



**TOWN OF LONG VIEW
BOARD OF ALDERMEN
REGULAR MEETING MINUTES
Monday, August 8, 2022 AT 6:30 PM**

The Town of Long View Board of Aldermen met in the Council Chambers of Long View Town Hall on Monday, August 8, 2022 at 6:30 p.m. Due to social distancing guidelines regarding COVID-19, the meeting was held over Zoom software and attendees were both physically present and electronically present.

BOARD MEMBERS PRESENT (Physically): The following members of the Board were present: Mayor Marla Thompson, Mayor Pro Tempore / Alderman Randall Mays, Alderman David Elder, Alderman Gary Lingerfelt, Alderman Phyllis Pennington.

BOARD MEMBERS PRESENT (Electronically): None

BOARD MEMBERS NOT PRESENT: None

STAFF MEMBERS PRESENT (Physically): The following members of staff were present: Town Administrator David Draughn, Town Clerk Heather Minor, Finance Director James Cozart, Town Planner Charles Mullis, Public Works Director Chris Eckard, Fire Chief James Brinkley, Police Chief TJ Bates, Town Attorney Jimmy Summerlin, Customer Service Rob Hepler, Deputy Finance Director Denise Collins

STAFF MEMBERS PRESENT (Electronically): None

OTHERS PRESENT (Electronically): None

OTHERS PRESENT (Physically): Anthony Starr (WPCOG), Ashley Bolick (WPCOG), Bethany Williams

MEETING CALLED TO ORDER: Mayor Marla Thompson called the meeting to order at 6:30 p.m.

Invocation: Mayor Pro Tempore/Alderman Randall Mays

APPROVAL OF MINUTES: Motion was made by Alderman David Elder, seconded by Alderman Gary Lingerfelt to approve the July 11, 2022 regular meeting minutes.

AYES: Mayor Pro Tempore/Alderman Randall Mays
Alderman David Elder
Alderman Gary Lingerfelt
Alderman Phyllis Pennington

NOES: None

AGENDA ITEMS

Change to Regularly Scheduled Meeting Time- Mayor Marla Thompson

Mayor Marla Thompson stated that after discussing with several members of staff it may be a good idea to change the meeting time from 6:30pm to 5:30pm. Mayor Thompson asked if there were any questions or concerns. Mayor Pro Tempore/Alderman Randall Mays stated he has a concern regarding some of our citizens or future board members going forward. Moving the meeting time to 5:30pm doesn't consider those that may work until 5:00pm or later. Mayor Pro Tempore/Alderman Randall Mays stated that the meetings, especially those with public hearings should be accessible to the public and he doesn't feel that 5:30pm is enough time to allow the public or future board members to participate in our meetings. Mayor Thompson asked if anyone else had anything to add. No one had any additional comments. Mayor Thompson stated that she feels like most folks get off work by 5pm and most of our administration lives at least 30 minutes or more away from Town Hall. Alderman Gary Lingerfelt stated he was good with the change. Mayor Thompson called for a motion. Alderman Gary Lingerfelt made a motion to change the regularly scheduled meeting time from 6:30pm to 5:30pm, seconded by Phyllis Pennington. The motion passed with ayes having the majority (three votes) and the noes being one vote.

AYES: Alderman David Elder
Alderman Gary Lingerfelt
Alderman Phyllis Pennington

NOES: Mayor Pro Tempore/Alderman Randall Mays



TOWN OF LONG VIEW
2404 1ST AVENUE SOUTHWEST
LONG VIEW, NC 28602
TELEPHONE: (828) 322-3921 FAX: (828) 578-6637

Memorandum

To: Mayor and Board of Aldermen

From: Mayor Marla Thompson

Subject: Time Change for Regularly Scheduled Board of Aldermen Meetings

Date: August 8, 2022

After speaking with several members of the staff and careful consideration, I would like to request that the Regularly Scheduled Board of Aldermen meetings be changed from 6:30pm to 5:30pm. The meetings will still be held on the 2nd Monday of the month but will begin one hour earlier.

Action Suggested:

I move that the Board of Aldermen change the regularly scheduled Board of Aldermen meetings from 6:30pm to 5:30pm to be implemented at the September 13, 2022 meeting.

§ 143-318.12. Public notice of official meetings.

(a) If a public body has established, by ordinance, resolution, or otherwise, a schedule of regular meetings, it shall cause a current copy of that schedule, showing the time and place of regular meetings, to be kept on file as follows:

- (1) For public bodies that are part of State government, with the Secretary of State;
- (2) For the governing board and each other public body that is part of a county government, with the clerk to the board of county commissioners;
- (3) For the governing board and each other public body that is part of a city government, with the city clerk;
- (4) For each other public body, with its clerk or secretary, or, if the public body does not have a clerk or secretary, with the clerk to the board of county commissioners in the county in which the public body normally holds its meetings.

If a public body changes its schedule of regular meetings, it shall cause the revised schedule to be filed as provided in subdivisions (1) through (4) of this subsection at least seven calendar days before the day of the first meeting held pursuant to the revised schedule.

(b) If a public body holds an official meeting at any time or place other than a time or place shown on the schedule filed pursuant to subsection (a) of this section, it shall give public notice of the time and place of that meeting as provided in this subsection.

- (1) If a public body recesses a regular, special, or emergency meeting held pursuant to public notice given in compliance with this subsection, and the time and place at which the meeting is to be continued is announced in open session, no further notice shall be required.
- (2) For any other meeting, except an emergency meeting, the public body shall cause written notice of the meeting stating its purpose (i) to be posted on the principal bulletin board of the public body or, if the public body has no such bulletin board, at the door of its usual meeting room, and (ii) to be mailed, e-mailed, or delivered to each newspaper, wire service, radio station, and television station that has filed a written request for notice with the clerk or secretary of the public body or with some other person designated by the public body. The public body shall also cause notice to be mailed, e-mailed, or delivered to any person, in addition to the representatives of the media listed above, who has filed a written request with the clerk, secretary, or other person designated by the public body. This notice shall be posted and mailed, e-mailed, or delivered at least 48 hours before the time of the meeting. The notice required to be posted on the principal bulletin board or at the door of its usual meeting room shall be posted on the door of the building or on the building in an area accessible to the public if the building containing the principal bulletin board or usual meeting room is closed to the public continuously for 48 hours before the time of the meeting. The public body may require each newspaper, wire service, radio station, and television station submitting a written request for notice to renew the request annually. The public body shall charge a fee to persons other than the media, who request notice, of ten dollars (\$10.00) per calendar year, and may require them to renew their requests quarterly. No fee shall be charged for notices sent by e-mail.
- (3) For an emergency meeting, the public body shall cause notice of the meeting to be given to each local newspaper, local wire service, local radio station, and local television station that has filed a written request, which includes the newspaper's, wire service's, or station's telephone number, for emergency notice with the clerk or secretary of the public body or with some other person designated by the public body. This notice shall be given either by e-mail, by telephone, or by the same method used to notify the members of the public body and shall be given immediately after notice has been given to those members. This notice shall be given at the expense of the party notified. Only business connected with the emergency may be considered at a meeting to which notice is given pursuant to this paragraph.

(c) Repealed by Session Laws 1991, c. 694, s. 6.

(d) If a public body has a Web site and has established a schedule of regular meetings, the public body shall post the schedule of regular meetings to the Web site.

(e) If a public body has a Web site that one or more of its employees maintains, the public body shall post notice of any meeting held under subdivisions (b)(1) and (b)(2) of this section prior to the scheduled time of that meeting.

(f) For purposes of this section, an "emergency meeting" is one called because of generally unexpected circumstances that require immediate consideration by the public body. (1979, c. 655, s. 1; 1991, c. 694, ss. 5, 6; 2009-350, s. 1.)

**AN ORDINANCE TO AMEND THE TOWN OF LONG VIEW CODE OF ORDINANCES
An Amendment to Change the Regularly Scheduled Board of Aldermen Meeting Time**

WHEREAS, members of the Town of Long View Board of Aldermen have expressed an interest in changing the meeting time of the regularly scheduled Board of Aldermen Meetings from 7:30 p.m. to 6:00 p.m. on the second Monday of each month; and

WHEREAS, section **§ 32.016 Regular and Special Meetings** of the Town of Long View Code of Ordinances currently states:

§ 32.016 Regular and Special Meetings.

The Board of Alderpersons shall hold its regular meetings at 6:30 p.m. on the second Monday of each month in the Town's Council Chambers or at other times as the Board from time to time, may designate.

WHEREAS, North Carolina General Statute **§ 143-318.12. Public notice of official meetings**, states:

§ 143-318.12. Public notice of official meetings.

(a) If a public body has established, by ordinance, resolution, or otherwise, a schedule of regular meetings, it shall cause a current copy of that schedule, showing the time and place of regular meetings, to be kept on file as follows:

- (1) For public bodies that are part of State government, with the Secretary of State;
- (2) For the governing board and each other public body that is part of a county government, with the clerk to the board of county commissioners;
- (3) For the governing board and each other public body that is part of a city government, with the city clerk;
- (4) For each other public body, with its clerk or secretary, or, if the public body does not have a clerk or secretary, with the clerk to the board of county commissioners in the county in which the public body normally holds its meetings.

If a public body changes its schedule of regular meetings, it shall cause the revised schedule to be filed as provided in subdivisions (1) through (4) of this subsection at least seven calendar days before the day of the first meeting held pursuant to the revised schedule.

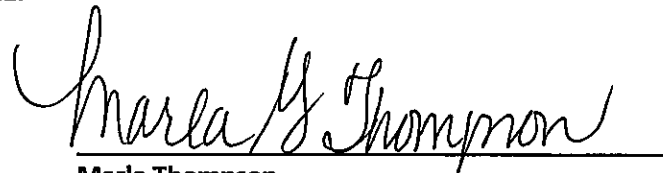
(d) If a public body has a Web site and has established a schedule of regular meetings, the public body shall post the schedule of regular meetings to the Web site.

NOW, THEREFORE, BE IT ORDAINED, that section **§ 32.016 Regular and Special Meeting** of the Town of Long View Code of Ordinances be amended to state:

§ 32.016 Regular and Special Meetings.

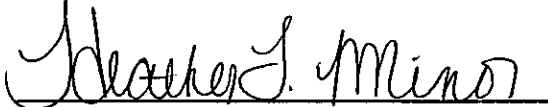
The Board of Alderpersons shall hold its regular meetings at 5:30 p.m. on the second Monday of each month in the Town's Council Chambers or at other times as the Board from time to time, may designate.

ADOPTED, this the 8th day of August, 2022.

A handwritten signature in cursive script, reading "Marla G. Thompson", written over a horizontal line.

Marla Thompson
Mayor

ATTEST:

A handwritten signature in cursive script, reading "Heather S. Minor", written over a horizontal line.

Heather Minor
Town Clerk

Vote to Adopt Gaming Ordinance- Town Administrator David Draughn

Town Administrator Draughn stated that a Public Hearing was held last month and the changes to the Gaming Ordinance went to the Planning Board the previous month. We are presenting the final version for adoption tonight. Mayor Thompson asked if there were any questions. Mayor Pro Tempore/Alderman Randall Mays asked if we just had the two establishments. Town Administrator Draughn stated there are a few in convenient stores. Police Chief TJ Bates stated that was correct that there are only two establishments and a few gaming machines in some convenient stores.

Mayor Thompson called for a motion. Mayor Pro Tempore/Alderman Randall Mays made a motion that we adopt the gaming ordinance as presented, seconded by Gary Lingerfelt. The vote to adopt was unanimous.

AYES: Mayor Pro Tempore/Alderman Randall Mays
Alderman David Elder
Alderman Gary Lingerfelt
Alderman Phyllis Pennington

NOES: None

Agenda Memorandum

To: Mayor and Board of Alderman

From: David Draughn, Town Administrator

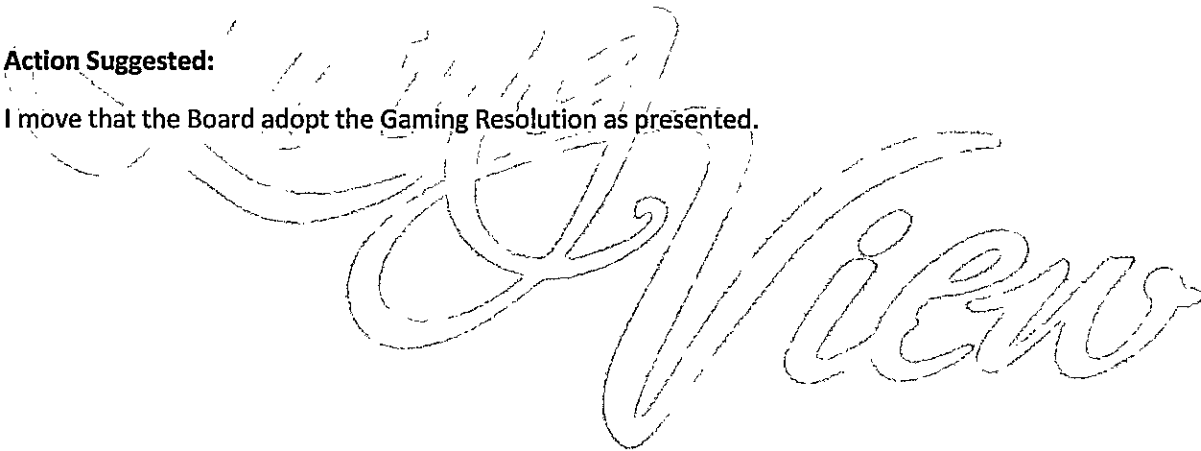
Subject: Gaming Ordinance Adoption

Date: August 8, 2022

Enclosed is the Gaming Ordinance that was presented to the Planning Board, then recommended to the Board of Alderman. At the last meeting we held the required public hearing. We are presenting the final version for your consideration to adopt.

