



**TOWN OF LONG VIEW
BOARD OF ALDERMEN
REGULAR MEETING MINUTES
MONDAY, NOVEMBER 8, 2021, AT 6:30 PM**

The Town of Long View Board of Aldermen met in the Council Chambers of Long View Town Hall on Monday, November 8, 2021, at 6:30 p.m.

BOARD MEMBERS PRESENT (Physically): The following members of the Board were present: Mayor Marla Thompson, Mayor Pro Tempore / Alderman Randall Mays, Alderman Gary Lingerfelt, and Alderman Thurman VanHorn.

BOARD MEMBERS PRESENT (Electronically): None.

BOARD MEMBERS NOT PRESENT: Alderman David Elder, Alderman Dallas Tester

STAFF MEMBERS PRESENT (Physically): The following members of staff were present: Town Administrator David Draughn, Interim Town Clerk / Deputy Finance Director Denise Collins, Finance Director James Cozart, Town Planner Charles Mullis, Public Works Director Chris Eckard, Police Chief T.J. Bates.

STAFF MEMBERS PRESENT (Electronically): None.

OTHERS PRESENT (Electronically): None.

OTHERS PRESENT (Physically): No others were present.

MEETING CALLED TO ORDER: Mayor Marla Thompson called the meeting to order, and Finance Director James Cozart gave the invocation.

APPROVAL OF MINUTES: Motion was made by Alderman Randall Mays, seconded by Alderman Thurman VanHorn to approve the October 11, 2021, Regular Meeting Minutes. The vote to approve was unanimous.

AYES:	Mayor Pro Tempore / Alderman Randall Mays Alderman Gary Lingerfelt Alderman Thurman VanHorn
NOES:	None

CALL FOR PUBLIC HEARING AT THE DECEMBER 13, 2021, BOARD OF ALDERMAN MEETING TO RECEIVE PUBLIC INPUT ON AN APPLICATION FOR THE REZONING OF PROPERTY LOCATED AT 3942 U.S. HWY 70 S.W. – TOWN PLANNER CHARLES MULLIS

Town Planner Charles Mullis

Motion was made by Alderman Randall Mays, seconded by Alderman Thurman VanHorn to call for a public hearing at the December 13, 2021, Board of Alderman meeting to receive public input on an application for the rezoning of property located at 3942 U.S. Hwy 70 S.W. The vote to approve was unanimous.

AYES: Mayor Pro Tempore / Alderman Randall Mays
Alderman Gary Lingerfelt
Alderman Thurman VanHorn
NOES: None

Town Planner Charles Mullis stated that the Town of Long View's Planning Department had received an application for rezoning from Patricia Morris and Emma Stamey to rezone the property at 3942 US Hwy 701 S.W. The proposal is to rezone the property from the C-5 (Mixed Use) zoning district to the R-3 (Residential) zoning district. The Town of Long View Planning Board recommends the rezoning.

Mr. Mullis identified the property location as the far west side of Hwy 70 near Holland Metal Products. The requesting parties house is located near businesses which is why the zoning is currently C-5. The homeowner would like the property 3942 U.S. Hwy 70 S.W. to be zoned as residential R-3.

Alderman Randall Mays said that most of that area on 70 is commercial based. This could be a concern moving forward with future planning.

Mayor Marla Thompson reported that the owners had contacted her previously about the rezoning and she referred them to Town Planner Charles Mullis. Per the picture provided, Mayor Thompson asked if the business building was included in the same PIN as the home? Mr. Mullis feels that the property lines on the picture are not correct and will provide a new map before the public hearing.

Memorandum

To: Mayor Thompson and Board of Aldermen

From: Charles Mullis, Planner *cn*

Date: November 8, 2021

Subject: Call for Public Hearing

The Town of Long View Planning Department has received an Application for Rezoning from Patricia Morris and Emma Stamey to rezone the property at 3942 US Hwy 70 S.W. The proposal is to rezone the property from the C-5 (Mixed Use) Zoning District to the R-3 (Residential) Zoning District. The Town of Long View Planning Board will have a recommendation on this potential rezoning to the Board of Aldermen next month.

Action Suggested:

I move that the Board of Aldermen call for a public hearing for next month's regularly scheduled meeting, to be held on December 13, 2021, in order to receive public input concerning the proposed rezoning of the property at 3942 US Hwy 70 S.W.



