INTERIOR/COMFORT

- a. Cargo Hooks
- b. Climate Control — Dual-Zone Electronic Automatic Temperature Control (DEATC)
- c. Door-Locks — Power — Rear-Door Handles and Locks Operable
- d. Fixed Pedals (Driver Dead Pedal)
- e. Floor — Flooring — Heavy-Duty Thermoplastic Elastomer
- f. Glove Box — Locking/non-Illuminated
- g. Grab Handles — (1 — Front-passenger side, 2-Rear)
- h. Liftgate Release Switch located in overhead console (45 second timeout feature)
- i. Lighting — Overhead Console — Red/White Task Lighting in Overhead Console — 3rd row overhead map light
- j. Mirror — Day/night Rear View
- k. Particulate Air Filter
- l. Powerpoints — (1) First Row
- m. Rear-window Defrost
- n. Scuff Plates — Front & Rear
- o. Seats — 1st Row Police Grade Cloth Trim, Dual Front Buckets with reduced bolsters — 1st Row — Driver 6-way Power track (fore/aft, Up/down, tilt with manual recline, 2-way manual lumbar) — 1st Row — Passenger 2-way manual track (fore/aft, with manual recline) — Built-in steel intrusion plates in both driver/passenger seatbacks — 2nd Row Vinyl, 35/30/35 Split Bench Seat (manual fold-flat, no tumble) — fixed seat track
- p. Speed (Cruise) Control
- q. Speedometer — Calibrated (includes digital readout)
- r. Steering Wheel — Manual / Tilt, Urethane wheel finish w/ Silver Painted Bezels with Speed Controls and 4-user configurable latching switches
- s. Sun visors, color-keyed, non-illuminated
- t. Universal Top Tray — Center of I/P for mounting aftermarket equipment
- u. Windows, Power, 1-touch Up/Down Front Driver/Passenger-Side with disable feature

4. SAFETY/SECURITY

- a. AdvanceTrac® w/RSC® (Roll Stability Control™)
- b. Airbags, dual-stage driver & front-passenger, side seat, passenger-side knee, Roll Over Protection Airbags and Safety Canopy®
- c. Anti-Lock Brakes (ABS) with Traction Control
- d. Brakes — Police calibrated high-performance regenerative braking system
- e. Belt-Minder® (Front Driver / Passenger)
- f. Child-Safety Locks (capped)
- g. Individual Tire Pressure Monitoring System (TPMS)
- h. LATCH (Lower Anchors and Tethers for Children) system on rear outboard seat locations
- i. Rearview Camera with Washer viewable in 4.2" centerstack. Note: Rearview Camera viewable in rearview mirror (available) — order 87R (no-charge option)
- j. Seat Belts, Pretensioner/Energy-Management System w/adjustable height in 1st Row
- k. SOS Post-Crash Alert System™
- l. Remote Keyless

5. FUNCTIONAL

- a. Audio — AM/FM/MP3 Capable / Clock / 4-speakers — Bluetooth® interface — 4.2" Color LCD Screen Center-Stack "Smart Display" Note: Standard radio does not include USB Port or Aux. Audio Input Jack; Aux. Audio Input Jack requires SYNC 3®
- b. Easy Fuel® Capless Fuel-Filler
- c. Ford Telematics™ — Includes Ford Modem and complimentary 2- year trial subscription
- d. Front door tether straps (driver/passenger)
- e. Power pigtail harness
- f. Recovery Hooks; two in front and trailer bar in rear
- g. Simple Fleet Key (w/o microchip, easy to replace; 4-keys)
- h. Two-way radio pre-wire
- i. Two (2) 50 amp battery ground circuits — power distribution junction block (behind 2nd row passenger seat floorboard)
- j. Wipers — Front Speed-Sensitive Intermittent; Rear Dual Speed Wiper



NORTH CAROLINA SHERIFFS' ASSOCIATION
FORD POLICE INTERCEPTOR UTILITY AWD (K8A)
SPECIFICATION #11

2021 Ford Police Interceptor Utility AWD (K8A)

The Ford Police Interceptor Utility AWD (K8A) purchased through this contract comes with all the standard equipment as specified by the manufacturer for this model and NCSA's base vehicle specification(s) requirements which are included and made a part of this contract's vehicle base price as awarded by specification by zone.

ZONE:	*Appalachia	*Dogwood	*Cardinal	*Longleaf Pine
BASE PRICE:	\$32,259.95	\$32,347.00	\$32,305.00	\$32,369.00
DELIVERY TIME:	90 - 120 days	90 - 120 days	90 - 120 days	90 - 120 days

Please note: Delivery time may extend past the delivery time listed above as a result of delays from the manufacturer.

While the North Carolina Sheriff's Association has attempted to identify and include those equipment items most often requested by participating agencies for full size vehicles, we realize equipment needs and preferences are going to vary from agency to agency. In an effort to incorporate flexibility into our program, we have created specific add/delete options which allow the purchaser to tailor the vehicle to their particular wants or needs.

The following equipment delete and add options and their related cost are provided here to assist you in approximating the total cost of the type vehicle(s) you wish to order through this program. Simply deduct the cost of any of the following equipment items you wish deleted from the base unit cost and/or add the cost of any equipment items you wish added to the base unit cost to determine the approximate cost of the type vehicle(s) you wish to order.

NOTE: An official listing of all add/delete options and their prices should be obtained from the appropriate dealer in your zone when preparing your order. Additional add/delete options other than those listed here may be available through the dealers, however, those listed here must be honored by the dealers in your zone at the stated prices.

VEHICLE:	Police Interceptor Utility AWD (K&A)			
DEALER:	Four Seasons Ford, Inc.	Performance Ford, Inc.	Performance Ford, Inc.	Performance Ford, Inc.
ZONE:	*Appalachia	*Dogwood	*Cardinal	*Longleaf Pine
BASE PRICE:	\$32,259.95	\$32,347.00	\$32,305.00	\$32,369.00

All awarded dealers are required by the NCSA Terms and Conditions to offer a minimum 6% discount off MSRP on all available options. For a comprehensive list of all available options on this vehicle please access the NCSA procurement website and go to the Vehicle Procurement page. Please contact awarded dealer for your quote. Note: Available options subject to change mid contract by manufacturer.