Action Suggested:

I move that the Board adopt the Gaming Resolution as presented.

A large, stylized handwritten signature in black ink, likely belonging to David Draughn, the Town Administrator mentioned in the document. The signature is written in a cursive, flowing style and is positioned over the "Action Suggested" section.

Ordinance No. CO-01-22-23

TOWN OF LONG VIEW

AN ORDINANCE TO AMEND THE TOWN OF LONG VIEW GAMING
ORDINANCE

WHEREAS, the Town of Long View has initiated a petition to amend Article 2 and Table 5-1of the Long View Zoning Ordinance with regard to the definition of an electronic gaming operation; and

WHEREAS, notice of a public hearing on the Zoning Ordinance amendment has been provided through advertisement in a newspaper of general circulation in the Town; and

WHEREAS, a public hearing on the question of the amendment to the Zoning Ordinance has been held by the Board of Aldermen of the Town of Long View; and

WHEREAS, the Planning Board of the Town of Long View has recommended that the Board of Aldermen approve the amendment to the Zoning Ordinance.

NOW, THEREFORE, BE IT ORDAINED by the Board of Aldermen of the Town of Long View that:

Section 1. Town of Long View Zoning Ordinance is hereby amended to add a new definition for an "electronic gaming operation" which reads:

Electronic Gaming Operation: _

Any business enterprise, whether as a principal or accessory use, where persons utilize electronic machines, including but not limited to computers and gaming terminals (collectively the "machines"), to conduct games of chance (or simulated games of chance), including sweepstakes, and where cash, merchandise or other items of value are redeemed or otherwise distributed, whether or not the value of such distribution is determined by electronic games played or by predetermined odds. Electronic gaming operations shall not include "game rooms" in which no electronic gaming machines are located. Excluded from this definition is any "lottery" officially approved by the State of North Carolina.

Location

No electronic gaming operation shall be located within 750 feet of any other electronic gaming operation, nor within 750 feet of any school or church, daycare center, public park or within 250 feet of any residential zoning district or residence. Electronic gaming operations are prohibited from being in or as part of any establishment whose primary use is check cashing or loans, and cannot be located within 50 feet of any room in which "on-premises" alcohol is consumed.

Design

Any electronic gaming operation shall be located on the ground floor of a building. A sufficient portion of the facade of said building shall be composed of plate glass which shall be of such size and located in such a manner that a clear view of the area (in which all such electronic gaming machines are located within the structure) can be readily obtained from a location outside of the structure which is accessible to the public. Every electronic gaming establishment shall be designed in such a manner that unreasonably loud noises will be prevented from emanating beyond the premises in such a manner that they would disturb nearby uses.

Hours of Operation

No electronic gaming operation shall be permitted between the hours of 10:00 p.m. and 10:00 a.m.

Limits on Operations

Any qualifying property applicant must submit a letter from the North Carolina Attorney General or from a North Carolina 25th Judicial District Attorney that any machine applied for meets all state law legal requirements.

The maximum number of any electronic gaming machines/terminals at any establishment at which it is the primary use shall be twenty (20) or one machine for each 50 feet of usable floor space, whichever is less. The maximum number of any electronic gaming machines/terminals at any one establishment at which it is the accessory use shall be five (5).

No business engaged in the activity of electronic gaming as a primary or accessory use shall allow, permit or condone any person under the age of 18 to engage in electronic gaming operations.

Businesses engaged in electronic gaming operations may not simultaneously hold a license issued by the NC ABC Commission for the sale or consumption of alcoholic beverages on the premises. Businesses engaged in electronic gaming operations may not simultaneously hold a Federal Firearms License issued by the ATF.

Security

The premise shall provide, operate and maintain video cameras throughout the entire premise occupied by the electronic video machines, or shall have a full-time security guard from a licensed security firm or privately contracted certified officer present during all hours of operation.

Conduct

No criminal conduct shall be conducted on the premises and the owner shall be responsible for the premises remaining continuously in compliance with all provisions of State Laws.

Section 2. Table 5-1 of the Long View Zoning Ordinance is hereby amended to allow an electronic gaming operation as a permitted principal use only in the C-5 Mixed Use Zoning District.

Dated the 8 day of August in the year of 2022.

X Marla G Thompson

Marla Thompson

Mayor

Attest:

X Heather T. Minor

Heather T. Minor

Town Clerk

X Jimmy Summerlin

Jimmy Summerlin

Town Attorney

WPCOG Presentation- Anthony Starr and Ashley Bolick

Anthony Starr with the Western Piedmont Council of Government (WPCOG) stated he was glad to be a part of the new Town Manager/Town Administrator search process. He stated that he has a two-part presentation that he would like to go over with the board. Mr. Starr stated they would be covering the process overview, WPCOG agreement, and Form of government changes.

Mr. Starr stated the COG was created in 1968 and the Town of Long View is one of the 28 owners of the COG. Mr. Starr stated that our mayor sits on the executive board that governs the COG and appoints Mr. Starr as the Executive Director. There are 35 delegates, 28 are elected and 7 are appointed. The COG is staffed with approximately 66 people. The COG is created by state statute Chapter 160A, Part 2. WPCOG is one of 16 COGs in North Carolina. A COG can exercise any powers of a municipality or county except taxation, eminent domain, & ordinance making. Mr. Starr stated that in short, the WPCOG exists to serve the needs of their local governments and communities. Mr. Starr stated the COG has a range of Services such as: Administration and Finance Services, such as providing executive searches for our local governments, Grant writing, community, and regional planning such as: Data Center, transportation planning, environmental, code enforcement, GIS, Regional Public Housing Authority, and Workforce Development Boards.

Mr. Starr stated that the COG manages the search process to make it easier for the Mayor and Council. Recently, the COG helped with searches for Conover, Newton, Caldwell County, Catawba, Hildebran, and Gamewell. Utilizing the COG allows the Mayor and Council to focus on the candidates instead of the logistics, while still giving full control and decision making to the mayor and council. WPCOG aids with advertisement, applications, screening, interview questions, interview scheduling, observes interviews and offers insights, background checks and the like. Mr. Starr stated that he really wanted to emphasize that confidentiality is required under state law. Mr. Starr advised the board that they do not have the option of revealing the identity of any candidates to the public. There is zero discretion when it comes to confidentiality of the applicants. Mr. Starr stated that the public may ask where the board is with the search, which you may say "We've advertised the position. We are accepting applications. We will be scheduling interviews soon. We are in the process of interviewing folks." Mr. Starr stated that the board may answer questions like that but under no certain circumstances are they allowed to discuss individual candidates. Mr. Starr stated that if an identity of a candidate was revealed, not only would the Town be liable, but individual(s) responsible for breaching this confidentiality could also be liable, personally. Mr. Starr stated that the timeline for the search process would look similar to the following: Advertise the position by August 15th and accept applications until September 15th, sealed notebooks of applicants delivered by September 22nd for the board to review, meet in closed session (late September) to review candidates and set interviews, Review draft interview questions and presentation scenario in closed session, conduct interviews in mid-October at WPCOG to give more discretion to the board and the candidates, hold second round of interviews if necessary for top 1-2 candidates, background and reference checks in late October, Negotiations occur in late October or November, (mayor and Town Attorney usual handle the negotiations with parameters set by council), note- WPCOG can provide examples of employment agreements and common terms, Mid to late November hold a special called meeting to appoint the new manager/administrator and approve the employment agreement (WPCOG can write and distribute the press release), New manager/administrator can start in early January.

Mr. Starr then discussed the WPCOG Agreement provided to the board. Mr. Starr stated that the COG fee is \$3,000 for the service that covers a portion of WPCOG costs. Typically, if using a consultant, the fee would be between \$25,000 and \$35,000 for the same services the COG provides.

Mr. Starr requested that the Board approve the agreement to proceed with the search process. Mr. Starr asked if anyone had any questions regarding what he has present so far.

Town Administrator David Draughn stated that if there are no questions, now would be a good time to go ahead and approve the WPCOG Agreement as presented. Mayor Thompson called for a motion. Mayor Pro Tempore/Alderman Randall Mays made a motion to approve the contract for the Town Administrator/Town Manager search provided by the WPCOG, seconded by Alderman Gary Lingerfelt. The vote was unanimous.

AYES: Mayor Pro Tempore/Alderman Randall Mays
Alderman David Elder
Alderman Gary Lingerfelt
Alderman Phyllis Pennington

NOES: None

Anthony Starr thanked the board for their confidence in the board for allowing the WPCOG to help in the search process. Mr. Starr stated that he does hate to see Mr. Draughn go, as he appreciates the job he has done over the years for the Town of Long View. Mr. Starr stated he would like the board to consider the town's current form of government and think about moving to a Council- Manager Form of Government. Mr. Starr stated there are only two forms of government in North Carolina for municipalities which are: Mayor- Council Form of Government, which is what Long View currently has and the Council- Manager Form of Government. Mr. Starr stated that there is no "strong mayor" form of government allowed in NC. No mayor in NC has the executive power like they do in NYC or Dallas, Texas, or other large cities in other states. The Council- Manager Form of Government is more common with larger municipalities of 2,500 or more in population. Neither form of government affects how the Mayor and Council are elected (i.e., direct election of Mayor, appointment of Mayor from council members, terms of office length, titles of board members, etc.) The limited authority of the mayor does not change with these two forms of government (the mayor is important but does not have direct authority as one expects in the large metro cities).

Mr. Starr stated that the Council-Manager Form of government makes up 94.6% of municipalities over 5,000 in population. There are 28 municipalities in NC with population between 4,000 and 6,000. 5 use Mayor- Council form and 23 use Council Manager form. The other 4 using Mayor-Council are newer towns with limited services, unlike our full-service Town. Mr. Starr stated the council would only appoint the Manager and Town Attorney. Per NC GS 160A-148, The manager: hires and terminates all employees except Town Attorney. Town Manager supervises and directs all departments subject to general direction and control of the council, attends all meetings of Council and makes recommendations, is responsible for ensuring all federal, state, and local laws and regulations are faithfully executed. Town Manager automatically serves as the budget officer (NC GS 159-9) and

recommends a budget each year to the Council. Town Manager also performs any other duties required/authorized by Council.

Mr. Starr stated that Long View has two primary options for this position: Hire a town manager (allowed under Council-Manager option) or hire a town administrator (allowed under the Mayor-Council option.)

Mr. Starr stated the following were some key considerations: Hiring a manager costs the same as an administrator. The candidate pool will be larger and better for a manager than an administrator. It appears there is no significant difference between how Long View currently operates regarding a manager or administrator, but it would help with recruiting more experienced and better qualified talent.

Mr. Starr stated if the Council chooses to adopt the Council-Manager form of government, an amendment to the town charter is required. This process is about 30 to 60 days. The Town of Long View staff or town attorney can prepare the amendment text. Mr. Starr stated that Sawmills changed to the Council-Manager form of government in 2019 and could provide example documents if needed.

Mr. Starr advised that NC GS 160a-102 applies for Charter Amendments. First, the council would have to adopt a resolution of intent to adopt an ordinance amending the charter that describes the change to the charter. Once the resolution of intent is adopted, a public hearing would need to be called for and must occur within 45 days from adoption of the resolution of intent. A public hearing notice must be posted at least 10 days in advance. After the public hearing, at the next regular meeting, the council may adopt the ordinance to amend the charter, which must occur within 60 days of the public hearing. Finally, a notice the amendment has been adopted must be posted within 10 days of adoption. Mr. Starr provided a potential schedule for Charter amendment. Adopting the resolution of intent and set public hearing at the regular meeting set for September 12th. The public hearing would be held at the October 10th meeting, Finally, the adoption of the ordinance can be held at the November 14th meeting. Mr. Starr stated that if anyone had any questions, he would be happy to answer them to the best of his abilities. Town Administrator Draughn stated if the council votes to make this suggested change tonight, Mr. Starr can go ahead and advertise the position as Town Manager in the advertisement. Mr. Draughn stated the Town has worked diligently to put the Town in a great position moving forward with a lot of changes that are coming to this area. Mr. Draughn stated he strongly urges the board to make the recommended changes, which will help professionalize our organization and the hiring process. Mr. Draughn stated that the current form of government we follow is an antiquated relic that needs to be changed. Mayor Thompson asked if there were any questions or concerns. Mayor Pro Tempore/Alderman Randal Mays stated that he feels we need to move forward with the recommendations, especially for advertising purposes. Mayor Pro Tempore/Alderman Mays moved that the Board direct the Town Administrator and Town Attorney to prepare the amendment text for the Town Charter to change the form of government to the Council-Manager form of government., seconded by Alderman Gary Lingerfelt. The vote was unanimous.

AYES: Mayor Pro Tempore/Alderman Randall Mays
Alderman David Elder
Alderman Gary Lingerfelt
Alderman Phyllis Pennington

NOES: None

Agenda Memorandum

To: Mayor and Board of Alderman

From: David Draughn, Town Administrator

Subject: Manager/Administrator Hiring Process

Date: August 8, 2022

Per your direction, I have contacted Anthony Starr, Executive Director of the Western Piedmont Council of Governments regarding my pending retirement and the replacement search process. I have enclosed documents from Anthony for your review. Anthony and his HR Assistant Ashley Bolick will be at the meeting to discuss the process with you, answer any questions you have. You also need to make some decisions in order for this process to begin now so that a replacement will be here by the end of the year. I have enclosed a power point presentation regarding the process overview and schedule which Anthony and Ashley will present. After the presentation and questions, you need to make a couple of decisions before going in to closed session. The first action to be taken is approving the agreement with the WPGOG for the search services, which will cost \$3,000. This agreement is enclosed. The second decision that has to be made is regarding our form of government. Anthony has put information regarding this in the power point presentation and will go over it. I strongly urge you to make this change as it will help professionalize our organization as well as assist and improve the hiring process. The current form of government quite frankly, is an antiquated relic that needs to be changed.