FINANCE DEPARTMENT – FINANCE DIRECTOR JAMES COZART

There is no finance report due to the current audit. The audit will conclude on Friday, November 12, 2021.

FUNDING RESOLUTION FOR APPROVED PURCHASES AND PROJECT – FINANCE DIRECTOR JAMES COZART

Finance Director James Cozart

Motion was made by Alderman Thurman VanHorn, seconded by Alderman Gary Lingerfelt to approve the BB&T Funding Resolution for the approved purchases and project.

AYES:	Mayor Pro Tempore / Alderman Randall Mays Alderman Gary Lingerfelt Alderman Thurman VanHorn
NOES:	None

Finance Director James Cozart requested the boards approval to make purchases for a truck for the Police Department, Police Department body cameras and tasers, Fire Department extrication equipment, and the altitude valve that were discussed at the October meeting. Truist is offering 2.17% interest rate on a 10-year loan. Payments would be monthly. The total payout would be \$445,100.80. The current utility loan will be closed out as of November 30, 2021.



TOWN OF LONG VIEW
2404 1ST AVENUE SOUTHWEST
LONG VIEW, NC 28602
TELEPHONE: (828) 322-3921 FAX: (828) 578-6637

Memorandum

To: Mayor and Board of Alderman

From: David Draughn, Town Administrator, James Cozart Finance Director

Subject: Project Loan Funding Resolution

Date: November 8, 2021

The projects and capital purchases we have presented to the Board that were approved over the past few months, we intended to utilize the remaining balance of the utility loan to pay. These items included the Fire Department extrication tools, Police Department Truck for Chief, Police Department Body Cameras and Tasers 5-year data storage and the Water Tower Altitude Valve. BB&T has told us we cannot utilize that remaining balance for these purchases due to them not being part of the initial funding resolution. As a result, we will close that loan and apply the remaining balance of \$309,713.52 as a loan payment leaving a balance owing of \$140,286.48.

Jamie has negotiated terms for a new loan for these purchase that we are presenting at this meeting. The terms are for a 10-year loan in the amount of \$396,282.65, with a 2.17% interest rate. Both these loan payments will cost approximately the same amount as the original loan in the form of annual payments in the budget. The resolution to approve is included.

Action Suggested:

I move that the Town Board of Alderman adopt the funding resolution from BB&T in the amount of \$396,282.65.



Truist Financial Corporation

Governmental Finance
2320 Cascade Point Blvd. Suite 600
Charlotte, North Carolina 28208
Phone (704) 954-1700
Fax (704) 954-1799

November 4, 2021

Mr. James Cozart
Town of Long View, NC
2404 1st. Avenue SW
Hickory, NC 28602

Dear Mr. Cozart:

Truist Bank ("Lender") is pleased to offer this proposal for the financing requested by the Town of Long View, NC ("Borrower").

PROJECT:	Vehicles and Equipment
AMOUNT:	\$396,282.65
TERM:	10 years
INTEREST RATE:	2.17%
TAX STATUS:	Tax Exempt – Bank Qualified
PAYMENTS:	<u>Interest:</u> Annual <u>Principal:</u> Annual
INTEREST RATE CALCULATION:	30/360
SECURITY:	Vehicles and Equipment
PREPAYMENT TERMS:	Prepayable in whole at any time with a one percent prepayment penalty. As an alternate redemption provision, the Borrower may elect for the transaction to be non-callable for the first half of the term and callable at par thereafter.
RATE EXPIRATION:	December 20, 2021
DOCUMENTATION/ LEGAL REVIEW FEE:	N/A
FUNDING:	Proceeds will be deposited into an account held at Lender pending disbursement unless equipment is delivered prior to closing.

DOCUMENTATION: Lender proposes to use its standard form financing contracts and related documents for this installment financing. We shall provide a sample of those documents to you should Lender be the successful proposer.

The financing documents shall include provisions that will outline appropriate changes to be implemented in the event that this transaction is determined to be taxable or non-bank qualified in accordance with the Internal Revenue Service Code. All documentation must be deemed appropriate by Lender before closing.

REPORTING

REQUIREMENTS: Lender will require financial statements to be delivered within 270 days after the conclusion of each fiscal year-end throughout the term of the financing.

