

**TOWN OF LONG VIEW
BOARD OF ALDERMEN
MEETING MINUTES
FEBRUARY 10, 2020**

The Town of Long View Board of Aldermen met in the Council Chambers of Long View Town Hall on Monday, February 10, 2020 at 6:30 p.m.

BOARD MEMBERS PRESENT: The following members of the Board were present: Mayor Marla Thompson, Mayor Pro Tempore/ Alderman Randall Mays, Alderman David Elder, Alderman Gary Lingerfelt, Alderman Dallas Tester, and Alderman Thurman VanHorn.

STAFF MEMBERS PRESENT: The following members of staff were present: Town Administrator David Draughn, Town Clerk Stephanie Watson, Town Attorney Jimmy Summerlin, Jr., Finance Director James Cozart, Town Planner Charles Mullis, Public Works Director Chris Eckard, Police Chief T.J. Bates, and Fire Chief James Brinkley

OTHERS PRESENT: Billy Rice and Brittany Higgins were present.

MEETING CALLED TO ORDER: Mayor Marla Thompson called the meeting to order and Alderman Thurman VanHorn gave the invocation.

APPROVAL OF MINUTES: Motion was made by Alderman Thurman VanHorn, seconded by Alderman David Elder to approve the January 13, 2020 Regular Meeting Minutes. The vote to approve was unanimous.

AYES: Mayor Pro Tem / Alderman Randall Mays
Alderman David Elder
Alderman Gary Lingerfelt
Alderman Dallas Tester
Alderman Thurman VanHorn

NOES: None

DRAFT HAZARD MITIGATION PLAN AND ADOPTION OF RESOLUTION – TOWN PLANNER CHARLES MULLIS

Town Planner Charles Mullis stated that the following is a portion of the Catawba County Hazard Mitigation Plan that lists the sections of the plan that are specific to the Town of Long View. The plans have been approved by FEMA. The plans must be adopted by the Board of Aldermen and sent the North Carolina Division of Emergency Management. An approved plan must be in place should the Town of Long View wish to apply for and receive money from specific federal and state assistance programs that address pre and post disaster mitigation projects, planning, flood assistance, and repetitive loss buy-outs. Participation in this program ensures that the Town of Long View will be eligible for state and federal disaster relief funds should a natural disaster strike Long View. The plans must be updated every five years.

This has been going on for several years and this is the second Hazard Mitigation Plan that he has been through since he began his employment with the Town. Most of these are straight forward. Some have

been deferred due to lack of funding. Other plans are continuous and ongoing; such as Mitigation Action #9. Some things are permanent such as the requirement of burial of electrical telephone and cable lines for new development.

These plans have already been approved by FEMA. FEMA approved Long View's portion of the plan along with the entire Catawba County plan.

Motion was made by Alderman Thurman VanHorn, seconded by Alderman Dallas Tester to adopt the Catawba County Hazard Mitigation Plan.

AYES: Mayor Pro Tem / Alderman Randall Mays
Alderman David Elder
Alderman Gary Lingerfelt
Alderman Dallas Tester
Alderman Thurman VanHorn

NOES: None

RESOLUTION OF ADOPTION

CATAWBA COUNTY HAZARD MITIGATION PLAN

WHEREAS, the citizens and property within Catawba County are subject to the effects of natural hazards that pose threats to lives and cause damage to property, and with the knowledge and experience that certain areas of the county are particularly vulnerable to flooding, winter storms, hurricanes and tropical storms, severe thunderstorms and tornadoes, wildfires, and earthquakes; and

WHEREAS, the County desires to seek ways to mitigate the impact of identified hazard risks; and

WHEREAS, the Legislature of the State of North Carolina has in Part 6, Article 21 of Chapter 143; Parts 3, 5, and 8 of Article 19 of Chapter 160A; and Article 8 of Chapter 160A of the North Carolina General Statutes, delegated to local governmental units the responsibility to adopt regulations designed to promote the public health, safety, and general welfare of its citizenry; and