After this presentation, questions and the two decisions regarding the agreement and form of government, you will have a closed session to discuss with Anthony and Ashley some matters regarding the advertisement. Only the Board, Jimmy, Ashley and Anthony will attend the closed session.

Action Suggested:

- 1) I move that the Board approve the agreement with the WPCOG for HR Services for the Town Manager/Town Administrator Search as presented.
- 2) I move that the Board direct the Town Administrator and Town Attorney to prepare the amendment text for the Town Charter to change the form of government to the Council-Manager form of government.

Hiring the Next Town Manager/Administrator

Anthony Starr & Ashley Bolick

WPCOG

Long View Town Council Meeting
August 8, 2022

Discussion Items Tonight

- Process Overview and Schedule
- WPCOG Agreement
- Form of Government (Town Administrator vs. Town Manager)
- Closed Session for Personnel

About the WPCOG

- Created in 1968
- Owned by the 28 local governments in Alexander, Burke, Caldwell and Catawba Counties
- Board of 35 delegates (28 elected officials, 7 appointed)
- Board appoints the Executive Director who oversees all staff and operations
- 66 professional staff
- Chapter 160A, Part 2 of NC General Statutes authorizes COGs
- WPCOG is one of 16 COGs in North Carolina
- COGs can exercise any powers of a municipality or county except: taxation, imminent domain, & ordinance making
- The WPCOG exists to serve the needs of our local governments and communities

Services of the WPCOG

- Administration and Finance Services
- Area Agency on Aging
- Community and Economic Development (housing, grant writing/administration, etc.)
- Community & Regional Planning (Data Center, transportation planning, environmental, code enforcement, GIS, etc.)
- Regional Public Housing Authority
- Workforce Development Board

Search Process

- WPCOG can manage the search to make it easier for the Mayor & Council
- Recent searches include: Conover, Newton, Caldwell County, Catawba, Hildebran, and Gamewell
- Allows Mayor and Council to focus on the candidates instead of the logistics
- Total control and decisions remain with the Mayor and Council
- WPCOG provides assistance with advertisement, applications, screening, interview questions, interview scheduling, observes interviews and offer insights, background checks, etc.
- See handout for more details about search process and timeline

Search Process

- Confidentiality is required under state law
- Advertise the position by August 15 and accept applications until September 15
- Sealed notebooks delivered September 22
- Meet in closed session (late September) to review candidates and set interviews
- Review draft interview questions and presentation scenario in closed session
- Interviews in mid-October at WPCOG
- Option second round of interviews for top 1-2 candidates

Search Process

- Background and reference checks in late October
- Negotiations occur in late October or November
- Mayor and Town Attorney usually handle the negotiations with parameters set by Council
- WPCOG can provide examples of employment agreements and common terms
- Mid to late November hold a special called meeting to appoint the new manager/administrator and approve the employment agreement
- WPCOG can write and distribute the press release
- New manager/administrator can start in early January

WPCOG Agreement

- Short agreement that outlines the services of the WPCOG
- \$3,000 fee for the service that covers a portion of WPCOG costs
- Consultants typically charge \$25,000 to \$35,000 for this same service
- WPCOG requests approval of the agreement to proceed with the search process

Forms of Municipal Government Allowed in NC

- There are only two forms of municipal government allowed in NC:
 - Mayor – Council Form of Government
 - Council – Manager Form of Government
- There is no “strong mayor” form allowed in NC
- The Mayor – Council Form of Government is most common among smaller municipalities but the Council – Manager Form is more common with larger municipalities (greater than 2,500 population)
- Neither form of government affects how the Mayor and Council are elected (i.e. direct election of Mayor, appointment of Mayor from Council members, terms of office length, titles of board members, etc.)
- The limited authority of the Mayor does not change with these two forms of government (the Mayor is important but does not have direct authority as one expects in the large metro cities in New England)

Mayor-Council Form

- This is common for smaller municipalities and municipalities with limited range of services
- Council appoints all department heads and staff (clerk, attorney, planner, police chief, fire chief, public works director, etc.)
- At minimum, the Council must appoint the Town Clerk, Town Attorney and Budget Officer (G.S. 159-9) under this form of government
- Under this option, the Council may delegate to department heads the ability to hire and terminate employees
- The Council may choose to appoint a town administrator
- The town administrator only supervises the staff assigned to him/her by the Council (this can include the clerk, department heads, finance staff, etc.)
- If a town administrator is appointed, he/she usually is also appointed as the budget officer

Mayor-Council Form

- Local governments, in our region, operating under the Mayor-Council option include:
- Brookford (population 443) – 1 full-time employee and some part-time
- Cedar Rock (population 301) – no employees
- Connelly Springs (population 1,525) 1 employee
- Gamewell (population 3,696) – 1 part-time employee
- Glen Alpine (population 1,525) – 7 full-time and 9 part-time employees
- Long View (population 5,095, town administrator supervises all departments)
- The other municipal governments in our region use the Council-Manager option (75%)

Council-Manager Form

- **94.6%** of municipalities with a population over 5,000 utilize the Council – Manager option
- There are 28 municipalities in NC with population between 4,000 to 6,000
 - **5** use Mayor-Council form and **23** use Council Manager form
 - The other 4 using Mayor-Council are newer towns with limited services
- Council appoints only the Manager and Attorney
- Per G.S. 160A-148, the Manager:
 - Hires and terminates all employees except Town Attorney
 - Manager supervises and directs all departments subject to general direction and control of the Council
 - Attends all meetings of the Council and makes recommendations
 - Is responsible for ensuring all federal, state and local laws and regulations are faithfully executed
 - Manager automatically serves as the budget officer (G.S. 159-9) and recommends a budget each year to the Council
 - Performs any other duties required/authorized by Council

Source: UNC School of Government (<https://www.sog.unc.edu/resources/microsites/forms-north-carolina-city-government/current-forms-government>)

Council-Manager Form

Local governments, in our region, operating under the Council-Manager option include:

- Cajah's Mountain
- Catawba
- Claremont
- Conover
- Drexel
- Granite Falls
- Hickory
- Hildebran
- Hudson
- Lenoir
- Maiden
- Morganton
- Newton
- Rhodhiss
- Rutherford College
- Sawmills
- Taylorsville
- Valdese
- Alexander County
- Burke County
- Caldwell County
- Catawba County

Source: UNC School of Government (<https://www.sog.unc.edu/resources/microsites/forms-north-carolina-city-government/current-forms-government>)

Staffing Options

- Long View has two primary options for this position:
 - Hire a town manager (allowed under Council-Manager option)
 - Hire a town administrator (allowed under Mayor-Council option)

Staffing Options

- Some key considerations:
- Hiring a manager costs the same as an administrator
- Candidate pool will be larger and better for a manager than an administrator
- It appears there is no significant difference between how you operate regarding a manager or administrator but it would help with recruiting better/more experienced talent

Council Manager and Town Charter

- If the Council chooses to adopt the Council-Manager form of government, an amendment to the town charter is required
- This process is about 30 to 60 days
- Your staff or town attorney can prepare the amendment text
- Sawmills changed to the Council-Manager form of government in 2019 and could provide example documents (Hildebran changed to Council-Manager in 2016)

Town Charter Amendment Process

- NCGS 160A-102 applies for charter amendments
- Adopt a resolution of intent to adopt an ordinance amending the charter that describes the change to the charter
- Call for the hearing when the resolution is adopted, the hearing must occur within 45 days from adoption of the resolution of intent
- Publish a notice of the hearing at least 10 days in advance
- After the hearing, at the next regular meeting, the council may adopt the ordinance to amend the charter (must occur within 60 days of hearing)
- Publish a notice the amendment has been adopted within 10 days

Potential Schedule for Charter Amendment

- Adopt resolution of intent and set public hearing at the regular September council meeting
- Hold the public hearing at the October meeting*
- Adopt the ordinance at the regular November meeting

*The hearing could be held at a special called meeting and allow adoption to occur at the October meeting

Additional Questions or Discussion

- Additional questions or discussion?
- The UNC SOG provides good info at <https://www.sog.unc.edu/resources/faq-collections/modifying-citys-charter-summary-questions-and-answers>



Western Piedmont Council of Governments

Creative Regional Solutions Since 1968

A Proposal for:

Town of Long View, NC – Town Manager/Administrator Search

Prepared for:

Mayor and Town Council

Prepared by:

Western Piedmont Council of Governments

PO Box 9026

Hickory, NC 28603

August 8, 2022

**AGREEMENT BETWEEN THE
WESTERN PIEDMONT COUNCIL OF GOVERNMENTS AND
TOWN OF LONG VIEW FOR
HR SERVICES FOR TOWN MANAGER/ADMINISTRATOR SEARCH
AUGUST 8, 2022 TO JANUARY 31, 2023**

This **AGREEMENT**, entered into on the 8th day of August, 2022, by and between the Western Piedmont Council of Governments (hereinafter referred to as the "WPCOG") and the Town of Long View (hereinafter referred to as the "Client");
WITNESSETH THAT:

WHEREAS, the WPCOG is empowered to provide technical assistance by the North Carolina General Statutes and by resolution passed by the WPCOG on April 17, 1972. Technical assistance shall consist of the provision of services as described in **EXHIBIT A.**, which is herein made part of this Agreement;

WHEREAS, the Client has requested the WPCOG to provide such technical assistance to the Client; and

WHEREAS, the WPCOG desires to cooperate with the Client in every way possible to the end that the proposed activities are carried out in an efficient and professional manner;

NOW, THEREFORE, the parties (WPCOG and Client) hereto do mutually agree as follows:

1. **Personnel.** That during the period of this Agreement, the WPCOG will furnish the necessary trained personnel to the Client to perform work as shown in **EXHIBIT A.**, page 4, of this agreement. The Project Manager will be Ashley Bolick, Director of HR and Administrative Services.
2. **Travel/Printing.** Normal travel and training for WPCOG staff is included in this Proposal and no additional travel is expected unless requested by the Client.

The Client will also pay for expenses related to printing of report(s), mailing and postage costs (only for unusual and special circumstances beyond normal billing/finance), and other costs not related to normal travel and staffing costs associated with personnel furnished by the WPCOG.

3. **Compensation.** That for the purpose of providing the funds for carrying out this Agreement, the Client will pay the WPCOG a fee of \$3,000.00 (three thousand dollars). This fee will be invoiced in one payment of \$3,000.00 (three thousand dollars) upon completion of the executive search. Fees associated with advertising the position as well as any meals will also be invoiced to the Client.

4. **Termination/Modifications.** The Client may terminate the Agreement by giving the WPCOG a thirty (30) day written notice. Furthermore, if there is a need to amend the proposal outlined in **EXHIBIT A.**, either party may do so with the written consent of the other.
5. **Time of Performance.** The WPCOG shall ensure that all services required herein shall be provided during the period beginning August 8, 2022 and ending January 31, 2023.
6. **Interest of Members, Officers, or employees of the WPCOG, Members of the Client Agency, or Other Public Officials.** No member, officer, or employee of the WPCOG or its agents; no member of the governing body of the locality in which the program is situated; and no other public official of such locality or localities who exercises any functions or responsibilities with the respect to the program during his/her tenure or for one year thereafter, shall have any financial interest, either direct or indirect, in any contract or subcontract, or the proceeds thereof, for work to be performed in connection with the program assisted under this AGREEMENT. Immediate family members of the said members, officers, employees, and officials are similarly barred from having any financial interest in the program. The WPCOG shall incorporate, or cause to incorporate, in such contracts or subcontracts, a provision prohibiting such interest pursuant to the purpose of this section.
7. **Nondiscrimination Clause.** No person in the United States shall on the grounds of race, color, national origin, or sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination with any program or activity funded in whole or in part with funds available under the Housing and Community Development Act of 1974, section 109.
8. **Age Discrimination Act of 1975, as amended.** No qualified person shall, on the basis of age be excluded from participation in, be denied the benefits of, or otherwise be subjected to the discrimination under any program or activity which receives or benefits from federal financial assistance.
9. **Section 504, Rehabilitation Act of 1973, as amended.** No qualified handicapped person shall, on the basis handicap be excluded from participation in, be denied the benefits of, or otherwise be subjected to the discrimination under any program or activity which receives or benefits from federal financial assistance.

IN WITNESS WHEREOF, the WPCOG and the Client have executed this AGREEMENT as of the date first above written.

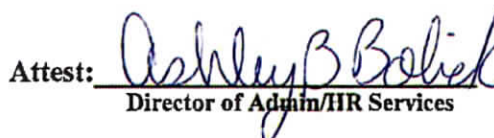
CLIENT:
TOWN OF LONG VIEW

WPCOG:
WESTERN PIEDMONT COUNCIL
OF GOVERNMENTS

By: 
Town Administrator

By: 
Executive Director

Attest: 
Town Clerk

Attest: 
Director of Admin/HR Services

Pre-audit Statement:

This instrument has been pre-audited in the manner prescribed by the Local Government Budget and Fiscal Control Act.

By: 
Local Government Finance Officer

**EXHIBIT A
TOWN OF LONG VIEW
TECHNICAL ASSISTANCE:
HR SERVICES FOR TOWN MANAGER/ADMINISTRATOR SEARCH
AUGUST 8, 2022 TO JANUARY 31, 2023**

I. WORK PROGRAM/BUDGET

This is an Exhibit attached to and made a part of the August 8, 2022 AGREEMENT between the Western Piedmont Council of Governments (WPCOG) (hereinafter referred to as the "WPCOG") and the Town of Long View (hereinafter referred to as "Client") providing for technical assistance related to human resources services related to a town manager search. The basic services of the WPCOG are stipulated as indicated below.