Order Code Delete Options		Dogwood & Cardinal & Longleaf	
		Appalachia	Pine
Delivery Fee - Appalachia District		NA	(\$110.00)
Delivery Fee - Dogwood District		NA	(\$25.00)
Delivery Fee - Cardinal District		NA	\$0.00
Delivery Fee - Longleaf Pine District		NA	(\$25.00)

Order Code Add Options		Dogwood & Cardinal & Longleaf	
		Appalachia	Pine
Upfit ²	Optional equipment - specify	NA	NA ²
	<i>Performance Emergency Vehicles offers full emergency equipment upfit services including all major brands of equipment. We can provide turnkey, patrol ready vehicles under one purchase order. Contact Gene Daniel for a quote or more info at gdaniel@performancevehicles.com</i>		
	Optional equipment - specify	NA	NA
	Optional equipment - specify	NA	NA
	Optional equipment - specify	NA	NA
	Optional equipment - specify	NA	NA

Global Public Safety, LLC
7449 Race Road
Suite 100
Hanover, MD 21076
sales@globalpublicsafety.us

TAX ID: 81-5162515

QUOTE

DATE 2/3/2021 QUOTE # 182915Q

Quotes valid 90 days

Quote To:

Longview Police Department
T.J. Bates
2404 First Avenue SW
Long View, NC 28603

Ship / Deliver To:

Longview Police Department
ATTN: T.J. Bates
2404 First Avenue SW
Long View, NC 28603

REP		QUOTE #	TERMS	
KWS			Net 30	
ITEM	DESCRIPTION	QTY	UNIT COST	TOTAL
ICB40-401	TRP10-402G 40w x 21.5h x 40.5d Silver Vein 1.113 inch Top Shelf Opening 1: 5.5w x 20.187h MotionLatch Drawers Opening 2: 3.15w x 20.187h MotionLatch Drawers 12 inch 7 inch	1	1,543.06	1,543.06T
SHIPPING & HANDLING	Shipping Charge	1	125.00	125.00T
NEW ITEM	REAR HALF CAGE & GUN LOCK			
GPC4713D-H	P1300UNT20AOSR - 1/3 Cage, Single Prisoner Transport System	1	2,107.28	2,107.28T
RWG47UNT20A	Vertical Pro-cell Mount Dual Weapon Tri-Lock Gun Rack w/Handcuff Key	1	394.96	394.96T
	Set of Three (rear cargo and rear side) Window Guards, 11 Gauge Steel, Grid Pattern, Black, Ford Utility Interceptor 2020*	1	329.67	329.67T
DECAL-FULL KIT	GRAPHICS: Decal Kit - Vehicle Full Decal Kit	1	569.80	569.80T
LABOR-DECALS	Labor Decals	25	80.00	2,000.00T
MMSU-1	MISC: Magnetic Mic Single Unit	2	34.96	69.92T
479W96	1 Single Unit Conversion Kit	1	50.00	50.00T
75812	2 1/2 LBS 1A:10B C Fire Extinguisher	1	116.64	116.64T
488756	Stream Light 75812 Single 128 LED with DC charger	1	35.00	35.00T
14-0553	800 band Phantom Elite Black	1	35.48	35.48T
CG-X	Able 2.1 Acc. outlet box	1	69.30	69.30T
INSTALL SUPPLIES	CHRGGRD.UNV.CNTRLMDL	1	250.00	250.00T
LABOR-INSTALLATION	Installation Shop Supplies	27	80.00	2,160.00T
CUSTOMER ITEM	Installation	1	0.00	0.00T
	CUSTOMER PROVIDED RADIO - NEED MAKE AND MODEL BEFORE PLACING ORDER			
	Sales Tax		7.00%	983.20

Subtotal

\$14045.70 /

TOTAL

\$15,028.90

THANK YOU FOR USING GLOBAL. WHERE "DETAILS MAKE THE DIFFERENCE"

Tax, if applicable, is not included.

Vehicles will be serviced within 15 days of communication or job completion, whichever is later. All parts are installed or removed from vehicles must be removed at time of drop-off. Parts not picked up will be recycled or shipped at your expense. Arrangements for packing and shipping must be arranged at time of order. Handling charges apply. 25% no-work fee applies to returns after 15 days from receipt. No returns on special orders.

EMAIL SIGNED QUOTES TO SALES@GLOBALPUBLICSAFETY.US or FAX (410) 557-0201

QUOTE ACCEPTED BY SIGNATURE & DATE

Page 3

POLICE DEPARTMENT COMP TIME DISCUSSION – POLICE CHIEF T.J. BATES

Town Administrator David Draughn stated that during the COVID year the police department had a lot of personnel outages due to various reasons. The department had some vacancies this past year and it has taken some time to fill those positions. This led to officers having a build up of overtime. The department is requesting to pay down \$10,268 of comp time. This amount is available in the police department's salaries line item for the current year.

Chief Bates stated that during the retreat, there was some discussion about the excess of comp time. The department has tried to do better about keeping comp time down but due to employees being out with FMLA, Worker's Comp, and vacancies, comp time has been difficult to use. Due to the vacancies in the department, the department has been able to bank some of the budgeted salary amount. There is no way that the officers can be given that amount of comp time off. As an example, he mentioned that one officer has built up approximately 8 weeks of comp time. The request is to pay any officer for comp time accrued over 50 hours so that that officer will only have 50 hours of comp time remaining.

Alderman Mays applauded the Police Chief for trying to control the amount of comp time hours his officers have. The money is already in the police department salaries line item to use. If they make an officer take the comp time, they will have to bring in another officer to cover and will increase that officer's comp time.

Chief Bates stated that once the new position is in place after July 1st, this will help with the comp time situation. There will be a spare person.

Motion was made by Alderman Thurman VanHorn, seconded by Alderman David Elder to approve a onetime pay down of comp time hours for police officers that have over 50 hours of comp time. After the pay down, officers that had over 50 hours of comp time would only have 50 hours of comp time remaining. The vote to approve was unanimous.