Should we become the successful proposer, we have attached the form of a resolution that your governing board can use to award the financing to Lender. If your board adopts this resolution, then Lender shall not require any further board action prior to closing the transaction.

Lender shall have the right to cancel this offer by notifying the Borrower of its election to do so (whether this offer has previously been accepted by the Borrower) if at any time prior to the closing there is a material adverse change in the Borrower's financial condition, if we discover adverse circumstances of which we are currently unaware, if we are unable to agree on acceptable documentation with the Borrower or if there is a change in law (or proposed change in law) that changes the economic effect of this financing to Lender.

Costs of counsel for the Borrower and any other costs will be the responsibility of the Borrower.

The stated interest rate assumes that the Borrower expects to borrow no more than \$10,000,000 in the current calendar year and that the financing will qualify as qualified tax-exempt financing under the Internal Revenue Code. Lender reserves the right to terminate this bid or to negotiate a mutually acceptable interest rate if the financing is not qualified tax-exempt financing.

We appreciate the opportunity to offer this financing proposal. Please call me at (803) 413-4991 with your questions and comments. We look forward to hearing from you.

Sincerely,

Truist Bank



Andrew G. Smith
Senior Vice President

Resolution Approving Financing Terms

WHEREAS: The Town of Long View, NC ("Borrower") has previously determined to undertake a project for the financing of various vehicles and equipment (the "Project"), and the Finance Officer has now presented a proposal for the financing of such Project.

BE IT THEREFORE RESOLVED, as follows:

1. The Borrower hereby determines to finance the Project through Truist Bank ("Lender") in accordance with the proposal dated November 4, 2021. The amount financed shall not exceed \$396,282.65 the annual interest rate (in the absence of default or change in tax status) shall not exceed 2.17%, and the financing term shall not exceed ten (10) years from closing.
2. All financing contracts and all related documents for the closing of the financing (the "Financing Documents") shall be consistent with the foregoing terms. All officers and employees of the Borrower are hereby authorized and directed to execute and deliver any Financing Documents, and to take all such further action as they may consider necessary or desirable, to carry out the financing of the Project as contemplated by the proposal and this resolution.
3. The Finance Officer is hereby authorized and directed to hold executed copies of the Financing Documents until the conditions for the delivery of the Financing Documents have been completed to such officer's satisfaction. The Finance Officer is authorized to approve changes to any Financing Documents previously signed by Borrower officers or employees, provided that such changes shall not substantially alter the intent of such documents or certificates from the intent expressed in the forms executed by such officers. The Financing Documents shall be in such final forms as the Finance Officer shall approve, with the Finance Officer's release of any Financing Document for delivery constituting conclusive evidence of such officer's final approval of the Document's final form.
4. The Borrower shall not take or omit to take any action the taking or omission of which shall cause its interest payments on this financing to be includable in the gross income for federal income tax purposes of the registered owners of the interest payment obligations. The Borrower hereby designates its obligations to make principal and interest payments under the Financing Documents as "qualified tax-exempt obligations" for the purpose of Internal Revenue Code Section 265(b)(3).
5. The Borrower intends that the adoption of this resolution will be a declaration of the Borrower's official intent to reimburse expenditures for the Project that are to be financed from the proceeds of the Lender financing described above. The Borrower intends that funds that have been advanced, or that may be advanced, from the Borrower's general fund or any other Borrower fund related to the Project, for project costs may be reimbursed from the financing proceeds.
6. All prior actions of Borrower officers in furtherance of the purposes of this resolution are hereby ratified, approved and confirmed. All other resolutions (or parts thereof) in conflict with this resolution are hereby repealed, to the extent of the conflict. This resolution shall take effect immediately.

Approved this 8 day of November 2021

By: Denise L. Allen
Clerk

By: Maria G. Thompson
Mayor

SEAL

Town of Long View, NC - Vehicles & Equipment

Compounding Period: Annual

Nominal Annual Rate: 2.170%

Cash Flow Data - Loans and Payments

Event	Date	Amount	Number	Period	End Date
1 Loan	11/04/2021	396,282.65	1		
2 Payment	11/04/2022	44,510.08	10	Annual	11/04/2031