II. WORK PROGRAM/SCOPE OF SERVICES

The intent of this Agreement is for the WPCOG to deliver Technical Assistance in human resources administration, consistent with applicable federal, state laws and accounting practices for the time period beginning August 8, 2022 through January 31, 2023. Leveraging experience and resources possessed by WPCOG staff, the WPCOG will administer the Client's search to evaluate candidates for the position of Town Manager/Administrator.

III. DESCRIPTION OF SERVICES PROVIDED

The following activities are illustrative of the services to be provided by the WPCOG to the Client:

A. Be responsible for the recruitment and collection of the application materials:

1. Be responsible for the recruitment of candidates and advertisement of the position with feedback from the Client.
2. Be responsible for the collection of application materials and providing notebooks with applicant materials.
3. Review and identify the top applicants according to the desired attributes communicated by the Client. WPCOG will provide candidate summaries for the top applicants. All applications will be provided to the Client.

B. Conduct and facilitate interviews with the following features/activities:

1. Provide a schedule for the day(s)
2. Provide questions for the interviews
3. Provide instructions for candidates and board members
4. Develop and provide a scenario for a PowerPoint presentation by each candidate
5. The interviews will accommodate 3 to 5 candidates chosen by the Client
6. WPCOG will schedule the candidates for the interviews on a date(s) approved by the Client
7. The WPCOG will provide the questions and evaluation tools for the Client

8. The WPCOG will also assist with the review of top candidates and provide candidate feedback for selection to participation in the interviews
9. The WPCOG will provide verbal observations and insight to the Client concerning the performance of the candidates during the interview
10. The WPCOG will provide feedback regarding the recruitment materials prepared by the Client
11. Conduct drug screening, reference checks, and background checks of the selected candidate

C. The Client shall:

1. Provide an approved date and location for the interviews (WPCOG office is available to the Client)
2. Review and approve the candidates for the interviews
3. Review and approve the questions for the interviews
4. Review and approve the scenario for the PowerPoint
5. Be responsible for negotiations of terms with the favored candidates

V. **FEES**

The WPCOG proposes to provide the services described in Section III for a fee of \$3,000.00 (three thousand dollars) invoiced with one payment at the completion of the services. Additional expenses for advertising cost and meals will also be invoiced to the Client.

Finance Report- Finance Director James Cozart

Finance Director James Cozart stated that as of July 31, 2022 with 8% of the fiscal year budget complete, the General Fund our total revenues were \$345,669.36 with 8.12% of our budgeted revenues being collected. Expenditures in the General Fund at the end of July were \$264,517.05 resulting in revenues exceeding expenditures by \$81,152.31. Finance Director Cozart stated the Utility Fund, at the end of July with 8% of the Budget Year complete ended with revenues of \$193,664.51, receiving in 9.14% of our budget revenues. The Utility Expenditures was \$169,058.13 resulting in revenues exceeding expenditures in the amount of \$24,606.38 as of July 31st.



TOWN OF LONG VIEW
GENERAL FUND
7/31/2022
8% OF BUDGET YEAR COMPLETE

REVENUES	Y-T-D ACTUAL	ANNUAL BUDGET	PERCENT BUDGET	LY-T-D ACTUAL	LY-T-D PERCENT BUDGET
AD VALOREM TAXES	\$147,706.59	\$1,694,000.00	8.72%	\$184,009.53	11.11%
OTHER TAXES	\$162,584.01	\$2,021,300.00	8.04%	\$138,572.30	7.93%
RESTRICTED REVENUES	\$0.00	\$0.00	0.00%	\$0.00	0.00%
LICENSES & PERMITS	\$90.00	\$2,000.00	4.50%	\$390.00	19.50%
SALES & SERVICES	\$29,329.61	\$395,168.00	7.42%	\$24,691.48	8.48%
INVESTMENT EARNINGS	\$1,796.38	\$350.00	513.25%	\$23.89	7.96%
MISCELLANEOUS REVENUES	\$4,162.77	\$144,500.00	2.88%	\$40,776.99	28.70%
FUND BALANCE APPROPRIATED	\$0.00	\$0.00	0.00%	\$0.00	0.00%
TOTAL REVENUES	\$345,669.36	\$4,257,318.00	8.12%	\$388,464.19	10.12%
EXPENDITURES					
GOVERNING BOARD	\$0.00	\$33,286.00	0.00%	\$0.00	0.00%
ADMINISTRATION	\$28,276.88	\$529,587.00	5.34%	\$23,063.60	3.83%
TOWN COMPLEX	\$14,571.10	\$92,000.00	15.84%	\$21,567.30	22.70%
PLANNING	\$14,065.11	\$119,968.00	11.72%	\$6,021.56	5.32%
POLICE	\$100,956.89	\$1,405,314.00	7.18%	\$98,867.94	8.25%
FIRE	\$55,130.83	\$712,005.00	7.74%	\$47,842.95	7.58%
STREET	\$40,492.02	\$913,279.00	4.43%	\$70,277.81	9.02%
RECREATION	\$5,104.56	\$93,372.00	5.47%	\$8,572.76	10.73%
RISK MANAGEMENT	\$0.00	\$15,000.00	0.00%	\$985.80	6.57%
MEDICAL CENTER	\$0.00	\$18,000.00	0.00%	\$0.00	0.00%
GARAGE	\$5,919.66	\$192,000.00	3.08%	\$21,261.78	14.46%
GENERAL FUND DEBT	\$0.00	\$133,507.00	0.00%	\$0.00	0.00%
TOTAL EXPENDITURES	\$264,517.05	\$4,257,318.00	6.21%	\$298,461.50	7.77%
REVENUES OVER (UNDER) EXPENDITURES	\$81,152.31			\$90,002.69	
FUND BALANCE 6/30/22	AUDIT NOT COMPLETE			AUDIT NOT COMPLETE	
PROJECTED FUND BALANCE AT 7/31/2022	\$0.00			\$0.00	

Budget vs Actual

Town of Long View
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Period Ending 7/31/2022

10- GENERAL FUND	Description	Budget	Encumbrance	MTD	YTD	Variance	Percent
Revenues							
10-301-0000	PROPERTY TAX 2000	0	0.00	0.00	0.00	0.00	0.00
10-301-0100	PROPERTY TAX 2001	0	0.00	0.00	0.00	0.00	0.00
10-301-0200	PROPERTY TAX 2002	0	0.00	0.00	0.00	0.00	0.00
10-301-0300	PROPERTY TAX 2003	0	0.00	0.00	0.00	0.00	0.00
10-301-0400	PROPERTY TAX 2004	0	0.00	0.00	0.00	0.00	0.00
10-301-0500	PROPERTY TAX 2005	0	0.00	0.00	0.00	0.00	0.00
10-301-0600	PROPERTY TAX 2006	0	0.00	0.00	0.00	0.00	0.00
10-301-0700	PROPERTY TAX 2007	0	0.00	0.00	0.00	0.00	0.00
10-301-0800	2008 PROPERTY TAX	0	0.00	0.00	0.00	0.00	0.00
10-301-0900	2009 PROPERTY TAX	0	0.00	0.00	0.00	0.00	0.00
10-301-1000	2010 PROPERTY TAX	0	0.00	0.00	0.00	0.00	0.00
10-301-1100	2011 PROPERTY TAX	0	0.00	0.00	0.00	0.00	0.00
10-301-1200	2012 PROPERTY TAX	0	0.00	0.00	0.00	0.00	0.00
10-301-1300	2013 PROPERTY TAX	0	0.00	182.70	182.70	182.70	182.70
10-301-1400	2014 PROPERTY TAX	0	0.00	508.02	508.02	508.02	508.02
10-301-1500	2015 PROPERTY TAX	0	0.00	444.87	444.87	444.87	444.87
10-301-1600	2016 PROPERTY TAX	0	0.00	590.65	590.65	590.65	590.65
10-301-1700	2017 PROPERTY TAXES	0	0.00	1,401.36	1,401.36	1,401.36	1,401.36
10-301-1800	2018 PROPERTY TAXES	0	0.00	877.97	877.97	877.97	877.97
10-301-1900	2019 PROPERTY TAX	0	0.00	1,559.21	1,559.21	1,559.21	1,559.21
10-301-2000	2020 PROPERTY TAX	0	0.00	1,781.28	1,781.28	1,781.28	1,781.28
10-301-2100	2021 PROPERTY TAX	30,000	0.00	5,594.83	5,594.83	(24,405.17)	19%
10-301-2200	2022 PROPERTY TAX	1,525,000	0.00	112,018.55	112,018.55	(1,412,981.45)	7%
10-301-9300	PRIOR YR PROP TAX 93	0	0.00	0.00	0.00	0.00	0.00
10-301-9400	PRIOR YR PROPERTY TAX	0	0.00	0.00	0.00	0.00	0.00
1994							
10-301-9500	PRIOR YR PROP TAXES 1995	0	0.00	0.00	0.00	0.00	0.00
10-301-9600	PRIOR YR PROPERTY TAX	0	0.00	0.00	0.00	0.00	0.00

Budget vs Actual

Town of Long View

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Period Ending 7/31/2022

10 GENERAL FUND	Description	Budget	Encumbrance	MTD	YTD	Variance	Percent
1996							
10-301-9700	PRIOR YR PROPERTY TAXES	0	0.00	0.00	0.00	0.00	0.00
1997							
10-301-9800	PRIOR YR PROPERTY TAXES	0	0.00	0.00	0.00	0.00	0.00
1998							
10-301-9900	PRIOR YR PROPERTY TAXES	0	0.00	0.00	0.00	0.00	0.00
1999							
10-304-0000	VEHICLE TAX 2000 BURKE	0	0.00	0.00	0.00	0.00	0.00
10-304-0100	VEHICLE TAX 2001 BURKE	0	0.00	0.00	0.00	0.00	0.00
10-304-0200	VEHICLE TAX 2002 BURKE	0	0.00	0.00	0.00	0.00	0.00
10-304-0300	VEHICLE TAX 2003 BURKE	0	0.00	0.00	0.00	0.00	0.00
10-304-0400	BURKE VEH TAX 2004	0	0.00	0.00	0.00	0.00	0.00
10-304-0500	VEHICLE TAX 2005 BURKE CO	0	0.00	0.00	0.00	0.00	0.00
10-304-0600	BURKE CO VEH TAX 2006	0	0.00	0.00	0.00	0.00	0.00
10-304-0700	BURKE CO VEH TAX 2007	0	0.00	0.00	0.00	0.00	0.00
10-304-0800	2008 BURKE CO VEHICLE TAX	0	0.00	0.00	0.00	0.00	0.00
10-304-0900	BURKE CO VEHICLE TAX 2009	0	0.00	0.00	0.00	0.00	0.00
10-304-1000	2010 BURKE CO VEH TAX	0	0.00	0.00	0.00	0.00	0.00
10-304-1100	2011 BURKE CO VEH TAX	0	0.00	0.00	0.00	0.00	0.00
10-304-1200	BURKE CO VEH TAX 2012	0	0.00	0.00	0.00	0.00	0.00
10-304-1300	2013 BURKE COUNTY VEH TAX	0	0.00	0.00	0.00	0.00	0.00
10-304-1400	2014 BURKE COUNTY VEH TAX	0	0.00	0.00	0.00	0.00	0.00
10-304-1500	2015 BURKE COUNTY VEH TAX	0	0.00	0.00	0.00	0.00	0.00
10-304-1600	2016 BURKE COUNTY VEH TAX	0	0.00	0.00	0.00	0.00	0.00
10-304-1700	2017 BURKE COUNTY VEH TAX	0	0.00	0.00	0.00	0.00	0.00

Budget vs Actual

Town of Long View
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Period Ending 7/31/2022

10- GENERAL FUND	Description	Budget	Encumbrance	MitD	YTD	Variance	Percent
10-304-1800	2018 VEHICLE TAX REVENUE-BURKE CO	0	0.00	0.00	0.00	0.00	0.00
10-304-1900	VEHICLE TAX BURKE 2019	0	0.00	0.00	0.00	0.00	0.00
10-304-2000	BURKE COUNTY VEHICLE TAX 2020	0	0.00	0.00	0.00	0.00	0.00
10-304-2100	VEHICLE TAX REVENUE-BURKE CO	14,000	0.00	3,148.36	3,148.36	(10,851.64)	22%
10-304-9300	VEHICLE TAX 1993 BURKE	0	0.00	0.00	0.00	0.00	0.00
10-304-9600	VEHICLE TAX 1996 BURKE	0	0.00	0.00	0.00	0.00	0.00
10-304-9700	VEHICLE TAX 1997 BURKE	0	0.00	0.00	0.00	0.00	0.00
10-304-9900	VEHICLE TAX 1999 BURKE	0	0.00	0.00	0.00	0.00	0.00
10-305-0000	VEHICLE TAX 2000 CATAWBA	0	0.00	0.00	0.00	0.00	0.00
10-305-0100	VEHICLE TAX 2001 CATAWBA	0	0.00	0.00	0.00	0.00	0.00
10-305-0200	VEHICLE TAX 2002 CATAWBA	0	0.00	0.00	0.00	0.00	0.00
10-305-0300	VEHICLE TAX 2003 CATAWBA	0	0.00	0.00	0.00	0.00	0.00
10-305-0400	VEHICLE TAX 2004 CATAWBA	0	0.00	0.00	0.00	0.00	0.00
10-305-0500	2005 VEH TAX CATAWBA	0	0.00	0.00	0.00	0.00	0.00
10-305-0600	VEHICLE TAX 2006 CATAWBA	0	0.00	0.00	0.00	0.00	0.00
10-305-0700	VEHICLE TAX 2007 CATAWBA	0	0.00	0.00	0.00	0.00	0.00
10-305-0800	CATAWBA CO VEHICLE TAX 2008	0	0.00	0.00	0.00	0.00	0.00
10-305-0900	CATAWBA CO VEHICLE TAX 2009	0	0.00	0.00	0.00	0.00	0.00
10-305-1000	2010 CATAWBA CO VEH TAX	0	0.00	0.00	0.00	0.00	0.00
10-305-1100	2011 CATAWBA CO VEH TAX	0	0.00	0.00	0.00	0.00	0.00
10-305-1200	CATAWBA CO VEH TAX 2012	0	0.00	0.00	0.00	0.00	0.00
10-305-1300	2013 CATAWBA COUNTY VEH TAX	0	0.00	0.00	0.00	0.00	0.00
10-305-1400	VEHICLE TAX REVENUE CATAWBA COUNTY	0	0.00	0.00	0.00	0.00	0.00