WHEREAS, the Legislature of the State of North Carolina has in Section 1 Part 166A of the North Carolina General Statutes (adopted in Session Law 2001-214 --- Senate Bill 300 effective July 1, 2001), states therein in Item (a) (2) "For a state of disaster proclaimed pursuant to G.S. 166A-6(a) after August 1, 2002, the eligible entity shall have a hazard mitigation plan approved pursuant to the Stafford Act"; and

WHEREAS, Section 322 of the Federal Disaster Mitigation Act of 2000 states that local governments must develop an All-Hazards Mitigation Plan in order to be eligible to receive future Hazard Mitigation Grant Program Funds and other disaster-related assistance funding and that said Plan must be updated and adopted within a five year cycle; and

WHEREAS, Catawba County has performed a comprehensive review and evaluation of each section of the previously approved Hazard Mitigation Plan and has updated the said plan as required under regulations at 44 CFR Part 201 and according to guidance issued by the Federal Emergency Management Agency and the North Carolina Division of Emergency Management.

WHEREAS, it is the intent of the Board of Commissioners of Catawba County to fulfill this obligation in order that the County will be eligible for federal and state assistance in the event that a state of disaster is declared for a hazard event affecting the County;

WHEREAS, the Town of Long View actively participated in the planning and update process of the Catawba County Hazard Mitigation Plan and has fulfilled all the requirements pertaining to jurisdictions participating in a multijurisdictional plan as established by FEMA;

NOW, therefore, be it resolved that the Board of Aldermen of the Town of Long View hereby:

1. Adopts the Catawba County Hazard Mitigation Plan; and
2. Vests the Planning Department with the responsibility, authority, and the means to:
 - (a) Inform all concerned parties of this action.
 - (b) Cooperate with Federal, State and local agencies and private firms which undertake to study, survey, map and identify floodplain areas, and cooperate with neighboring communities with respect to management of adjoining floodplain areas in order to prevent exacerbation of existing hazard impacts.
3. Appoints the Planning Department to assure that the Hazard Mitigation Plan is reviewed annually and every five years as specified in the Plan to assure that the Plan is in compliance with all State and Federal regulations and that any needed revisions or amendments to the Plan are developed and presented to the Board of Aldermen of the Town of Long View for consideration.
4. Agrees to take such other official action as may be reasonably necessary to carry out the objectives of the Hazard Mitigation Plan.

Adopted on this day, February 10, 2020

By:

Marla Thompson
Marla Thompson, Mayor

Randall Mays
Randall Mays, Alderman

Gary Lingerfelt
Gary Lingerfelt, Alderman

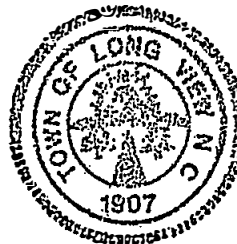
Thurman VanHorn
Thurman VanHorn, Alderman

David Elder
David Elder, Alderman

Dallas Tester
Dallas Tester, Alderman

Certified by: Stephanie C. Watson
Stephanie Watson, Town Clerk, CMC

SEAL:



Date: 2/10/2020

**RESOLUTION TO DECLARE ITEMS SURPLUS AND AUTHORIZING THEIR SALE – TOWN ADMINISTRATOR
DAVID DRAUGHN**

Town Administrator David Draughn informed the Board that Police Chief TJ Bates and Public Works Director Chris Eckard compiled a list of vehicles that need to be declared surplus. Everything will be done under the formal bid procedure. These cars will be placed on govdeals.com after a 10 day advertisement time. There are 12 vehicles on the list that are mostly retired police vehicles and a few pickup trucks. If there is no bid on certain vehicles after an extended period of time, the vehicles will be taken to a scrap facility.

Some of the cars will have high starting bids depending on their value.

When Alderman Randall Mays asked if any of other cars are fit for another municipality. Have any municipalities made a request for one of the Town's cars?

Mr. Draughn stated that the Town has not received such a request.

Motion was made by Alderman Randall Mays, seconded by Alderman David Elder to adopt the "Resolution to Declare Items Surplus and Authorizing Their Sale". The vote to approve was unanimous.