AYES: Mayor Pro Tempore / Alderman Randall Mays
Alderman David Elder
Alderman Gary Lingerfelt
Alderman Thurman VanHorn
NOES: None
NOT PRESENT: Alderman Dallas Tester



LONG VIEW POLICE DEPARTMENT

2404 1ST AVENUE SW, HICKORY, N.C. 28602
PHONE: (828) 327-2343 | FAX: (828) 578-6703



To: David Draughn, Town Administrator

From: T.J. Bates, Chief of Police 

Reference: Compensation time pay down request

Date: May 19, 2021

This year has been a challenging year Town wide and the police department has faced many challenges with deficiencies for sufficient staffing. With these challenges, my officers have accrued a large amount of compensation time to ensure sufficient staffing needs have been met with no disruption of police services. We have worked hard to decrease the time accrued but we haven't been successful due to ongoing challenges. Below I will breakdown the most common causes for staffing deficiencies this fiscal year.

- We experienced many challenges and shortages with the COVID-19 pandemic including multiple officers quarantined from direct exposures during the course of their duties and five (5) officers tested positive for the virus at one time. The positive test resulted in a large gap of police coverage that had to be filled. Reserve Police Officers were utilized for some of this coverage; however, the demands of their full-time jobs (due to COVID-19) kept the hours worked to a bare minimum.
- Several officers have used the Family and Medical Leave Act of 1993 (FMLA).
- Workers comp Injuries have resulted in several officers being placed out of full duty for a period of time.
- Vacancies – we have only been operating at full staff for 8 days this fiscal year.

We are approaching the end of the budget year with a surplus of money in our salary line-item. This surplus can be contributed mostly to lapsed salaries due to police officer vacancies throughout the fiscal year. With the lapsed salaries we are in a position to finish the year with a strong excess balance of funds from 10-510-0200 (Salaries & Wages).

My request is to pay officers down to a balance of 50 hours of compensation time out of line-item 10-510-0200. We currently have seven (7) officers with excess of 50 hours. The hours range from 244-90.5 hours. To put this into perspective the officer with 244 hours has built six (6) weeks of compensation time. It will be almost impossible to let this officer take the time off he has earned by working overtime.

Paying the seven (7) officers down to fifty hours will be a total of \$10,268.00. Paying this amount will not cause me to be over budget, in fact, the police department will still have several thousand dollars in funds left in line-item 10-510-0200 due to lapsed salaries.

Thank you in advance for your consideration in this matter.

AMERICAN RESCUE PLAN ACT RESOLUTION – TOWN ADMINISTRATOR DAVID DRAUGHN

Town Administrator David Draughn gave a brief overview of where the Town is in the process to receive funds associated with the American Rescue Plan Act. The Town will be receiving its funds from Raleigh. The Finance Director has already begun the online process to set up the account. As part of the process, the Town must adopt the “Resolution for Receiving Federal Funds Under the American Rescue Plan Act (ARPA)” and supply the minutes showing it was adopted.

When Alderman Lingerfelt asked how the funds were dispersed, Mr. Draughn explained that the Town had not yet received any Local Government Commission guidelines, but he felt that the Town would have to submit a request for the funds and then they would send the funds to the Town.

When Alderman Lingerfelt asked how long it could take to receive the funds, Finance Director James Cozart stated that there was not yet any guidance for that information. The Town will receive funds half in the current year and half in the next year.

Mr. Draughn added that the Town would have until 2024 to spend it all.

Motion was made by Alderman Thurman VanHorn, seconded by Alderman David Elder to adopt the Resolution for Receiving Federal Funds Under the American Rescue Plan Act (ARPA). The vote to approve was unanimous.

AYES: Mayor Pro Tempore / Alderman Randall Mays
Alderman David Elder
Alderman Gary Lingerfelt
Alderman Thurman VanHorn
NOES: None
NOT PRESENT: Alderman Dallas Tester



TOWN OF LONG VIEW

2404 1st AVENUE SOUTHWEST

LONG VIEW, NC 28602

TELEPHONE: (828) 322-3921 FAX: (828) 322-1567

RESOLUTION FOR RECEIVING FEDERAL FUNDS UNDER THE AMERICAN RESCUE PLAN ACT (ARPA)

WHEREAS, the American Rescue Plan Act (ARPA) was signed into law on March 11, 2021; and

WHEREAS, the State of North Carolina will be appropriating funding from the American Rescue Plan Act to fund necessary Coronavirus State and Local Fiscal Recovery Funds; and

WHEREAS, the North Carolina General Assembly will provide for the distribution of funds to eligible municipalities and townships; and

WHEREAS, before receiving a payment, a municipality is required to adopt a resolution affirming that the municipality will spend funding only on federal guidance related expenses as required under the American Rescue Plan Act; and

WHEREAS, revenue received under the American Rescue Plan Act will be kept in a separate fund and will not be co-mingled with other revenue; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Aldermen of the Town of Long View that we do hereby request American Rescue Plan Act funding to be distributed by the State of North Carolina and by adopting this resolution affirm that the revenue will only be used for the purposes prescribed in the American Rescue Plan Act guidance as described in 31 CFR, Part 35, and any other applicable regulations, for necessary expenditures incurred due to the public health emergency connected with the COVID-19 pandemic, budget and certify such to the State Director of Office of Budget and Management and the Town of Long View Finance Director; and

BE IT FURTHER RESOLVED, that the Town of Long View will comply with the procedures created by the North Carolina General Assembly and the US Treasury Department to receive funds under the act.

Adopted this 14th day of June, 2021.

Marla G. Thompson
Mayor

ATTEST:

Stephanie C. Watson
Town Clerk, CMC, NCCMC

ADMINISTRATOR'S REPORT

Water Tank Reconditioning Plan – Public Works Director Chris Eckard

Town Administrator David Draughn stated this was a follow up of an item that was discussed during the Budget Retreat. The Town pays \$18,000 a year to the water tank company, and they put that money in escrow. The water tank had never been reconditioned on the inside and enough money has built up in the Town's escrow account to pay for it.

Public Works Director Chris Eckard stated that the project is about a week out from being completed. He briefly explained what was taking place during the project: new metal, ceiling, and paint.

Mr. Draughn added that with the Utility Projects Loan that the Town has, Mr. Eckard will also work on the altitude valve issue.