Budget vs Actual

10 GENERAL FUND	Description	Budget	Encumbrance	MTD	YTD	Variance	Percent
10-305-1500	2015 VEHICLE TAX CATAWBA	0	0.00	0.00	0.00	0.00	0.00
10-305-1600	2016 VEHICLE TAX CATAWBA	0	0.00	0.00	0.00	0.00	0.00
10-305-1700	VEHICLE TAX 2017	0	0.00	0.00	0.00	0.00	0.00
10-305-1800	2018 VEHICLE TAX	0	0.00	0.00	0.00	0.00	0.00
REVENUE-CAT CO							
10-305-1900	VEHICLE TAX CATAWBA 2019	0	0.00	0.00	0.00	0.00	0.00
10-305-2000	CATAWBA COUNTY VEHICLE TAX 2020	0	0.00	0.00	0.00	0.00	0.00
10-305-2100	VEHICLE TAX REVENUE - CATAWBA CO	0	0.00	0.00	0.00	0.00	0.00
10-305-2200	VEHICLE TAX 2022 CATAWBA CO	110,000	0.00	16,619.07	16,619.07	(93,380.93)	15%
10-305-9400	VEHICLE TAX 1994 CATAWBA	0	0.00	0.00	0.00	0.00	0.00
10-305-9500	VEHICLE TAX 1995 CATAWBA	0	0.00	0.00	0.00	0.00	0.00
10-305-9600	VEHICLE TAX 1996 CATAWBA	0	0.00	0.00	0.00	0.00	0.00
10-305-9700	VEHICLE TAX 1997 CATAWBA	0	0.00	0.00	0.00	0.00	0.00
10-305-9800	VEHICLE TAX 1998 CATAWBA	0	0.00	0.00	0.00	0.00	0.00
10-305-9900	VEHICLE TAX 1999 CATAWBA	0	0.00	0.00	0.00	0.00	0.00
10-317-0000	TAX PENALTIES & INTEREST	15,000	0.00	2,979.72	2,979.72	(12,020.28)	20%
10-325-0000	PRIVILEGE LICENSES	0	0.00	0.00	0.00	0.00	0.00
10-326-0100	FINES/PARKING TICKETS	0	0.00	0.00	0.00	0.00	0.00
10-329-0000	INT ON INVESTMENTS GF	350	0.00	1,796.38	1,796.38	1,446.38	513%
10-334-0000	SALE OF SURPLUS PROPERTY	0	0.00	0.00	0.00	0.00	0.00
10-335-0000	MISC REVENUE	5,500	0.00	484.27	484.27	(5,015.73)	9%
10-335-0100	MISC REVENUE/STREETS	0	0.00	0.00	0.00	0.00	0.00
10-335-0200	MISC REVENUE/INSURANCE	1,000	0.00	0.00	0.00	(1,000.00)	
REIMB							
10-335-0800	FINES/PENALTY/FALSE ALARM	0	0.00	0.00	0.00	0.00	0.00

Budget vs Actual

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10 GENERAL FUND	Description	Budget	Encumbrance	AMTD	YTD	Variance	Percent
10-335-0900	BOX TRUCK RENTAL	1,000	0.00	0.00	0.00	(1,000.00)	
10-335-1100	LIENS COLLECTED	0	0.00	0.00	0.00	0.00	
10-337-0000	UTILITIES FRANCHISE TAX	300,000	0.00	0.00	0.00	(300,000.00)	
10-340-0000	GRANT REVENUE	0	0.00	0.00	0.00	0.00	
10-341-0000	WINE & BEER TAX	19,000	0.00	0.00	0.00	(19,000.00)	
10-342-0000	POWELL BILL FUND	0	0.00	0.00	0.00	0.00	
10-345-0000	LOCAL GOVT SALES TAX	1,673,300	0.00	162,584.01	162,584.01	(1,510,715.99)	10%
10-346-0000	NC DEPT OF COMMERCE GRANT	0	0.00	0.00	0.00	0.00	
10-351-0000	OFFICER FEES	600	0.00	22.50	22.50	(577.50)	4%
10-353-0100	FIRE TAX FROM COUNTRY	29,000	0.00	0.00	0.00	(29,000.00)	
10-354-0000	ANNEXATION/ZONING FEES	2,000	0.00	90.00	90.00	(1,910.00)	5%
10-355-0000	BB&T FINANCING LOAN	0	0.00	0.00	0.00	0.00	
10-365-0100	REC CENTER RENT	1,000	0.00	100.00	100.00	(900.00)	10%
10-365-0300	DEPOSIT FORFEITED/REC CENTER	0	0.00	0.00	0.00	0.00	
10-370-0000	MEDICAL CENTER LEASE	18,000	0.00	1,462.00	1,462.00	(16,538.00)	8%
10-371-0000	SUNGOM COMM LEASE	60,000	0.00	2,216.50	2,216.50	(57,783.50)	4%
10-372-0000	CRICKET COMMUNICATIONS	0	0.00	0.00	0.00	0.00	
10-372-0400	REPAYMENT FROM UTILITY FUND	60,000	0.00	0.00	0.00	(60,000.00)	
10-372-0500	TRUIST EQUIPMENT LOAN PROCEEDS	0	0.00	0.00	0.00	0.00	
10-374-0000	SPRINT LEASE AGREEMENT	0	0.00	0.00	0.00	0.00	
10-376-0000	TIPPING FEE	392,568	0.00	29,207.11	29,207.11	(363,360.89)	7%
10-377-0000	HELPING FEED FAMILIES DONATIONS	0	0.00	0.00	0.00	0.00	
10-380-0000	LOAN PROCEEDS 2010 FIRE TRK LEAF TK	0	0.00	0.00	0.00	0.00	
10-381-0000	TRANSFER IN TO GF	0	0.00	0.00	0.00	0.00	

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10 GENERAL FUND	Description	Budget	Encumbrance	MTD	YTD	Variance	Percent
10-382-0000	ONE H2 BLDG REUSE GRANT PROCEEDS	0	0.00	0.00	0.00	0.00	0.00
10-383-0000	CENTURY BLDG REUSE GRANT PROCEEDS	0	0.00	0.00	0.00	0.00	0.00
10-392-0000	FIRE DEPT DONATIONS	0	0.00	0.00	0.00	0.00	0.00
10-399-0000	FUND BALANCE APPROPRIATED	0	0.00	0.00	0.00	0.00	0.00
Revenues Totals:		4,257,318	0.00	345,669.36	345,669.36	(3,911,648.64)	8%
Expenses							
10-410-0100	FEES PAID TO ELECTED OFFICIALS	30,820	0.00	0.00	0.00	30,820.00	
10-410-0500	FICA TAX EXPENSE	2,466	0.00	0.00	0.00	2,466.00	
10-410-1400	TRAVEL & SCHOOL	0	0.00	0.00	0.00	0.00	
10-410-3000	ELECTION FEES	0	0.00	0.00	0.00	0.00	
10-410-5300	DUES & SUBSCRIPTIONS	0	0.00	0.00	0.00	0.00	
10-410-5700	MISC EXPENSE	0	0.00	0.00	0.00	0.00	
GOVERNING BOARD Totals:		33,286	0.00	0.00	0.00	33,286.00	

Budget vs Actual

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10 GENERAL FUND	Description	Budget	Encumbrance	MTD	YTD	Variance	Percent
10-420-0200	SALARIES & WAGES	92,958	0.00	6,777.50	6,777.50	86,180.50	7%
10-420-0400	PROFESSIONAL SERVICES	43,000	0.00	0.00	0.00	43,000.00	
10-420-0500	FICA TAX EXPENSE	7,112	0.00	456.61	456.61	6,655.39	6%
10-420-0600	GROUP INSURANCE EXPENSE	279,112	0.00	17,397.34	17,397.34	261,714.66	6%
10-420-0700	RETIREMENT EXPENSE	11,713	0.00	640.40	640.40	11,072.60	5%
10-420-1100	TELEPHONE & POSTAGE	6,000	0.00	277.83	277.83	5,722.17	5%
10-420-1400	TRAVEL & SCHOOL	5,000	0.00	0.00	0.00	5,000.00	
10-420-2600	ADVERTISING	900	0.00	0.00	0.00	900.00	
10-420-3200	OFFICE SUPPLIES	5,000	0.00	0.00	0.00	5,000.00	
10-420-3300	DEPT SUPPLIES & MATERIALS	8,000	0.00	104.55	104.55	7,895.45	1%
10-420-4500	CONTRACTED SERVICES	20,000	0.00	1,193.40	1,193.40	18,806.60	6%
10-420-5300	DUES & SUBSCRIPTIONS	2,000	0.00	501.59	501.59	1,498.41	25%
10-420-5700	MISCELLANEOUS EXPENSE	6,000	0.00	224.39	224.39	5,775.61	4%
10-420-6000	CHRISTMAS FUND	5,000	0.00	0.00	0.00	5,000.00	
10-420-6400	MOTOR VEHICLE COLL EXP	9,000	0.00	703.27	703.27	8,296.73	8%
10-420-7400	CAPITAL OUTLAY/EQUIPMENT	0	0.00	0.00	0.00	0.00	
10-420-8100	TOWN IMPROVEMENTS EXPENSE	0	0.00	0.00	0.00	0.00	
10-420-8200	TRANSFER OUT TO OTHER FUNDS	0	0.00	0.00	0.00	0.00	
10-420-8300	LONG VIEW MAY DAYS EXPENSE	0	0.00	0.00	0.00	0.00	
10-420-8400	GENERAL FUND CONTINGENCY	28,792	0.00	0.00	0.00	28,792.00	
10-420-8500	1H2 MATCHING GRANT EXPENSE	0	0.00	0.00	0.00	0.00	
10-420-9000	CLEAR ELECTRIC MOTOR MATCHING GRANT EXPENSE	0	0.00	0.00	0.00	0.00	

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ADMINISTRATION Totals:	529,587	0.00	28,276.88	501,310.12	5%
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10 GENERAL FUND	Description	Budget	Encumbrance	MTD	YTD	Variance	Percent
10-470-1300 UTILITIES TOWN COMPLEX		22,000	0.00	1,975.45	1,975.45	20,024.55	9%
10-470-1500 MAINTENANCE & REPAIR BLDG		20,000	0.00	8,800.00	8,800.00	11,200.00	44%
10-470-3300 TOWN HALL DEPT SUPPLIES		0	0.00	49.65	49.65	(49.65)	
10-470-4500 CONTRACTED SERVICES		50,000	0.00	3,746.00	3,746.00	46,254.00	7%
10-470-7400 CAPITAL OUTLAY		0	0.00	0.00	0.00	0.00	
TOWN COMPLEX Totals:		92,000	0.00	14,571.10	14,571.10	77,428.90	16%

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10 GENERAL FUND	Description	Budget	Encumbrance	MTD	YTD	Variance	Percent
10-490-0200	SALARIES & WAGES	70,321	0.00	5,351.54	5,351.54	64,969.46	8%
10-490-0400	PROFESSIONAL SERVICES	8,000	0.00	0.00	0.00	8,000.00	
10-490-0500	FICA TAX EXPENSE	5,380	0.00	409.40	409.40	4,970.60	8%
10-490-0700	RETIREMENT EXPENSE	8,861	0.00	610.08	610.08	8,250.92	7%
10-490-1100	TELEPHONE & POSTAGE	500	0.00	0.00	0.00	500.00	
10-490-1400	TRAVEL & SCHOOL	300	0.00	0.00	0.00	300.00	
10-490-2600	ADVERTISING	3,000	0.00	0.00	0.00	3,000.00	
10-490-3200	OFFICE SUPPLIES	0	0.00	0.00	0.00	0.00	
10-490-4500	CONTRACTED SERVICES	2,000	0.00	0.00	0.00	2,000.00	
10-490-5300	DUES & SUBSCRIPTIONS	350	0.00	146.60	146.60	203.40	42%
10-490-5700	MISCELLANEOUS EXPENSE	750	0.00	270.00	270.00	480.00	36%
10-490-7400	CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	
10-490-8400	GIS OPERATION & MAINTENANCE	7,000	0.00	4,252.44	4,252.44	2,747.56	61%
10-490-8500	MPO MATCH/ASSESS	1,943	0.00	1,942.17	1,942.17	0.83	100%
10-490-8600	ECONOMIC DEVELOPMENT COMM	0	0.00	0.00	0.00	0.00	
10-490-8800	WATER QUALITY STUDY	723	0.00	722.88	722.88	0.12	100%
10-490-9000	PLANNING BOARD	840	0.00	360.00	360.00	480.00	43%
10-490-9100	DEMOLITION EXPENSE	10,000	0.00	0.00	0.00	10,000.00	
PLANNING Totals:		119,968	0.00	14,065.11	14,065.11	105,902.89	12%