TValue Amortization Schedule - Normal, 360 Day Year

	Date	Payment	Interest	Principal	Balance
Loan	11/04/2021				396,282.65
2022 Totals		0.00	0.00	0.00	
1	11/04/2022	44,510.08	8,599.33	35,910.75	360,371.90
2023 Totals		44,510.08	8,599.33	35,910.75	
2	11/04/2023	44,510.08	7,820.07	36,690.01	323,681.89
2024 Totals		44,510.08	7,820.07	36,690.01	
3	11/04/2024	44,510.08	7,023.90	37,486.18	286,195.71
2025 Totals		44,510.08	7,023.90	37,486.18	
4	11/04/2025	44,510.08	6,210.45	38,299.63	247,896.08
2026 Totals		44,510.08	6,210.45	38,299.63	
5	11/04/2026	44,510.08	5,379.34	39,130.74	208,765.34
2027 Totals		44,510.08	5,379.34	39,130.74	
6	11/04/2027	44,510.08	4,530.21	39,979.87	168,785.47
2028 Totals		44,510.08	4,530.21	39,979.87	
7	11/04/2028	44,510.08	3,662.64	40,847.44	127,938.03
2029 Totals		44,510.08	3,662.64	40,847.44	
8	11/04/2029	44,510.08	2,776.26	41,733.82	86,204.21
2030 Totals		44,510.08	2,776.26	41,733.82	
9	11/04/2030	44,510.08	1,870.63	42,639.45	43,564.76
2031 Totals		44,510.08	1,870.63	42,639.45	
10	11/04/2031	44,510.08	945.32	43,564.76	0.00
2032 Totals		44,510.08	945.32	43,564.76	
Grand Totals		445,100.80	48,818.15	396,282.65	

Ordinance No. 02-21-22: Budget Amendment #8

Ordinance No. 02-21-22: Budget Amendment #8 was to amend General Fund budgeted amounts.

Finance Director James Cozart informed the Board that the purpose the amendment was to adjust the Police Department budget for the receipt of \$5,000.00 donation.

Motion was made by Alderman Thurman VanHorn, seconded by Alderman Gary Lingerfelt to adopt Budget Ordinance 02-21-22: Budget Amendment #8. The vote to approve was unanimous.

AYES: Mayor Pro Tempore / Alderman Randall Mays
Alderman Gary Lingerfelt
Alderman Thurman VanHorn

NOES: None

ORDINANCE NO. 02-21-22
BUDGET ORDINANCE AMENDMENT NO. 8

BE IT ORDAINED by the Governing Board of the Town of Long View, that the following Amendment be made to the annual budget ordinance for the fiscal year ending June 30 2022:

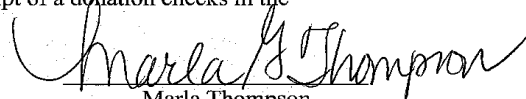
Section 1: To amend the General Fund budgeted amounts, the budget will be changed as follows:

	<u>Line Item</u>	<u>Increase</u>
Police Dept Donations	10-510-8600	\$5,000.00

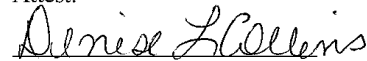
	<u>Line Item</u>	<u>Increase</u>
Fund Balance	10-399-0000	\$5,000.00

PURPOSE FOR AMENDMENT:

To adjust the Police Department budget for the receipt of a donation checks in the amount of \$5,000.00.


Marla Thompson
Mayor

Attest:


Denise Collins
Interim Town Clerk

Approved by Board of Aldermen on November 8, 2021
Date



TOWN OF LONG VIEW

2404 1st AVENUE SOUTHWEST
LONG VIEW, NC 28602
TELEPHONE: (828) 322-3921 FAX: (828) 578-6637

COPY

October 19, 2021

To Whom it May Concern,

This letter serves as a receipt from AM3R Enterprises, Inc. DBA Tobacco World of a donation in the amount of \$5,000.00. The Town of Long View is very appreciative of this donation in which we will use the funds for our Public Safety departments.

Sincerely,

James R. Cozart
Finance / HR Director
Town of Long View

ADMINISTRATOR'S REPORT – TOWN ADMINISTRATOR DAVID DRAUGHN

Recreation Center / COVID Discussion

Town Administrator David Draughn

Covid cases are trending downward according to data provided by Catawba County dashboard. The discussion to reopen the recreation facility will be revisited the beginning of next year.

Town Clerk

Town Administrator David Draughn reported that the Town Clerk position has been advertised and he will be looking at applications in the next few weeks.