ROY COOPER
Governor
DIONNE DELLI-GATTI
Secretary
S. DANIEL SMITH
Director



May 10, 2021

Town of Long View
ATTN: Chris Eckard - Public Works Director
2404 1st Ave. SW
Long View, NC 28602

Re: Water Tank Reconditioning Plan Approval
Approval Date: May 10, 2021
1,000,000 Gallon Elevated West Side Tank- IR
Serial No.: 21-00400
Water System No.: NC0118025
Catawba County

Dear Sir/Madam:

The Department received an "Application for Water Tank Reconditioning Plan Approval" for the above referenced project to recondition 1,000,000 Gallon Elevated West Side Tank- IR. The proposed tank reconditioning is approved under Department Serial Number 21-00400, dated May 10, 2021.

Please note that in accordance with 15A NCAC 18C .0309(a), no construction, alteration, or expansion of a water system shall be placed into service or made available for human consumption until the Public Water Supply Section has issued Final Approval. Final Approval will be issued and mailed to the applicant upon receipt of an Engineer's Certification submitted in accordance 15A NCAC 18C .0303 (a).

In accordance with Rule .0303 (a), upon completion of the tank reconditioning, and prior to placing the tank into service, the applicant must submit to the appropriate regional office, a certification statement signed and sealed by a registered professional engineer. The certification must state that all tank reconditioning and disinfection was completed in accordance with the requirements of the tank reconditioning application and the tank is ready for return to service.

Once the Engineer's Certification and the disinfection results are received at the regional office and determined adequate, the Department will issue a Final Approval letter to the applicant. In accordance with Rule .0309 (a), no portion of this project shall be placed into service until the Department has issued Final Approval.

Please contact us at (919) 707-9100 if you have any questions or need additional information.

Sincerely,

A handwritten signature in black ink, appearing to read "R. W. Midgett", is written over the typed name.

Robert W. Midgett, P.E.
Chief, Public Water Supply Section

cc: CLINTON COOK, P.E., Regional Engineer
Catawba County Health Department
Utility Service Company, Inc.



North Carolina Department of Environmental Quality | Division of Water Resources
512 North Salisbury Street | 1534 Mail Service Center | Raleigh, North Carolina 27699-1534
919.707.9100

1st Ave Circle NW Parking Issue

Town Administrator David Draughn stated that the group he put together to review this matter is still not sure what to do to fix the issue. The Town should have a recommendation for the Board at the June 28th meeting.

Town Elections

Town Administrator David Draughn gave a brief update on the election situation. He has been working with the Town Attorney on this. During this process, the Town Attorney received a notification that an election bill has been introduced to the Senate. It was already approved by the House with some amendments. It was supposed to be voted on by the Senate today. If approved, this would take the decision out of the Town's hands and mandatorily delay the election for Long View.

Mr. Draughn read a portion of the bill to the Board.

The General Assembly of North Carolina enacts:

SECTION 1.(a) Delay of Certain 2021 Municipal Elections. – Notwithstanding Articles 23 and 24 of Chapter 163 of the General Statutes and any local act of the General Assembly, the regular 2021 elections in any municipality where there is an election of municipal officers scheduled for 2021 and where less than the entire jurisdiction is eligible to vote for candidates for one or more offices on the 2021 ballot shall be delayed until 2022 in accordance with this act. The terms of office of the Mayor and any council member serving on the effective date of this act in a municipality with elections delayed in accordance with this act shall be extended until a successor is chosen, qualified, and sworn into office in 2022.

Mr. Draughn stated that the Town would still need to go through the Census process in September to see if any changes need to be made. If needed, a resolution would need to be brought before the Board. If that is done prior to November 16 or prior December 16, that varies on when the filing period is.

The filing period may be:

- December 6th – December 17th
- January 3rd – January 7th

The General Election will be on March 8th.

The Town will need notify the Board of Elections if changes can done before November 16th.

Attorney Summerlin stated that he had talked with Senator Daniels office, and they believe the bill is going to pass the Senate. Then it will go to the governor, and he believes the governor will pass it. It is a pretty much non-partisan bill.

Mr. Draughn stated that he hoped that they would have a firmer understanding of the bill to bring before the Board at the June 28th meeting. He and Attorney Summerlin would look at this matter further after the bill is passed.

Alderman Randall Mays asked how this would affect future elections.

Mr. Draughn explained that this only effects the current year election and its term.

From: Chris Wall <cwall@eqvstrategic.com>
Sent: Thursday, June 10, 2021 7:51 AM
To: Lee Worsley <lworsley@tcog.org>; Anthony W Starr <anthony.starr@wpcog.org>; Robert Hiett <rhiett@ucpcog.org>; Tim Ware <ncregionalcouncils@gmail.com>; slockett <slockett@regionc.org>; Nathan Ramsey <nathan@landofsky.org>; David Richardson <David.Richardson@lrcog.org>; Allen Serkin <caserkin@capefearcog.org>; Bryant Buck <bbuck@mideastcom.org>; Diane Cox <dcox@kerrtarcog.org>; Geraldine Gardner <ggardner@centralina.org>; Justin Hembree <jhembree@mccog.org>; Katie Bordeaux <kbordeaux@eccog.org>; Matthew Dolge <mdolge@ptrc.org>; Mike Ervin <mervin@accog.org>; Sarah Thompson <sarah@regiona.org>; Julie Wiggins <jwiggins@regiond.org>
Subject: Election delays

This is an external email. Please be cautious before clicking any links or attachments. If you have questions about this email, please contact a WPCOG IT Staff Member.

I know some of you have asked what the GA intends to do with local elections given the census delays, in passing along this article that gives a good description of where we are.

Election Delays

The N.C. House voted unanimously Wednesday in favor of the Senate's plan to delay some municipal elections due to delayed Census redistricting data. But amendments to Senate Bill 722 would apply the delay to more races. Two school boards — Charlotte-Mecklenburg and Lexington — hold their elections in conjunction with municipal elections, and the municipal election delay would apply in Charlotte and Lexington. So the school boards didn't want to be left alone on the 2021 ballot, and amendments added to the bill would move them to 2022 as well. Raleigh's municipal elections would permanently move to even-numbered years starting in 2022.

Another change to the bill would let municipalities that have to delay their district elections keep non-district races on the 2021 ballot. That would mean that cities and towns could elect their mayor and at-large council members this year, while voting for district seats next year after redistricting is complete. "It's not a mandate, it's up to the municipality," said Rep. Grey Mills, R-Iredell and sponsor of the amendment.