Budget vs Actual

10 GENERAL FUND	Description	Budget	Encumbrance	MTD	YTD	Variance	Percent
10-510-0200	SALARIES & WAGES	941,467	0.00	69,697.37	69,697.37	871,769.63	7%
10-510-0201	SALARIES & WAGES - RESERVE OFFICERS	9,385	0.00	352.50	352.50	9,032.50	4%
10-510-0400	PROFESSIONAL SERVICES	0	0.00	0.00	0.00	0.00	
10-510-0500	FICA TAX EXPENSE	72,325	0.00	5,019.76	5,019.76	67,305.24	7%
10-510-0700	RETIREMENT EXPENSE	169,842	0.00	11,188.16	11,188.16	158,653.84	7%
10-510-1100	TELEPHONE & POSTAGE	15,656	0.00	1,161.13	1,161.13	14,494.87	7%
10-510-1400	TRAVEL & SCHOOL	6,000	0.00	400.00	400.00	5,600.00	7%
10-510-1600	MAINTENANCE & REPAIR EQUIP	6,500	0.00	0.00	0.00	6,500.00	
10-510-3200	OFFICE SUPPLIES	6,000	0.00	67.72	67.72	5,932.28	1%
10-510-3300	DEPT SUPPLIES & MATERIALS	14,100	0.00	1,641.50	1,641.50	12,458.50	12%
10-510-3600	UNIFORMS	16,000	0.00	2,793.00	2,793.00	13,207.00	17%
10-510-4500	CONTRACTED SERVICES	42,530	0.00	8,489.15	8,489.15	34,040.85	20%
10-510-5300	DUES & SUBSCRIPTIONS	2,500	0.00	146.60	146.60	2,353.40	6%
10-510-5700	MISCELLANEOUS EXPENSE	3,500	0.00	0.00	0.00	3,500.00	
10-510-7400	CAPITAL OUTLAY EQUIP	95,668	0.00	0.00	0.00	95,668.00	
10-510-7900	PUB REL/CRIME PREVENTION	3,000	0.00	0.00	0.00	3,000.00	
10-510-8100	HELPING FEED FAMILIES	841	0.00	0.00	0.00	841.00	
10-510-8600	POLICE DEPT DONATIONS	0	0.00	0.00	0.00	0.00	
POLICE Totals:		1,405,314	0.00	100,956.89	100,956.89	1,304,357.11	7%

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10 GENERAL FUND	Description	Budget	Encumbrance	MTD	YTD	Variance	Percent
	10-530-0200 SALARIES & WAGES	462,588	0.00	35,390.84	35,390.84	427,197.16	8%
	10-530-0201 SALARIES & WAGES - ON CALL FIREFIGHTERS	19,500	0.00	712.50	712.50	18,787.50	4%
	10-530-0500 FICA TAX EXPENSE	36,880	0.00	2,673.41	2,673.41	34,206.59	7%
	10-530-0700 RETIREMENT EXPENSE	58,287	0.00	4,034.56	4,034.56	54,252.44	7%
	10-530-1100 TELEPHONE & POSTAGE	7,000	0.00	2,566.95	2,566.95	4,433.05	37%
	10-530-1400 TRAVEL & SCHOOL	5,000	0.00	0.00	0.00	5,000.00	
	10-530-1500 MAINTENANCE & REPAIR BLDG	0	0.00	0.00	0.00	0.00	
	10-530-1600 MAINTENANCE & REPAIR EQUIP	14,000	0.00	89.85	89.85	13,910.15	1%
	10-530-3200 OFFICE SUPPLIES	2,500	0.00	0.00	0.00	2,500.00	
	10-530-3300 DEPT SUPPLIES & MATERIALS	25,000	0.00	2,562.78	2,562.78	22,437.22	10%
	10-530-3600 UNIFORMS	9,000	0.00	1,180.98	1,180.98	7,819.02	13%
	10-530-4500 CONTRACTED SERVICES	47,250	0.00	2,922.12	2,922.12	44,327.88	6%
	10-530-5300 DUES & SUBSCRIPTIONS	5,000	0.00	192.60	192.60	4,807.40	4%
	10-530-5700 MISCELLANEOUS EXPENSE	3,000	0.00	0.00	0.00	3,000.00	
	10-530-7400 CAPITAL OUTLAY EQUIPMENT	0	0.00	0.00	0.00	0.00	
	10-530-7600 BB & T FIRE TRUCK LOAN	0	0.00	0.00	0.00	0.00	
2018							
	10-530-7900 FIRE PREVENTION	1,000	0.00	0.00	0.00	1,000.00	
	10-530-8300 FEMA RADIO GRANT	0	0.00	0.00	0.00	0.00	
	10-530-8900 MEDICAL SUPPLIES	6,000	0.00	976.40	976.40	5,023.60	16%
	10-530-9000 PERSONAL PROTECTIVE EQUIPMENT	10,000	0.00	1,827.84	1,827.84	8,172.16	18%
	10-530-9100 FIRE DEPARTMENT DONATIONS	0	0.00	0.00	0.00	0.00	
	10-530-9200 RESCUE EQUIPMENT EXPENSE	0	0.00	0.00	0.00	0.00	

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FIRE DEPARTMENT Totals:	712,005	0.00	55,130.83	55,130.83	656,874.17	8%
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10 GENERAL FUND	Description	Budget	Encumbrance	MTD	YTD	Variance	Percent
	10-560-0200 SALARIES & WAGES	331,235	0.00	26,156.23	26,156.23	305,078.77	8%
	10-560-0500 FICA TAX EXPENSE	25,340	0.00	1,991.88	1,991.88	23,348.12	8%
	10-560-0700 RETIREMENT EXPENSE	41,736	0.00	2,981.82	2,981.82	38,754.18	7%
	10-560-1100 TELEPHONE & POSTAGE	0	0.00	0.00	0.00	0.00	
	10-560-1400 TRAVEL & SCHOOL	400	0.00	0.00	0.00	400.00	
	10-560-1500 MAINTENANCE & REPAIR BLDG	1,000	0.00	0.00	0.00	1,000.00	
	10-560-1600 MAINTENANCE & REPAIR EQUIP	0	0.00	0.00	0.00	0.00	
	10-560-2700 NC DEPT OF COMMERCE GRANT EXPENSE	0	0.00	0.00	0.00	0.00	
	10-560-3200 UNIFORMS	4,000	0.00	0.00	0.00	4,000.00	
	10-560-3300 DEPT SUPPLIES & MATERIALS	25,000	0.00	4,125.82	4,125.82	20,874.18	17%
	10-560-4500 CONTRACTED SERVICES	50,000	0.00	1,568.75	1,568.75	48,431.25	3%
	10-560-5800 STREET LIGHTING	42,000	0.00	3,667.52	3,667.52	38,332.48	9%
	10-560-5900 RECYCLING EXPENSE	392,568	0.00	0.00	0.00	392,568.00	
	10-560-7400 CAPITAL OUTLAY EQUIPMENT	0	0.00	0.00	0.00	0.00	
	STREET DEPARTMENT Totals:	913,279	0.00	40,492.02	40,492.02	872,786.98	4%

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10 GENERAL FUND	Description	Budget	Encumbrance	MTD	YTD	Variance	Percent
10-621-0200	SALARIES & WAGES	53,531	0.00	3,857.54	3,857.54	49,673.46	7%
10-621-0500	FICA TAX EXPENSE	4,096	0.00	295.10	295.10	3,800.90	7%
10-621-0700	RETIREMENT EXPENSE	6,745	0.00	439.76	439.76	6,305.24	7%
10-621-1300	UTILITIES	14,000	0.00	151.81	151.81	13,848.19	1%
10-621-1500	MAINTENANCE & REPAIR BLDG	2,000	0.00	0.00	0.00	2,000.00	
10-621-3300	DEPT SUPPLIES & MATERIALS	6,000	0.00	9.99	9.99	5,990.01	0%
10-621-4500	CONTRACTED SERVICES	7,000	0.00	350.36	350.36	6,649.64	5%
10-621-7400	CAPITAL OUTLAY EQUIP	0	0.00	0.00	0.00	0.00	
RECREATION DEPT-CENTER Totals:		93,372	0.00	5,104.56	5,104.56	88,267.44	5%

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10 GENERAL FUND	Description	Budget	Encumbrance	MTD	YTD	Variance	Percent
	10-710-1100 TELEPHONE & POSTAGE	0	0.00	0.00	0.00	0.00	0.00
	10-710-3200 OFFICE SUPPLIES	0	0.00	0.00	0.00	0.00	0.00
	10-710-5700 MISCELLANEOUS EXPENSE	15,000	0.00	0.00	0.00	15,000.00	
	RISK MGMT/SAFETY PROGRAM Totals:	15,000	0.00	0.00	0.00	15,000.00	

Budget vs Actual

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10- GENERAL FUND	Description	Budget	Encumbrance	MTD	YTD	Variance	Percent
10-750-1500 MAINTENANCE & REPAIR BLDG		18,000	0.00	0.00	0.00	18,000.00	
10-750-4500 CONTRACTED SERVICES		0	0.00	0.00	0.00	0.00	0.00
10-750-5700 MISCELLANEOUS EXPENSE		0	0.00	0.00	0.00	0.00	0.00
MEDICAL CENTER Totals:		18,000	0.00	0.00	0.00	18,000.00	

Budget vs Actual

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10 GENERAL FUND	Description	Budget	Encumbrance	MTD	YTD	Variance	Percent
10-850-1700 MAINTENANCE & REPAIR AUTO/GF		95,000	0.00	1,549.04	1,549.04	93,450.96	2%
10-850-1800 GAS EXPENSE/GENERAL FUND		62,000	0.00	3,075.39	3,075.39	58,924.61	5%
10-850-1900 TIRES		35,000	0.00	1,295.23	1,295.23	33,704.77	4%
10-850-7400 CAPITAL OUTLAY		0	0.00	0.00	0.00	0.00	
MAINT & REPAIR AUTO/UF Totals:		192,000	0.00	5,919.66	5,919.66	186,080.34	3%

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10- GENERAL FUND	Description	Budget	Encumbrance	MTD	YTD	Variance	Percent
10-900-1900 AIR CONDITIONING/BRUSH TRUCK LOAN		0	0.00	0.00	0.00	0.00	0.00
10-900-1901 AIR CONDITIONING/BRUSH TRUCK INT		0	0.00	0.00	0.00	0.00	0.00
10-900-2300 ADMIN & FIRE DEPT VEHICLE LOAN		0	0.00	0.00	0.00	0.00	0.00
10-900-2400 ADMIN & FIRE DEPT VEHICLE LOAN INTEREST		0	0.00	0.00	0.00	0.00	0.00
10-900-2500 RADIO EQUIPMENT LOAN		25,595	0.00	0.00	0.00	25,595.00	
10-900-2600 RADIO EQUIP LOAN INTEREST		1,470	0.00	0.00	0.00	1,470.00	
10-900-2700 FIRE TRUCKS AND EQUIP LOAN		30,055	0.00	0.00	0.00	30,055.00	
10-900-2800 FIRE TRUCKS AND EQUIPMENT LOAN INTEREST		18,064	0.00	0.00	0.00	18,064.00	
10-900-2900 BRUSH TRUCK LOAN		30,455	0.00	0.00	0.00	30,455.00	
10-900-3000 BRUSH TRUCK LOAN INTEREST		2,496	0.00	0.00	0.00	2,496.00	
10-900-3100 VEHICLE EQUIPMENT LOAN PRINCIPAL		20,470	0.00	0.00	0.00	20,470.00	
10-900-3200 VEHICLE EQUIPMENT LOAN INTEREST		4,902	0.00	0.00	0.00	4,902.00	
Totals:		133,507	0.00	0.00	0.00	133,507.00	

Budget vs Actual

Town of Long View
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Period Ending 7/31/2022

10 GENERAL FUND	Description	Budget	Encumbrance	MTD	YTD	Variance	Percent
10-999-9999	PAYROLL/AUDIT ACCOUNT	0	0.00	0.00	0.00	0.00	0.00
SPECIAL ACCESS Totals:		0	0.00	0.00	0.00	0.00	0.00

Budget vs Actual

Town of Long View
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Period Ending 7/31/2022

Expenses Totals:	4,257,318	0.00	264,517.05	264,517.05	3,992,800.95	6%
10 GENERAL FUND Revenues Over/(Under) Expenses			81,152.31	81,152.31		



TOWN OF LONG VIEW
UTILITY FUND
7/31/2022
8% OF BUDGET YEAR COMPLETE

REVENUES	Y-T-D ACTUAL	ANNUAL BUDGET	PERCENT BUDGET	LY-T-D ACUTAL	LY-T-D PERCENT BUDGET
SALES & SERVICES	\$190,869.86	\$2,116,705.00	9.02%	\$182,850.66	8.91%
INVESTMENT EARNINGS	\$1,796.39	\$300.00	598.80%	\$23.88	7.96%
MISCELLANEOUS REVENUES	\$998.26	\$3,000.00	33.28%	-\$4.70	-0.13%
FUND BALANCE APPROPRIATED	\$0.00	\$0.00	0.00%	\$0.00	0.00%
TOTAL REVENUES	\$193,664.51	\$2,120,005.00	9.14%	\$182,869.84	8.89%
EXPENDITURES					
UTILITY DEPT / PUBLIC WORKS	\$69,344.06	\$879,184.00	7.89%	\$54,813.16	6.85%
SEWER PLANT / LIFT STATION	\$40,433.78	\$530,460.00	7.62%	\$59,556.48	11.54%
WATER DISTRIBUTION	\$58,506.41	\$465,030.00	12.58%	\$60,851.18	13.43%
GARAGE	\$773.88	\$124,000.00	0.62%	\$0.00	0.00%
UTILITY FUND DEBT	\$0.00	\$121,331.00	0.00%	\$0.00	0.00%
TOTAL EXPENDITURES	\$169,058.13	\$2,120,005.00	7.97%	\$175,220.82	0.00%
REVENUES OVER (UNDER) EXPENDITURES	\$24,606.38			\$7,649.02	
R/E @ 6/30/22	AUDIT NOT COMPLETE			\$0.00	
PROJECTED R/E @ 7/31/22	\$24,606.38			\$0.00	