AYES: Mayor Pro Tem / Alderman Randall Mays
Alderman David Elder
Alderman Gary Lingerfelt
Alderman Dallas Tester
Alderman Thurman VanHorn

NOES: None

**Resolution to Declare Items Surplus
And Authorizing Their Sale**

WHEREAS, the Town of Long View owns certain items of personal property that have become surplus for its current needs; and

WHEREAS, North Carolina General Statutes § 160A-266(b), § 160A-267, and § 160A-270 permits the Town to sell such property by private sale, public auction and/or electronic auction, upon authorization of the Board of Aldermen at a regular meeting and notice to the public; and

WHEREAS, the Town of Long View is convened in a regular meeting;

THEREFORE, THE BOARD OF ALDERMEN OF THE TOWN OF LONG VIEW RESOLVES THAT:

1. The Town of Long View authorizes the Town Administrator to sell by private sale, public auction, and/or electronic auction the following items of surplus personal property on GOVDEALS.COM, beginning February 24, 2020.
 1. **Car #47: 2004 Ford Crown Victoria**
VIN: 2FAFP71W74X106248
Mileage: 77,561
Issues: Unknown
Keys: 6
Parked in the impound lot between 2-4 years ago
 2. **Car #52: Ford Crown Victoria (Unknown Year)**
VIN: 2FAFP71W97X111228
Mileage: Unknown
Issues: Damage to rear/trunk lid: Driver's side parking light removed
Keys: None
Parked in the impound lot between 2-4 years ago
 3. **Car #56: 2011 Ford Crown Victoria**
VIN: 2FABP7BVXBX110974
Mileage: 88,000 plus
Issues: Unknown
Keys: 3
Parked in the impound lot in January 2020
 4. **Car #59: 2007 Ford Crown Victoria**
VIN: 2FAFP71W77X111227
Mileage: 98,000 plus
Issues: Front End Damage: Push bar pushed into front bumper
Keys: 1
Parked in the impound lot in 2019. One of the better cars

5. Car #60: 2008 Ford Crown Victoria
VIN: 2FAFP71V78X114962
Mileage: 109,000 plus
Issues: Unknown
Keys: 3
Parked in the impound lot in January 2020
6. Car #61: 2008 Ford Crown Victoria
VIN: 2FAFP71V58X114961
Mileage: 92,000 plus
Issues: Driver's side window will not stay up
Keys: 4
Parked in the impound lot in January 2020
7. Car #62: 2009 Ford Crown Victoria
VIN: 2FAHP71V39X104858
Mileage: 85,000 plus
Issues: Transmission out
Keys: 1
Parked In Impound lot In January 2020
8. Car #63: 2009 Ford Crown Victoria
VIN: 2FAHP71V19X104857
Mileage: 86,000 plus
Issues: Unknown
Keys: 1
Parked in the impound lot in 2019
9. Car #U7: 2000 Chevrolet S-10
VIN: 1GCC51459YK265051
Mileage: 121,077
Issues: Runs/battery dead
Keys: 1
Parked in the impound lot 2 plus years ago
10. Car #U-14: 1996 Dodge Dakota
VIN: 1B7GG26X3TS621946
Mileage: 113,678
Issues: Unknown
Keys: 1
Parked In the impound lot 2 plus years ago

12. 2001 Ford Crown Victoria
VIN: 2FAFP71W31X119848
Mileage: 113,746
Issues: Runs/battery dead
Keys: 1
Parked in the impound lot approximately 1 year ago

2. Per General Statute 160A-270(b), the Clerk to the Board of Aldermen shall publish a notice summarizing this resolution, and no sale may be executed pursuant to this resolution until at least 10 days after this notice is published.

Adopted on this 10th day of February, 2020.