Lawmakers did not act on recommendations from the left-leaning voter advocacy group Democracy NC, which said that having two deadlines for municipal redistricting — as well as two corresponding candidate filing periods — was confusing. One is in December, which the group said could result in limited public input due to the holidays. Democracy NC also wants municipalities to be required to hold public hearings on the new maps. "Many of the towns that must redistrict have large numbers of Black voters who have historically been left out of the democratic process," Caroline Fry said. The bill now goes back to the Senate for a concurrence vote.

GENERAL ASSEMBLY OF NORTH CAROLINA

SESSION 2021

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2

SENATE BILL 722

Redistricting and Elections Committee Substitute Adopted 5/27/21

Short Title: Revise Municipal Redistricting/Census.

(Public)

Sponsors:

Referred to:

May 19, 2021

A BILL TO BE ENTITLED

AN ACT TO REQUIRE THAT ELECTIONS IN MUNICIPALITIES WITH ONE OR MORE OFFICES UP FOR ELECTION IN 2021 WHERE THE CANDIDATE FOR THAT OFFICE IS ELECTED BY DISTRICT SHALL BE DELAYED UNTIL 2022 AND TO REQUIRE MUNICIPALITIES WITH DELAYED 2021 ELECTIONS TO REVIEW AND REVISE THOSE ELECTORAL DISTRICTS FOLLOWING THE RELEASE OF THE 2020 U.S. CENSUS DATA.

The General Assembly of North Carolina enacts:

SECTION 1.(a) Delay of Certain 2021 Municipal Elections. – Notwithstanding Articles 23 and 24 of Chapter 163 of the General Statutes and any local act of the General Assembly, the regular 2021 elections in any municipality where there is an election of municipal officers scheduled for 2021 and where less than the entire jurisdiction is eligible to vote for candidates for one or more offices on the 2021 ballot (shall be delayed until 2022) in accordance with this act. The terms of office of the Mayor and any council member serving on the effective date of this act in a municipality with elections delayed in accordance with this act shall be extended until a successor is chosen, qualified, and sworn into office in 2022.

SECTION 1.(b) Revision of Districts After Release of 2020 Census Data. – G.S. 160A-23.1, and any resolution adopted under that statute, shall not apply with respect to any election delayed to 2022 in accordance with this act. Notwithstanding G.S. 160A-23.1, upon the release of the 2020 Census data by the U.S. Census Bureau, each municipality with elections delayed in accordance with this act shall review and revise its electoral districts in accordance with State and federal law on or before November 17, 2021. The municipality with elections delayed in accordance with this act shall provide the revised electoral districts to the appropriate county board or boards of election no later than November 19, 2021. In revising the electoral districts, the municipality with elections delayed in accordance with this act may seek and provide an opportunity for public input prior to the release of the 2020 Census data. In addition, the municipality with elections delayed in accordance with this act shall provide an opportunity for public input after the release of the 2020 Census data and shall conduct at least one public hearing prior to adopting revised districts.

SECTION 1.(c) Filing Period for Delayed 2021 Municipal Elections. – The filing period for any elected office with an election delayed to 2022 in accordance with this act shall open at 12:00 noon on December 6, 2021, and shall close at 12:00 noon on December 17, 2021. If a municipality with an election delayed to 2022 in accordance with this act determines it is unable to review and revise its electoral districts in accordance with State and federal law prior to November 17, 2021, the municipality shall notify the appropriate county board or boards of elections. The appropriate county board or county boards of elections shall then have the



1 authority to delay the filing period for such offices to open at 12:00 noon on January 3, 2022,
2 and close at 12:00 noon on January 7, 2022. The form of the notice of candidacy shall be as
3 provided in Article 23 or 24 of Chapter 163 of the General Statutes for the method of election for
4 that municipality.

5 **SECTION 1.(d) Withdrawal of Notice of Candidacy.** -- Any person who has filed a
6 notice of candidacy for any elected office with an election delayed to 2022 in accordance with
7 this section shall have the right to withdraw his or her candidacy in accordance with
8 G.S. 163-106.4.

9 **SECTION 1.(e) Date of Election.** -- With respect to any elected office with an
10 election delayed to 2022 in accordance with this act, the following dates of election shall apply:

- 11 (1) For any municipality elected by the partisan primary and election method, the
12 primary shall be March 8, 2022, and the general election shall be on the date
13 of any second primary held under G.S. 163-111. If no second primary is held
14 under G.S. 163-111, the general election shall be on April 26, 2022. No
15 second primary shall be held for these offices in 2022.
- 16 (2) For any municipality elected by the nonpartisan primary and election method,
17 the primary shall be March 8, 2022, and the general election shall be held on
18 the date of any second primary held under G.S. 163-111. If no second primary
19 is held under G.S. 163-111, the general election shall be on April 26, 2022.
- 20 (3) For any municipality elected by the nonpartisan plurality method, the date of
21 the election shall be March 8, 2022.
- 22 (4) For any municipality elected by the nonpartisan elections and runoff method,
23 the election shall be March 8, 2022, and the runoff election shall be held on
24 the date of any second primary held under G.S. 163-111. If no second primary
25 is held under G.S. 163-111, the runoff election shall be on April 26, 2022.

26 **SECTION 1.(f)** The individual certified as the winner of the 2022 election held in
27 accordance with this act shall hold office until the expiration of the term under the municipal
28 charter as if the election had been held in 2021. Notwithstanding G.S. 160A-68, the individual
29 certified as the winner of the 2022 election may be sworn into office at any time after issuance
30 of the certificate of election.

31 **SECTION 1.5.(a)** G.S. 163-111(e) reads as rewritten:

32 "(e) **Date of Second Primary; Procedures.** -- If a second primary is required under the
33 provisions of this section, the appropriate board of elections, State or county, shall order that it
34 be held 10 weeks after the first primary if any of the offices for which a second primary is required
35 are for a candidate for the office of United States Senate or member of the United States House
36 of Representatives. Otherwise, the second primary shall be held seven weeks after the first
37 primary.