Budget vs Actual

Town of Long View
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Period Ending 7/31/2022

	Description	Budget	Encumbrance	MTD	YTD	Variance	Percent
30 UTILITY FUND							
Revenues							
30-300-1000 GAIN/LOSS SALE OF CAPITAL ASSETS		0	0.00	0.00	0.00	0.00	0.00
30-329-0000 INTEREST ON INVEST UTIL/FUND		300	0.00	1,796.39	1,796.39	1,496.39	599%
30-329-1000 TRUIST PROCEEDS EQUIPMENT LOAN		0	0.00	0.00	0.00	0.00	0.00
30-334-0000 SALE OF SURPLUS PROPERTY		0	0.00	0.00	0.00	0.00	0.00
30-334-1000 AMERICAN RESCUE PLAN ACT REVENUE		0	0.00	0.00	0.00	0.00	0.00
30-335-0000 MISCELLANEOUS REVENUE		3,000	0.00	1,014.27	1,014.27	(1,985.73)	34%
30-335-0200 MISC REV-INSURANCE REIMB		0	0.00	0.00	0.00	0.00	0.00
30-336-0000 SALE OF PIPE & MATERIAL		0	0.00	0.00	0.00	0.00	0.00
30-340-0000 STATE GRANT REVENUE SWEET BAY LANE PROJ		0	0.00	0.00	0.00	0.00	0.00
30-371-0100 WATER CHARGES		1,152,171	0.00	114,529.21	114,529.21	(1,037,641.79)	10%
30-371-0200 SEWER CHARGES		883,384	0.00	70,865.65	70,865.65	(812,518.35)	8%
30-372-0100 UTILITY LATE CHARGES		48,000	0.00	5,055.00	5,055.00	(42,945.00)	11%
30-372-0500 TRUIST EQUIPMENT LOAN PROCEEDS		0	0.00	0.00	0.00	0.00	0.00
30-373-0100 WATER TAPS		4,000	0.00	0.00	0.00	(4,000.00)	
30-373-0200 SEWER TAPS		2,000	0.00	150.00	150.00	(1,850.00)	8%
30-375-0000 RECONNECTION FEES		19,000	0.00	35.00	35.00	(18,965.00)	0%
30-376-0000 METER TAMPERING FEE		0	0.00	0.00	0.00	0.00	0.00
30-377-0000 CUT LOGK FEE		0	0.00	0.00	0.00	0.00	0.00
30-378-0000 RETURN CHECK FEE		650	0.00	235.00	235.00	(415.00)	36%
30-379-0000 BROKEN SETTER FEE		0	0.00	0.00	0.00	0.00	0.00
30-397-0000 LINE MAINTENANCE BURKE		7,500	0.00	0.00	0.00	(7,500.00)	
30-397-0400 TRANSFER IN FROM OTHER		0	0.00	0.00	0.00	0.00	0.00

Budget vs Actual

Town of Long View
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Period Ending 7/31/2022

FUNDS	Description	Budget	Encumbrance	MTD	YTD	Variance	Percent
30-398-0000	CASH OVER/SHORT	0	0.00	(16.01)	(16.01)	(16.01)	
30-398-9100	GAIN/LOSS ON DISPOSAL OF FIXED ASSETS	0	0.00	0.00	0.00	0.00	
30-399-0000	FUND BALANCE	0	0.00	0.00	0.00	0.00	
30-720-0000	APPROPRIATION						
Revenues Totals:		2,120,005	0.00	193,664.51	193,664.51	(1,926,340.49)	9%
Expenses							
30-720-0200	SALARIES & WAGES	327,763	0.00	24,895.54	24,895.54	302,867.46	8%
30-720-0400	PROFESSIONAL SERVICES	6,000	0.00	0.00	0.00	6,000.00	
30-720-0500	FICA TAXES PAYABLE	25,076	0.00	1,689.21	1,689.21	23,386.79	7%
30-720-0600	GROUP INSURANCE	279,112	0.00	17,432.43	17,432.43	261,679.57	6%
30-720-0700	RET. CONTRIBUTIONS PAYABLE	41,299	0.00	2,778.24	2,778.24	38,520.76	7%
30-720-0710	RETIREE HEALTHCARE EXPENSE	0	0.00	0.00	0.00	0.00	
30-720-1100	TELEPHONE & POSTAGE	25,000	0.00	1,628.62	1,628.62	23,371.38	7%
30-720-1300	UTILITIES	10,000	0.00	447.26	447.26	9,552.74	4%
30-720-1400	TRAVEL & SCHOOL EQUIP	1,000	0.00	0.00	0.00	1,000.00	
30-720-1600	MAINTENANCE & REPAIR	1,000	0.00	0.00	0.00	1,000.00	
30-720-3300	SUPPLIES & MATERIALS	85,000	0.00	16,277.52	16,277.52	68,722.48	19%
30-720-3400	UNIFORM RENTAL	1,500	0.00	0.00	0.00	1,500.00	
30-720-3600	INVENTORY ADJUSTMENT	0	0.00	0.00	0.00	0.00	
30-720-4000	DEPRECIATION	0	0.00	0.00	0.00	0.00	
30-720-4200	CONSTRUCTION IN PROGRESS	0	0.00	0.00	0.00	0.00	
30-720-4500	CONTRACTED SERVICES	30,000	0.00	3,048.64	3,048.64	26,951.36	10%
30-720-5700	MISCELLANEOUS EXPENSE	0	0.00	1,146.60	1,146.60	(1,146.60)	
30-720-7400	CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	

Budget vs Actual

Town of Long View
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Period Ending 7/31/2022

30 UTILITY FUND	Description	Budget	Encumbrance	MTD	YTD	Variance	Percent
30-720-7800	UNCOLLECTED WATER CHARGES	0	0.00	0.00	0.00	0.00	0.00
30-720-8200	UTILITY FUND CONTINGENCY	31,435	0.00	0.00	0.00	31,435.00	
30-720-8300	LM EXPENSE - SHUFORD GDBG	0	0.00	0.00	0.00	0.00	0.00
30-720-8400	RADIO READ METER CHANGE	15,000	0.00	0.00	0.00	15,000.00	
30-720-8500	TRUIST UTILITY PROJECT EXPENSE	0	0.00	0.00	0.00	0.00	0.00
30-720-8600	AMERICAN RESCUE PLAN ACT EXPENSE	0	0.00	0.00	0.00	0.00	0.00
UTILITY DEPARTMENT/PW Totals:		879,184	0.00	69,344.06	69,344.06	809,839.94	8%

Budget vs Actual

Town of Long View
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Period Ending 7/31/2022

30 UTILITY FUND	Description	Budget	Encumbrance	MTD	YTD	Variance	Percent
30-813-0400	PROFESSIONAL SERVICES	6,000	0.00	0.00	0.00	6,000.00	
30-813-1100	TELEPHONE & POSTAGE	0	0.00	0.00	0.00	0.00	
30-813-1300	UTILITIES	17,000	0.00	265.98	265.98	16,734.02	2%
30-813-1500	MAINTENANCE & REPAIR	0	0.00	0.00	0.00	0.00	
BLDG							
30-813-3300	DEPARTMENTAL SUPPLIES//	1,000	0.00	0.00	0.00	1,000.00	
MATERIALS							
30-813-4500	CONTRACTED SERVICES	10,000	0.00	2,536.22	2,536.22	7,463.78	25%
30-813-5000	SEWER CHARGES-CITY OF	496,460	0.00	37,631.58	37,631.58	458,828.42	8%
HICKORY							
30-813-7400	CAPITAL OUTLAY EQUIPMENT	0	0.00	0.00	0.00	0.00	
SEWER DEPARTMENT Totals:		530,460	0.00	40,433.78	40,433.78	490,026.22	8%

Budget vs Actual

Town of Long View
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Period Ending 7/31/2022

30 UTILITY FUND	Description	Budget	Encumbrance	MTD	YTD	Variance	Percent
	30-820-0400 PROFESSIONAL SERVICES	15,000	0.00	580.00	580.00	14,420.00	4%
	30-820-1300 UTILITIES	4,000	0.00	86.51	86.51	3,913.49	2%
	30-820-1500 MAINT & REPAIR BLDG	0	0.00	0.00	0.00	0.00	
	30-820-4500 CONTRACTED SERVICES	7,000	0.00	0.00	0.00	7,000.00	
	30-820-6000 PLANT & OPERATOR LICENSE	1,000	0.00	0.00	0.00	1,000.00	
	30-820-7800 SPECIAL MAINTENANCE	25,000	0.00	0.00	0.00	25,000.00	
	30-820-7900 WATER PURCHASE FROM HICKORY	413,030	0.00	57,839.90	57,839.90	355,190.10	14%
	WATER DISTRIBUTION Totals:	465,030	0.00	58,506.41	58,506.41	406,523.59	13%

Budget vs Actual

Town of Long View
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Period Ending 7/31/2022

30 UTILITY FUND		Budget	Encumbrance	MTD	YTD	Variance	Percent
Description							
30-850-1700 MAINTENANCE & REPAIR - AUTO		49,000	0.00	773.88	773.88	48,226.12	2%
30-850-1800 GAS EXPENSE		60,000	0.00	0.00	0.00	60,000.00	
30-850-1900 TIRES		15,000	0.00	0.00	0.00	15,000.00	
MAINT & REPAIR AUTO/UF Totals:		124,000	0.00	773.88	773.88	123,226.12	1%

Budget vs Actual

Town of Long View
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Period Ending 7/31/2022

30 UTILITY FUND	Description	Budget	Encumbrance	MTD	YTD	Variance	Percent
30-900-1701	RAW WATER PUMP STA DEBT INTEREST	0	0.00	0.00	0.00	0.00	0.00
30-900-2400	SEWER PLANT DEMOLITION PRIN	0	0.00	0.00	0.00	0.00	0.00
30-900-2500	SEWER PLANT DEMOLITION INT	0	0.00	0.00	0.00	0.00	0.00
30-900-2600	19TH ST NW SEWER PROJ PRIN	34,552	0.00	0.00	0.00	34,552.00	
30-900-2700	19TH ST NW SEWER PROJ INT	1,697	0.00	0.00	0.00	1,697.00	
30-900-2800	GENERAL FUND PMT-HENRY FORK	60,000	0.00	0.00	0.00	60,000.00	
30-900-2900	CDBG MAPLE SPRINGS REPAYMENT	0	0.00	0.00	0.00	0.00	0.00
30-900-3000	METER READING TRUCK LOAN	5,778	0.00	0.00	0.00	5,778.00	
30-900-3100	METER READING TRUCK INTEREST	164	0.00	0.00	0.00	164.00	
30-900-3200	SEWER INFLOW AND INFILTRATION LOAN	0	0.00	0.00	0.00	0.00	0.00
30-900-3300	SEWER INFLOW AND INFILTRATION LOAN INTEREST	0	0.00	0.00	0.00	0.00	0.00
30-900-3500	UTILITY PROJECTS LOAN	0	0.00	0.00	0.00	0.00	0.00
30-900-3600	UTILITY PROJECTS LOAN INTEREST	0	0.00	0.00	0.00	0.00	0.00
30-900-3700	VEHICLE EQUIPMENT LOAN PRINCIPAL	15,442	0.00	0.00	0.00	15,442.00	
30-900-3800	VEHICLE EQUIPMENT LOAN INTEREST	3,698	0.00	0.00	0.00	3,698.00	
30-900-6400	TRANSFER OUT TO GF	0	0.00	0.00	0.00	0.00	0.00
Totals:		121,331	0.00	0.00	0.00	121,331.00	

Budget vs Actual

Town of Long View
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Period Ending 7/31/2022

Expenses	Totals:	2,120,005	0.00	169,058.13	169,058.13	1,950,946.87	8%
30 UTILITY FUND	Revenues Over/(Under)	Expenses	24,606.38	24,606.38	24,606.38		

Town Administrator's Report- Town Administrator David Draughn

Town Administrator Draughn stated that the Sweet Bay Lane project survey is completed, right of way acquisitions and designs are under way and will be followed by permitting. All the funding has been received and a project fund ordinance will be presented at the next meeting.

Town Administrator Draughn stated that the State of Emergency for North Carolina ends on Aug. 15, so this would be the last meeting we would be able to hold remotely, unless a policy is adopted moving forward and could be presented at the next meeting. Mayor Thompson asked if that was something the board wanted to do. The board stated they did not think that was necessary at this time. Town Clerk Heather Minor stated there would be a 30-day window, unless a special called meeting was held to adopt a remote policy. Town Clerk Minor also advised that the board was always able to attend via Zoom, however, they would not have a voting voice if no policy was adopted.

Town Administrator stated that he has provided a copy of the economic newsletter that provides a lot of good information regarding trends in our area.

Lastly, Town Administrator Draughn stated that Town Clerk Minor was going to give an update on the happenings with the 800 28th St SW property. Town Clerk Minor stated that she just received the phase one environmental study 30 minutes before the meeting. Town Clerk Minor stated that after speaking with Ben Griffin Jr. on Friday, he informed her that the environmental study did recommend a phase 2, which is not something that has to be done, it's just a recommendation. The study stated they found where a 1000-gallon fuel drum was on the property at the back of the lot from 1962 to 1993, when it was removed, the ground was not checked for contaminants. Mr. Griffin is not wanting to proceed with the phase two and is still willing to purchase the property, however, he is wanting to use part of the land as storage and would build a house closer to the road, due to that being further from the road, so long as he is able to put some sort of storage building at the back of the lot, which would require some re-zone, that has previously been voted on and denied. Town Clerk Minor stated she did not print off the report due to it being 131 pages long and just receiving it at 5:30pm.