The Town of Long View is currently seeking self-motivated candidates for the position of Town Clerk & Public Information Officer (PIO) who excel in communications, organization and are detail-oriented. Long View is located in both Catawba and Burke Counties and has a diverse population of 5,088 residents as of the 2020 Census. The Town of Long View employees 40 full-time staff who work in 5 departments; Administration; Finance; Fire; Police; Planning and Public Works.

The Town Clerk & Public Information Officer is an essential part of the management team and is considered a department head and the position reports to the town administrator. The Clerk/PIO position does not currently supervise any staff. An employee in this position will be responsible for all municipal clerk duties, will serve as the town's public information officer and will provide administrative support tasks for the town administrator, mayor, and council.

Duties Include:

- facilitating notices of special meetings of the Board of Aldermen, taking, and maintaining minutes of the Board, preparing digital agenda packets, serving as the custodian of town records, and conducting other town administrative duties
- managing the town website, digital sign, and Power OMS document management system, as well as, acting as the town's virtual meeting administrator
- writing, editing, and coordinating the distribution of information as needed for town departments,
- organizing the logistics for various meetings and events

The ideal candidate will:

- demonstrate strong interpersonal and communication skills.
- be both self-motivated and possess a team mindset.

- possess local government experience and be knowledge of various resources; and
- display public speaking skills.

Any combination of education and experience equivalent to graduation with an associate's degree (preferred) and 3 or more years of related experience.

The hiring range is \$50,000-\$65,000 depending on qualifications with a full benefits package. The position is open until filled but please submit a cover letter, resume, references, and WPCOG application to WPCOG Director of Human Resources Ashley Bolick, via email at Ashley.bolick@wpcog.org no later than Monday, November 15th, 2021 to ensure consideration. Candidates will be subject to an interview and assessment process. The first round of interviews will take place in early December. The Town of Long View is an Equal Opportunity Employer.

Election Update

General Statute for elections: December 6-17, 2021, for filing and elections would be held March 8, 2022. Administrator Draughn has checked with the election boards, and they have received the Towns maps.

General Assembly Of North Carolina

Session 2021

appropriate county board or boards of elections with jurisdiction over that municipality's election contests whether the municipality will be able to provide electoral districts revised in accordance with State and federal law on or before November 17, 2021, and if not, the municipality must provide the electoral districts revised in accordance with State and federal law on or before December 17, 2021. The appropriate county board or boards of elections shall then set the filing period that will be used for that municipality's elections delayed to 2022 in accordance with this act as follows:

- (1) Open at 12:00 noon on December 6, 2021, and close at 12:00 noon on December 17, 2021, for municipalities providing the electoral districts revised in accordance with State and federal law to appropriate county board or boards of elections on or before November 17, 2021.
- (2) Open at 12:00 noon on January 3, 2022, and close at 12:00 noon on January 7, 2022, for municipalities providing the electoral districts revised in accordance with State and federal law to appropriate county board or boards of elections on or before December 17, 2021.

SECTION 1.(d) Withdrawal of Notice of Candidacy. – Any person who has filed a notice of candidacy for any elected office with an election delayed to 2022 in accordance with this section shall have the right to withdraw his or her candidacy in accordance with G.S. 163-106.4.

SECTION 1.(e) Date of Election. – With respect to any elected office with an election delayed to 2022 in accordance with this act, the following dates of election shall apply:

- (1) For any municipality elected by the partisan primary and election method, the primary shall be March 8, 2022, and the general election shall be on the date of any second primary held under G.S. 163-111. If no second primary is held under G.S. 163-111, the general election shall be on April 26, 2022. No second primary shall be held for these offices in 2022.
- (2) For any municipality elected by the nonpartisan primary and election method, the primary shall be March 8, 2022, and the general election shall be held on the date of any second primary held under G.S. 163-111. If no second primary is held under G.S. 163-111, the general election shall be on April 26, 2022.
- (3) For any municipality elected by the nonpartisan plurality method, the date of the election shall be March 8, 2022.
- (4) For any municipality elected by the nonpartisan elections and runoff method, the election shall be March 8, 2022, and the runoff election shall be held on the date of any second primary held under G.S. 163-111. If no second primary is held under G.S. 163-111, the runoff election shall be on April 26, 2022.