38 ~~There shall be no registration of voters between the dates of the first and second primaries.~~
39 ~~Persons whose qualifications to~~ Subject to G.S. 163-82.6 and G.S. 163-82.6A, persons who
40 ~~register and to vote~~ may register after the day of the first primary and before the day of the second
41 ~~primary may register on the day of the second primary and, when thus registered, shall be entitled~~
42 ~~to vote in the second primary.~~ The second primary is a continuation of the first primary and any
43 voter who files a proper and timely written affirmation of change of address within the county
44 under the provisions of G.S. 163-82.15, in the first primary may vote in the second primary
45 without having to refile that written affirmation if the voter is otherwise qualified to vote in the
46 second primary. Notwithstanding G.S. 163-82.17, no person shall be permitted to change party
47 affiliation or unaffiliated status between the date of a primary and a second primary. Subject to
48 this provision for registration, the second primary shall be held under the laws, rules, and
49 regulations provided for the first primary."

50 **SECTION 1.5.(b)** G.S. 163-82.6(f) reads as rewritten:

1 "(f) Instances When Person May Register and Vote on Primary or Election Day. – If a
2 person has become qualified to register and vote between the twenty-fifth day before a primary
3 or election and primary or election day, then that person may apply to register on primary or
4 election day by submitting an application form described in G.S. 163-82.3(a) or (b) to:

- 5 (1) A member of the county board of elections;
6 (2) The county director of elections; or
7 (3) The chief judge or a judge of the precinct in which the person is eligible to
8 vote,

9 and, if the application is approved, that person may vote the same day. The official in
10 subdivisions (1) through (3) of this subsection to whom the application is submitted shall decide
11 whether the applicant is eligible to vote. The applicant shall present to the official written or
12 documentary evidence that the applicant is the person he represents himself to be. The official,
13 if in doubt as to the right of the applicant to register, may require other evidence satisfactory to
14 that official as to the applicant's qualifications. If the official determines that the person is
15 eligible, the person shall be permitted to vote in the primary or election and the county board
16 shall add the person's name to the list of registered voters. If the official denies the application,
17 the person shall be permitted to vote a challenged ballot under the provisions of G.S. 163-88.1,
18 and may appeal the denial to the full county board of elections. The State Board of Elections
19 shall promulgate rules for the county boards of elections to follow in hearing appeals for denial
20 of primary or election day applications to register. ~~No person shall be permitted to register on the~~
21 ~~day of a second primary unless he shall have become qualified to register and vote between the~~
22 ~~date of the first primary and the date of the succeeding second primary."~~

23 SECTION 1.5.(c) G.S. 163-302(b) reads as rewritten:

24 "(b) The provisions of Articles 20 and 21 of this Chapter shall apply to absentee voting in
25 municipal elections, special district elections, and other elections for an area less than an entire
26 county other than elections for the General Assembly, except that the earliest date by which
27 absentee ballots shall be required to be available for absentee voting in such elections shall be 30
28 days prior to the primary or election or as quickly following the filing deadline ~~specified in~~
29 ~~G.S. 163-291(2) or G.S. 163-294(e)~~ as the county board of elections is able to secure the official
30 ballots. In elections on incorporation of a municipality not held at the same time as another
31 election in the same area, the county board of elections shall adopt a special schedule of meetings
32 of the county board of elections to approve absentee ballot applications so as to reduce the cost
33 of the process, and to further implement the last paragraph of G.S. 163-230(2)a. If no application
34 has been received since the last meeting, no meeting shall be held of the county board of elections
35 under such schedule unless the meeting is scheduled for another purpose. If another election is
36 being held in the same area on the same day, or elsewhere in the county, the cost of per diem for
37 meetings of the county board of elections to approve absentee ballots shall not be considered a
38 cost of the election to be billed to the municipality being created."

39 SECTION 1.5.(d) This section becomes effective March 9, 2022, and expires on
40 June 1, 2022.

41 SECTION 2. Except as otherwise provided, this act is effective when it becomes
42 law.

GENERAL ASSEMBLY OF NORTH CAROLINA
SESSION 2021

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2

SENATE BILL 722
Redistricting and Elections Committee Substitute Adopted 5/27/21

Short Title: Revise Municipal Redistricting/Census. (Public)

Sponsors:

Referred to:

May 19, 2021

1 A BILL TO BE ENTITLED
2 AN ACT TO REQUIRE THAT ELECTIONS IN MUNICIPALITIES WITH ONE OR MORE
3 OFFICES UP FOR ELECTION IN 2021 WHERE THE CANDIDATE FOR THAT OFFICE
4 IS ELECTED BY DISTRICT SHALL BE DELAYED UNTIL 2022 AND TO REQUIRE
5 MUNICIPALITIES WITH DELAYED 2021 ELECTIONS TO REVIEW AND REVISE
6 THOSE ELECTORAL DISTRICTS FOLLOWING THE RELEASE OF THE 2020 U.S.
7 CENSUS DATA.

8 The General Assembly of North Carolina enacts:

9 SECTION 1.(a) Delay of Certain 2021 Municipal Elections. – Notwithstanding
10 Articles 23 and 24 of Chapter 163 of the General Statutes and any local act of the General
11 Assembly, the regular 2021 elections in any municipality where there is an election of municipal
12 officers scheduled for 2021 and where less than the entire jurisdiction is eligible to vote for
13 candidates for one or more offices on the 2021 ballot shall be delayed until 2022 in accordance
14 with this act. The terms of office of the Mayor and any council member serving on the effective
15 date of this act in a municipality with elections delayed in accordance with this act shall be
16 extended until a successor is chosen, qualified, and sworn into office in 2022.

17 SECTION 1.(b) Revision of Districts After Release of 2020 Census Data. –
18 G.S. 160A-23.1, and any resolution adopted under that statute, shall not apply with respect to any
19 election delayed to 2022 in accordance with this act. Notwithstanding G.S. 160A-23.1, upon the
20 release of the 2020 Census data by the U.S. Census Bureau, each municipality with elections
21 delayed in accordance with this act shall review and revise its electoral districts in accordance
22 with State and federal law on or before November 17, 2021. The municipality with elections
23 delayed in accordance with this act shall provide the revised electoral districts to the appropriate
24 county board or boards of election no later than November 19, 2021. In revising the electoral
25 districts, the municipality with elections delayed in accordance with this act may seek and
26 provide an opportunity for public input prior to the release of the 2020 Census data. In addition,
27 the municipality with elections delayed in accordance with this act shall provide an opportunity
28 for public input after the release of the 2020 Census data and shall conduct at least one public
29 hearing prior to adopting revised districts.