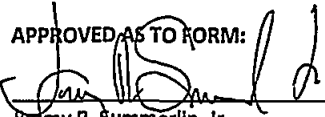
TOWN OF LONG VIEW

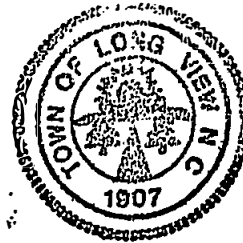
Marla Thompson
Mayor

ATTEST:


Stephanie C. Watson
Town Clerk, CMC, NCCMC

APPROVED AS TO FORM:


Jimmy R. Summerlin, Jr.
Town Attorney



FINANCE REPORT

General Fund Report

Finance Director James Cozart informed the Board that as of January 31, 2020 with 58% of the budget year complete, revenues in the General Fund totaled \$3,118,682.01. The Town has collected almost 98% of its property taxes for the year at the end of January.

Expenditures totaled \$2,520,789.84.

Revenues exceeded expenditures by \$597,892.17.

Projected fund balance at \$3,287,987.00.

Utility Fund Report

In the Utility Fund, revenues totaled \$1,226,261.61.

Expenditures totaled \$1,028,798.20

Revenues exceeded expenditures by \$197,463.41.

Budget Amendment

Finance Director James Cozart presented to the Board Ordinance No. 02-19-20: Budget Ordinance Amendment No. 1. It is to create two new revenue line items: One H2 Bldg Reuse Grant Proceeds (10-382-0000) and Century Bldg Reuse Grant Proceeds (10-383-0000). It would also create two new expenditure line items in the Administration Department: Administration Dept (10-420-8700) and Administration Dept (10-420-8900).

As the purpose of the grant: the grants are administered by the Western Piedmont Council of Governments. When a request for drawdown is submitted to the Department of Commerce, the funds are wired to the Town's main operating back account. The Town in turn processes the check to One H2 or to Century for the payment of the requested funds. The Town's bank account acts as a pass-through account for payment of these funds. This amendment prepares the Town's budget to receive and disburse these funds.

Mr. Draughn stated that all the jobs for both of those grants have been certified for six months.

Alderman Mays asked for verification that the money does not stay in the account. It is only put in the account as money is requested.

Mr. Cozart stated that Alderman Mays was correct.

Mr. Draughn stated that the Town did not budget for it as it was uncertain if the two companies would reach the number of required jobs this budget year.

Motion was made by Alderman Randall Mays, seconded by Alderman Thurman VanHorn to adopt Ordinance No. 02-19-20: Budget Ordinance Amendment No. 1. The vote to approve was unanimous.

AYES: Mayor Pro Tem / Alderman Randall Mays
Alderman David Elder
Alderman Gary Lingerfelt
Alderman Dallas Tester
Alderman Thurman VanHorn

NOES: None

**ORDINANCE NO. 02-19-20
BUDGET ORDINANCE AMENDMENT NO. 1**

BE IT ORDAINED by the Governing Board of the Town of Long View, that the following Amendment be made to the annual budget ordinance for the fiscal year ending June 30 2020:

Section 1: To amend the General Fund budgeted amounts, the budget will be changed as follows:

	<u>Line Item</u>	<u>Increase</u>
One H2 Bldg Reuse Grant Proceeds	10-382-0000	\$250,000.00
Century Bldg Reuse Grant Proceeds	10-383-0000	\$500,000.00

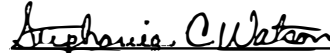
	<u>Line Item</u>	<u>Increase</u>
Administration Dept	10-420-8700	\$250,000.00
Administration Dept	10-420-8900	\$500,000.00

PURPOSE FOR AMENDMENT:

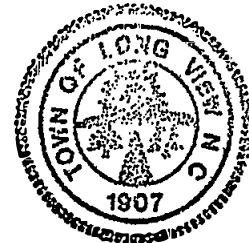
The above grants are administered by the Western Piedmont Council of Governments. When a request for drawdown is made to the NC Department of Commerce, the funds are wired to the town's main operating bank account. We in turn process a check to One H2 or to Century for the payment of the requested funds. The town's bank account acts as a pass-through account for payment of these funds. This amendment prepares our budget to receive and disburse these funds.