SECTION 1.(f) The individual certified as the winner of the 2022 election held in accordance with this act shall hold office until the expiration of the term under the municipal charter as if the election had been held in 2021. Notwithstanding G.S. 160A-68, the individual certified as the winner of the 2022 election may be sworn into office at any time after issuance of the certificate of election.

SECTION 1.4. In each county where the county is divided into electoral districts for the purpose of nominating or electing persons to the board of commissioners, the board of county commissioners shall review and revise its electoral districts in accordance with State and federal law, and adopt a resolution containing the revised electoral districts on or before November 17, 2021. Notwithstanding G.S. 153A-22, the resolution becomes effective upon its adoption.

SECTION 1.5.(a) G.S. 163-111(e) reads as rewritten:

"(e) Date of Second Primary; Procedures. – If a second primary is required under the provisions of this section, the appropriate board of elections, State or county, shall order that it be held 10 weeks after the first primary if any of the offices for which a second primary is required are for a candidate for the office of United States Senate or member of the United States House

The building reuse grant for Clear Electric Motors for \$84,000 has been awarded. The town match is \$4,200. Mr. Teague will let the town know when job requirements have been met. The funds will be drawn down 6 months before.



NC DEPARTMENT
of COMMERCE
RURAL ECONOMIC
DEVELOPMENT

Roy Cooper
GOVERNOR

Machelle Baker Sanders
SECRETARY

Kenny Flowers
ASSISTANT SECRETARY

November 3, 2021

The Honorable Marla Thompson
Mayor
Town of Long View
2404 First Avenue SW
Long View, NC 28602-2009

Re: **Building Reuse Grant Award Notification**
Contract Reference: 2022-023-3201-2587
Project Title: ClearElectric Motor Services,
Inc/Project Strings

Award Date: 10/21/2021
Award Amount: \$84,000.00
Jobs Committed: 12

Dear Mayor Thompson:

On behalf of the Rural Infrastructure Authority, and the Rural Economic Development Division, I am pleased to announce that the local government has been awarded funding under the Building Reuse Program. To finalize the award, the following items that were missing from the application materials should be submitted:

1. Site Control Documents – Recorded Property Deed
2. 2019-027-1257-1534: Town of Long View – Downtown Revitalization – Project Expired. Please submit final report and supporting close out documentation.

Please e-mail the documents to the program manager listed below within 30 days of receipt of this letter. Upon the receipt and approval of these documents, the Rural Division will email the contract documents.

Once one complete set of signed contract documents is returned to the Rural Division, the local government may begin to request payments. Progress reports for the grant are due on **January 15 and July 15** for each year that the grant is open. When the company has hired and maintained the number of jobs committed for six consecutive months, the local government should submit the required documents for job verification and grant closure. Forms and instructions for payment requests, progress reports, job verification, and project closeout can be found on the Rural Division website at: www.nccommerce.com/rdp.

Congratulations on this award and we extend our best wishes to you for success in bringing new job creation to rural North Carolina. We look forward to working with you on this important project. If you have any questions, please contact your program manager Hazel Edmond at hazel.edmond@nccommerce.com.

Sincerely,

Kenny Flowers
Assistant Secretary for Economic Development

North Carolina Department of Commerce | Rural Economic Development Division
301 North Wilmington Street | 4346 Mail Service Center | Raleigh, NC 27699-4346
919.814.4600 T

OTHER BUSINESS

NOVEMBER 8, 2021, BOARD OF ALDERMEN MEETING MINUTES

Police Chief T.J. Bates shared he had visited Hickory Police Department to receive information on their grant rider for grant funds offered through the governor's crime prevention. The grant was applied for August 2020. Notification has been received that the grant has been approved for \$24,000 for the Long View Police Department. The funds will be used to purchase ballistic helmets, protected vests, rifles, and trauma kits. The last time this grant was received by the department was 1997. Alderman Randall Mays congratulated Chief Bates on his good work.

There was no other business.

A motion was made by Alderman Thurman VanHorn and seconded by Alderman Gary Lingerfelt to adjourn the meeting at 6:43 p.m. The vote to approve was unanimous.

AYES: Mayor Pro Tempore / Alderman Randall Mays
Alderman Gary Lingerfelt
Alderman Dallas Tester
Alderman Thurman VanHorn

NOES: None

Approved this the ____ day of _____, 2021.

Marla G. Thompson
Mayor

ATTEST:

Denise L Collins
Interim Town Clerk