30 SECTION 1.(c) Filing Period for Delayed 2021 Municipal Elections. – The filing
31 period for any elected office with an election delayed to 2022 in accordance with this act shall
32 open at 12:00 noon on December 6, 2021, and shall close at 12:00 noon on December 17, 2021.
33 If a municipality with an election delayed to 2022 in accordance with this act determines it is
34 unable to review and revise its electoral districts in accordance with State and federal law prior
35 to November 17, 2021, the municipality shall notify the appropriate county board or boards of
36 elections. The appropriate county board or county boards of elections shall then have the



1 "(f) Instances When Person May Register and Vote on Primary or Election Day. – If a
2 person has become qualified to register and vote between the twenty-fifth day before a primary
3 or election and primary or election day, then that person may apply to register on primary or
4 election day by submitting an application form described in G.S. 163-82.3(a) or (b) to:

- 5 (1) A member of the county board of elections;
6 (2) The county director of elections; or
7 (3) The chief judge or a judge of the precinct in which the person is eligible to
8 vote,

9 and, if the application is approved, that person may vote the same day. The official in
10 subdivisions (1) through (3) of this subsection to whom the application is submitted shall decide
11 whether the applicant is eligible to vote. The applicant shall present to the official written or
12 documentary evidence that the applicant is the person he represents himself to be. The official,
13 if in doubt as to the right of the applicant to register, may require other evidence satisfactory to
14 that official as to the applicant's qualifications. If the official determines that the person is
15 eligible, the person shall be permitted to vote in the primary or election and the county board
16 shall add the person's name to the list of registered voters. If the official denies the application,
17 the person shall be permitted to vote a challenged ballot under the provisions of G.S. 163-88.1,
18 and may appeal the denial to the full county board of elections. The State Board of Elections
19 shall promulgate rules for the county boards of elections to follow in hearing appeals for denial
20 of primary or election day applications to register. ~~No person shall be permitted to register on the~~
21 ~~day of a second primary unless he shall have become qualified to register and vote between the~~
22 ~~date of the first primary and the date of the succeeding second primary."~~

23 **SECTION 1.5.(c)** G.S. 163-302(b) reads as rewritten:

24 "(b) The provisions of Articles 20 and 21 of this Chapter shall apply to absentee voting in
25 municipal elections, special district elections, and other elections for an area less than an entire
26 county other than elections for the General Assembly, except that the earliest date by which
27 absentee ballots shall be required to be available for absentee voting in such elections shall be 30
28 days prior to the primary or election or as quickly following the filing deadline ~~specified in~~
29 ~~G.S. 163-291(2) or G.S. 163-294(e)~~ as the county board of elections is able to secure the official
30 ballots. In elections on incorporation of a municipality not held at the same time as another
31 election in the same area, the county board of elections shall adopt a special schedule of meetings
32 of the county board of elections to approve absentee ballot applications so as to reduce the cost
33 of the process, and to further implement the last paragraph of G.S. 163-230(2)a. If no application
34 has been received since the last meeting, no meeting shall be held of the county board of elections
35 under such schedule unless the meeting is scheduled for another purpose. If another election is
36 being held in the same area on the same day, or elsewhere in the county, the cost of per diem for
37 meetings of the county board of elections to approve absentee ballots shall not be considered a
38 cost of the election to be billed to the municipality being created."

39 **SECTION 1.5.(d)** This section becomes effective March 9, 2022, and expires on
40 June 1, 2022.

41 **SECTION 2.** Except as otherwise provided, this act is effective when it becomes
42 law.

1 authority to delay the filing period for such offices to open at 12:00 noon on January 3, 2022,
2 and close at 12:00 noon on January 7, 2022. The form of the notice of candidacy shall be as
3 provided in Article 23 or 24 of Chapter 163 of the General Statutes for the method of election for
4 that municipality.

5 **SECTION 1.(d) Withdrawal of Notice of Candidacy.** – Any person who has filed a
6 notice of candidacy for any elected office with an election delayed to 2022 in accordance with
7 this section shall have the right to withdraw his or her candidacy in accordance with
8 G.S. 163-106.4.

9 **SECTION 1.(e) Date of Election.** – With respect to any elected office with an
10 election delayed to 2022 in accordance with this act, the following dates of election shall apply:

- 11 (1) For any municipality elected by the partisan primary and election method, the
12 primary shall be March 8, 2022, and the general election shall be on the date
13 of any second primary held under G.S. 163-111. If no second primary is held
14 under G.S. 163-111, the general election shall be on April 26, 2022. No
15 second primary shall be held for these offices in 2022.
- 16 (2) For any municipality elected by the nonpartisan primary and election method,
17 the primary shall be March 8, 2022, and the general election shall be held on
18 the date of any second primary held under G.S. 163-111. If no second primary
19 is held under G.S. 163-111, the general election shall be on April 26, 2022.
- 20 (3) For any municipality elected by the nonpartisan plurality method, the date of
21 the election shall be March 8, 2022.
- 22 (4) For any municipality elected by the nonpartisan elections and runoff method,
23 the election shall be March 8, 2022, and the runoff election shall be held on
24 the date of any second primary held under G.S. 163-111. If no second primary
25 is held under G.S. 163-111, the runoff election shall be on April 26, 2022.

26 **SECTION 1.(f)** The individual certified as the winner of the 2022 election held in
27 accordance with this act shall hold office until the expiration of the term under the municipal
28 charter as if the election had been held in 2021. Notwithstanding G.S. 160A-68, the individual
29 certified as the winner of the 2022 election may be sworn into office at any time after issuance
30 of the certificate of election.

31 **SECTION 1.5(a)** G.S. 163-111(e) reads as rewritten:

32 "(e) **Date of Second Primary; Procedures.** – If a second primary is required under the
33 provisions of this section, the appropriate board of elections, State or county, shall order that it
34 be held 10 weeks after the first primary if any of the offices for which a second primary is required
35 are for a candidate for the office of United States Senate or member of the United States House
36 of Representatives. Otherwise, the second primary shall be held seven weeks after the first
37 primary.