Town Administrator Draughn stated that he felt like he and Town Attorney Summerlin needed to go over everything a revisit it next month.

Mayor Thompson asked if we planned on just holding off until next month. Mayor Pro Tempore/Alderman Randall Mays stated, yes.

Town Administrator Draughn stated that was all he had.

Other Business/Public Comment:

Ms. Bethany Williams of 427 26th St. SW stated she recently moved to Long View from out in the country and did not realize that goats are not allowed and was wondering if there was any way of the ordinance being changed.

Mayor Maria Thompson stated that if we allow goats, someone will say they wanted a cow or horse.

Town Planner and Zoning Charles Mullis stated that any farm animals and fowl are not permitted in Long View, and it would have to be a town wide change, not just for one home. This has been brought before



TOWN OF LONG VIEW

2404 1ST AVENUE SOUTHWEST

LONG VIEW, NC 28602

TELEPHONE: (828) 322-3921 FAX: (828) 578-6637

Memorandum

To: Mayor and Board of Aldermen

From: David Draughn, Town Administrator

Subject: End of State of Emergency in North Carolina

Date: August 8, 2022

On March 10, 2020, Gov. Roy Cooper declared North Carolina in a State of Emergency due to the COVID-19 Pandemic. On July 11, 2022, after nearly two and a half years, Gov. Cooper signed the 2022 State Budget into law and announced he will be lifting the State of Emergency effective August 15, 2022. We will have more information about how this will affect the Town of Long View meeting at the September regularly scheduled meeting.

Action Suggested:

None

Heather Minor

From: Benjamin Griffin Jr. <bengriffinjr@gmail.com>
Sent: Wednesday, August 3, 2022 7:06 PM
To: Heather Minor
Subject: Re: Phase 1 on 800 28th St SW

This is an external email. Please be cautious before clicking any links or attachments. If you have questions about this email, please send them to suspiciousemail@catawbacountync.gov

Getting report Friday, so far so good, nothing negative in preliminary. I would say we can set a closing date Monday.

On Thu, Jul 28, 2022 at 10:40 AM Benjamin Griffin Jr. <bengriffinjr@gmail.com> wrote:
They said two weeks, two weeks ago, I will ask now. We should be real close.

On Thu, Jul 28, 2022 at 10:39 AM Heather Minor <heather.minor@longviewnc.gov> wrote:

Hi Mr. Griffin,

I just wanted to follow up with you to see where you were with phase 1 testing. Let me know when you have a chance, please.

Thank you!

Heather T. Minor

Town Clerk

Town of Long View

2404 1st Ave SW

Hickory, NC 28602

www.ci.longview.nc.us

From: Benjamin Griffin Jr. <bengriffinjr@gmail.com>
Sent: Tuesday, June 14, 2022 12:41 PM

To: Heather Minor <heather.minor@longviewnc.gov>

Subject: Re: Phase 1 on [800 28th St SW](#)

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Thank you! I will start pricing!

On Tue, Jun 14, 2022 at 12:40 PM Heather Minor <heather.minor@longviewnc.gov> wrote:

Hi Mr. Griffin,

I wanted to inform you that you are welcome to proceed with the Phase 1 testing at your expense. I apologize for the delay and we appreciate your patience as we consulted with our engineer.

I'm not sure who you're planning on using, but we use McGill and Associates, you're welcome to use them if you have no one. If you have any questions for me, please don't hesitate to call.

Thanks,

Heather T. Minor

Town Clerk

Town of Long View

2404 1st Ave SW

Hickory, NC 28602

www.ci.longview.nc.us

Heather Minor

From: Nathan Simmons <nsimmons@cvet.net>
Sent: Thursday, August 4, 2022 3:36 PM
To: Heather Minor
Subject: Re: 800 28th St SW- Town of Long View

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Heather, no problem - thank you very much for checking!

Nathan Simmons, P.G.
Environmental Scientist/Geologist



PO BOX 747
HICKORY, NC 28603

161 LENOIR RHYNE BLVD. SE
HICKORY, NC 28602

Cell: 828-578-1431
Office: 828-578-9972
Email: nsimmons@cvet.net
www.cvet.net

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From: Heather Minor <heather.minor@longviewnc.gov>
Sent: Thursday, August 4, 2022 2:26 PM
To: Nathan Simmons <nsimmons@cvet.net>
Subject: RE: 800 28th St SW- Town of Long View

Hi Nathan,

Unfortunately my Zoning guy doesn't have the demolition permit, so I do not have any other information other than the building was likely demolished in 2011.

Heather T. Minor

Town Clerk
Town of Long View
2404 1st Ave SW
Hickory, NC 28602
www.ci.longview.nc.us

From: Nathan Simmons <nsimmons@cvet.net>
Sent: Thursday, August 4, 2022 12:30 PM
To: Heather Minor <heather.minor@longviewnc.gov>
Subject: Re: 800 28th St SW- Town of Long View

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Thanks Heather, I appreciate your help and quick response!

Nathan Simmons, P.G.
Environmental Scientist/Geologist



PO BOX 747
HICKORY, NC 28603

161 LENOIR RHYNE BLVD. SE
HICKORY, NC 28602

Cell: 828-578-1431
Office: 828-578-9972
Email: nsimmons@cvet.net
www.cvet.net

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From: Heather Minor <heather.minor@longviewnc.gov>
Sent: Thursday, August 4, 2022 11:57 AM
To: Nathan Simmons <nsimmons@cvet.net>
Subject: 800 28th St SW- Town of Long View

Hi Nathan,

The information I have about this property is limited, however, I did find out that the Town assumed the deed on July 27, 2010. After talking to our Town Administrator, we believe the Hosier Mill was demolished in 2011. I am having our Zoning Department look for the demolition permit, however, with the extensive amount of time that has passed, we may not still have record of it. I will keep you posted.

Thank you,

Heather T. Minor
Town Clerk
Town of Long View
2404 1st Ave SW
Hickory, NC 28602
www.ci.longview.nc.us

the planning board previously, and with the size of most of the lots in town, the planning board denied the request to make these changes.

Mayor Pro Tempore/Alderman Randall May stated every now and then, this issue does pop up, but we have continuously kept to our policies due to the small areas around the town.

Closed Session

A motion was made by Alderman Gary Lingerfelt, seconded by Alderman David Elder to enter closed session at 7:10pm to discuss a personnel matter. The vote to enter closed session was unanimous.

AYES: Mayor Pro Tempore/Alderman Randall Mays
Alderman David Elder
Alderman Gary Lingerfelt
Alderman Phyllis Pennington

NOES: None

Board Member Closing Comments

- Comments by Alderman David Elder
None
- Comments by Alderman Randall Mays
None
- Comments by Phyllis Pennington
None
- Comments by Alderman Gary Lingerfelt
None
- Comments by Mayor Marla Thompson
None

ADJOURNMENT

Motion was made by Mayor Pro Tempore/Alderman Randall Mays, seconded by Alderman David Elder to adjourn the meeting at 8:10 pm. The vote to adjourn was unanimous.

AYES: Mayor Pro Tempore/Alderman Randall Mays
Alderman David Elder
Alderman Gary Lingerfelt
Alderman Phyllis Pennington

NOES: None

NOES: None

Fire Department Activity Report

July 2022

Calls for the Month	69		FIRE RESPONSE TYPE
Structure Fires-Includes Mutual Aid	2	1	Alarm - Residential
25 / 31	Town	1	Alarm - Commercial
9 / 4	MA + ETJ	4	Alarm - Industrial
			Alarm - Institution
Average Number of Personnel (rounded)			Fire - Residential
3 / 3	Town		Fire - Commercial
NA / 2	County		Fire - Industrial
3 / NA	Mutual Aid		Fire - Institution
Estimated Risk Value		1	Fire - Vehicle
\$10,000	Town		Fire - Grass/Woods
\$0	County		Fire - Trash/Dumpster
		1	Fire - Other
Estimated Loss Value		4	Motor Vehicle Accident
\$6,000	Town		Assist - EMS
\$0	County		Assist - PD
			Assist - Other
Training Hours	129		Public Dis./Prevention
Pre-Incident Surveys	3	2	Service
Overlapping Incidents	4	1	Good Intent
Mutual Aid Dispatched Mtn View	3 / 6	1	Gas Leak
LV to MA / MA to LV Icard	1 / 4	1	Illegal Burn
Hickory	0	7	HazCon
Cooksville	1 / 0	1	HazMat
Other	0		Airport/Craft/Crash
Mutual Aid Given Mtn View	1	9	Mutual Aid/Standby
Icard	1		Search
Hickory	0		Rescue
Cooksville	1		Cardiac Arrest
Grace Chapel	1		CO Alarm
Mutual Aid Received Mtn View	1		Other
Icard	4		
Hickory	0		
Cooksville	0	34	TOTAL FIRE
Other	0	0	Single Response

	MEDICAL RESPONSE TYPE
7	Breathing
7	Chest Pain
3	Sick / Unknown
3	Unconscious
3	Seizure
2	Diabetic
	Choking
	Laceration
1	Assault/Stab/Shot
	Trauma/Amputate/Avulsion
5	Fall/Trip/Slip
	Fracture/Break
1	Hemorrhage/Bleeding
1	Behavioral/Psyc.
2	Overdose
	Poisoning
	Suicide
	Stroke
	Exposure to Hot/Cold
	Burn
	Electrocution
	Allergic Reaction/Anaphx.
	Bites/Stings
	Gen.Pain/Back/Ab
	Pregnancy/O.B.
	Inhalation Injury
	Drowning
	Obvious Death
	Other
35	TOTAL MEDICAL
0	Single Response

Respectfully submitted

John M. Keen

John E. Biley



LONG VIEW POLICE DEPARTMENT



Monthly Activity Report

July 2022

PATROL	
Dispatched Calls for Service	290
Self/Citizen Initiated Activity	72
Incident Reports	/
Larceny	7
Residential B&E&L	1
Business B&E&L	0
Motor Vehicle B&E&L	3
Motor Vehicle Theft	6
Damage to Property	2
Domestic / Non-Assault	10
Domestic / Assault	5
Aggravated Assaults	2
Sexual Crimes	2
Overdose	2
Death Investigations	0
Robbery	0
Fraud	0
Animal Control	2
Other	14
Total Incident Reports	56
Traffic	/
Traffic Stops	44
Citations	27
Warning Citations	0
Traffic Accidents	6
On-View Arrest	/
Felony	5
Misdemeanor	6
Criminal Papers Served	13
Training Hours	/
In-person	0
Online	20.5

PATROL	
Patrol Prosecution Summaries	2
Alarms	14
Residential Keep Checks	102
Business Keep Checks	724
SW Primary SRO/Community Resource	
Security Checks	0
Doors Found Unsecured/Secured Back	0
Traffic Control	0
Public Safety Presentations	10
Community Resource Project/Mentoring	0
Lockdown Drills/Fire/Tornado	0
DVO/Child Custody Calls	0
Teacher Parent Conferences	0
Lunch Buddy Program	0
Incident/Arrest/MV Accident Report	0
CODE ENFORCEMENT / ACO	
Cats	0
Dogs	2
Dog Bites Incidents	0
Code Enforcement Assistance	2
ACO Incident Reports	0
Nuisance and Abatement	0
CRIMINAL INVESTIGATIONS	
Cases Assigned	13
Drug Violations/Complaints Investigated	04
Closed Cases	21
Arrests	14
Prosecution Summaries Submitted	7
Search Warrants/Orders	02
Vehicles Recovered	01
Evidence Submitted to Lab	05
Felony Cases Assigned Back to Patrol	0

Revised: March 2021



LONG VIEW POLICE DEPARTMENT



Monthly Activity Report

MARCH 2021

K-9	
All Narcotic Sniffs	0
Building/Residential/Open Area Searches	0
Suspect Apprehension	0
Training Hours	9
Drug Seized - Type and Amount	
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	



Long View Police Department
Community Resource Officer Monthly Report

JULY 2022

Submitted by: Sgt. Eddie Marlowe

07/07/2022: Sgt. Eddie Marlowe, LVPD, attended the C B Hildebrand/ Burke County Public Library 25th Anniversary Celebration at C B Hildebrand Library (Hildebran, NC).



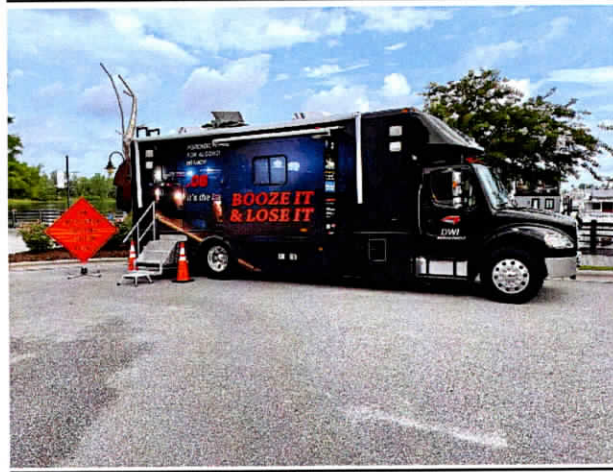
07/09/2022: Sgt. Eddie Marlowe, LVPD attended the Civil Air Patrol (Hickory Squadron) charity event Car Wash and Bake Sale.



07/10/2022-07/15/2022: SRO Sgt. Eddie Marlowe, LVPD attended the North Carolina School Resource Officers Association Conference in Wilmington, North Carolina for Training and Networking. Guest Speakers: Lt. Col. Dave Grossman, Jason Schechterle, Mark Cahill











07/19/2022: Long View Police Department hosted our 2nd semi-annual blood drive hosted by One Blood who brought the “Big Red Bus” to Long View Recreation Center. We had ten people to attend and four people that were able to make a blood donation.