Marla Thompson
Mayor

Attest:


Stephanie C. Watson
Town Clerk

Approved by Board of Aldermen on 2/10/2020
Date



Audit Contract

Finance Director James Cozart presented to the Board the 2019-2020 Audit Contract from Lowdermilk Church & Co., L.L.P. They have done the audit for the Town for the last few years. The contract states that the audit fee will not exceed \$18,900. That number could be less depending on the type of audit they are required to perform. That will be dependent on how much the Town's draws down on grant funds. If the Town draws \$250,000 for grants, it will increase the audit cost.

Alderman Mays stated that the audit went well last year. Did the Town get a reduced rate last year?

Mr. Cozart stated that the Town did not as the Town drew down so much due to grants. The Town may be faced with the same situation this year due to the One H2 draw.

Motion was made by Alderman Thurman VanHorn, seconded by Alderman Gary Lingerfelt to adopt the 2019-2020 Audit Contract from Lowdermilk Church & Co., L.L.C. The vote to approve was unanimous.

AYES: Mayor Pro Tem / Alderman Randall Mays
Alderman David Elder
Alderman Gary Lingerfelt
Alderman Dallas Tester
Alderman Thurman VanHorn

NOES: None

ADMINISTRATOR'S REPORT

2020-2021 Budget

Town Administrator David Draughn informed the Board that Department Heads are currently working on budget requests now. After the requests are submitted, they will be prepping for the retreat.

State of Emergency Declared Due to Heavy Rain

Town Administrator David Draughn informed the Board that the Town had no new problems from the flood the other day. There was a new sinkhole that the Town will have to deal with on 26th Street near the pawn shop.

The Town did declare a State of Emergency during this period just in case it was needed. The declaration was rescinded the next day.

CLOSED SESSION TO DISCUSS A LEGAL MATTER

Motion was made by Alderman Randall Mays, seconded by Alderman David Elder to go into closed session at 6:43 p.m. to discuss a legal matter. The vote to approve was unanimous.

AYES: Mayor Pro Tem / Alderman Randall Mays
Alderman David Elder
Alderman Gary Lingerfelt
Alderman Dallas Tester
Alderman Thurman VanHorn

NOES: None

Motion was made by Alderman Randall Mays, seconded by Alderman Thurman VanHorn to adjourn the closed session and return to the regular meeting at 6:48 p.m. The vote to approve was unanimous.

AYES: Mayor Pro Tem / Alderman Randall Mays
Alderman David Elder
Alderman Gary Lingerfelt
Alderman Dallas Tester
Alderman Thurman VanHorn

NOES: None

OTHER BUSINESS

There was no other business.

ADJOURNMENT

Comments by Alderman David Elder

Alderman Elder stated that he appreciates all the reports from Fire and Police Departments. They are very informative. He thanked them for keeping the Board up to date and for their work.

Comments by Alderman Randall Mays

Alderman Mays stated that he would like to commend Chief Bates and his department for doing a lot of "PR" work. It is really bringing an uplift to the Town's Police Department. He thanked the Chief for his work.

Comments by Alderman Dallas Tester

Alderman Tester thanked his lord and savior Jesus Christ for the ability to represent his Town.

He thanked the Public Works Department, Police Department and Fire Department for all the work they did during the flood.

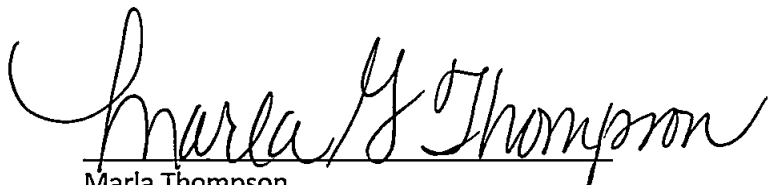
Motion was made by Alderman David Elder, seconded by Alderman Thurman VanHorn to adjourn the meeting at 6:50 p.m. The vote to approve was unanimous.

AYES: Mayor Pro Tem / Alderman Randall Mays
Alderman David Elder
Alderman Gary Lingerfelt
Alderman Dallas Tester
Alderman Thurman VanHorn

NOES: None



Stephanie C. Watson
Town Clerk, CMC, NCCMC



Marla Thompson
Mayor