38 ~~There shall be no registration of voters between the dates of the first and second primaries.~~
39 ~~Persons whose qualifications to Subject to G.S. 163-82.6 and G.S. 163-82.6A, persons who~~
40 ~~register and to vote mature after the day of the first primary and before the day of the second~~
41 ~~primary may register on the day of the second primary and, when thus registered, shall be entitled~~
42 ~~to vote in the second primary. The second primary is a continuation of the first primary and any~~
43 ~~voter who files a proper and timely written affirmation of change of address within the county~~
44 ~~under the provisions of G.S. 163-82.15, in the first primary may vote in the second primary~~
45 ~~without having to refile that written affirmation if the voter is otherwise qualified to vote in the~~
46 ~~second primary. Notwithstanding G.S. 163-82.17, no person shall be permitted to change party~~
47 ~~affiliation or unaffiliated status between the date of a primary and a second primary. Subject to~~
48 ~~this provision for registration, the second primary shall be held under the laws, rules, and~~
49 ~~regulations provided for the first primary."~~

50 **SECTION 1.5(b)** G.S. 163-82.6(f) reads as rewritten:

Nuisance Abatement Update – Police Chief T.J. Bates

Police Chief T.J. Bates stated that since the meeting where the Board adopted its new nuisance abatement policy, the department has handled its first property at 51 39th St NW. The Town Attorney, the ALE Nuisance Abatement Team and the Police Department worked hand in hand with this location. The group spoke with the property owner and went into a consent judgement signed by a superior court judge. All the problem people in the house are gone and the house was sold this past Friday. An area business owner in Town has bought the property. The new owner was notified by the Major of the Police Department that he could not allow any of the problem people back into that house because the nuisance order stays with the property and not the person that owns it. The owner knows what he can and cannot do with the property. The property owner has requested that the posted signs on the property stay awhile to deter the problem people from trying to come back.

For the 51 39th St NW property, the process worked very swift, and the department has received a lot of positive feedback.

The Police Department has sent a request to the ALE to start public nuisance action against 326 26th St SW. That property has been a problem for the Town for years. Some of the problem people from the 51 39th St NW property have now moved to this location.

Currently the department has called in a few of the other problem property owners in Town to let them know that the department knows there is a nuisance issue at their property and to put them on notice. These properties include:

- **304 2nd Ave SW** – The department has met with a family member to explain the situation. They were informed that the department would be pursuing a public nuisance action if they did not act to improve the situation. The department will meet again with them in 30 days from the day of the original meeting to readdress that issue.
- **2010 8th Ave SW** – The department is in the process of arranging a meeting with the property owner to notify the owner of all the nuisance violations. The Police Department and Code Enforcement has tried numerous times to get the property owner to correct the nuisance problem and he has failed to do so.
- **3010 8th Ave SW** – The department has historically had issues at this property. The department worked early on with the property owner about what would happen with the nuisance abatement process if the problems were not taken care of. The property is now sold. The department has talked to the new owner of the property and the previous owner is still there but in the process of moving out.

The department is actively targeting these problem properties.

Alderman Mays commended the effort to get this new policy in place and for proving that the process to take care of these issues can work swiftly.

Chief Bates stated that the department labeled the problem properties by order of the biggest drain on the department's resources. The ALE can only assist the department on one property at a time because that one group does nuisance properties for the whole state. Because of this, the department is trying to be proactive with problem property owners and tell them what may happen if the problem is not fixed.

Chief Bates stated that a detective has been assigned to each problem property. This detective will be the contact person when ALE gets involved.

Attorney Summerlin, Jr. stated that for the first property, that process fell under the best-case scenario. The owner met with the department and agreed to the consent order. The Town only had to take it to a judge to sign. If the other owners are not that cooperative, it is basically a lawsuit and ALE helps with filing a suit against the homeowner to get the nuisance abated.

Basically, the order stated that the owner has so much time to get the people out or the judge will issue an order to get them out. The owner also had so much time to sale the property or hire a realtor to sale the property. Nobody could live in the property until it was sold. There was also a whole list of people that could not live on the property. Future owners are not even allowed to let those people live on the property.

Attorney Summerlin, Jr. reminded the Board that other properties and abatement processes may not be solved as quickly if the owner is not cooperative.

Mayor Thompson stated that she had received several calls from community members stating that they were happy with what was recently done.

Door System Installation – Town Clerk Stephanie Watson

Town Clerk Stephanie Watson informed the Board that on the Administration side of the building, the wiring was mostly complete. The installation company plans to come back on Wednesday to continue working on the Police and Fire Department wire installation. Estimated time of complete installation for Town Hall is the end of the week or the beginning of next week. Ms. Watson showed the Board and those present what the key fobs will look like and very briefly explained the process of getting them programed.

OTHER BUSINESS

There was no other business.

BOARD MEMBER'S CLOSING COMMENTS

Alderman David Elder

Alderman Elder congratulated everyone for the work done to get the budget in place. He thanked the Police Department and Fire Department for their work. We have a fine little town here and we need to take care of it.

ADJOURNMENT

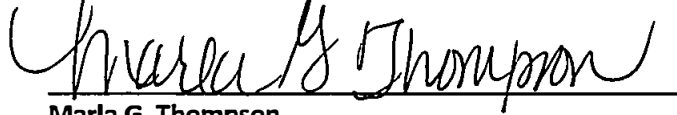
Motion was made by Alderman Thurman VanHorn, seconded by Alderman Randall Mays to adjourn the meeting at 7:10 p.m. The vote to approve was unanimous.

AYES: Mayor Pro Tempore / Alderman Randall Mays
Alderman David Elder
Alderman Gary Lingerfelt
Alderman Thurman VanHorn

NOES: None

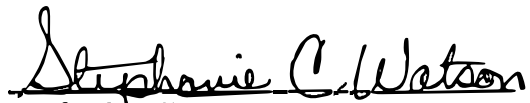
NOT PRESENT: Alderman Dallas Tester

Approved this the 28th day of June, 2021.



Marla G. Thompson
Mayor

ATTEST:



Stephanie C. Watson
Town Clerk, CMC, NCCMC