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June 29, 2026 Special Meeting
Meeting Minutes
Town Hall 2404 1st Avenue Southwest, Hickory, NC 28602, US

1. Call Meeting to Order

The Special Meeting of the Town of Long View Board of Aldermen was called to order by Mayor Douglas E. Marlowe Jr. at 3:00 p.m. on Monday, June 29, 2026, at Town Hall, 2404 1st Ave SW, Hickory, NC 28601.

2. Roll Call

Mayor Marlowe conducted a roll call. Aldermen Genita Hill, Alderman Gary Lingerfelt, Alderman Allen Bumgarner, Alderman Tim Hertzel, Alderman Phyllis Pennington, and Mayor Eddie Marlowe were all present.

3. Items for Discussion

a. Year End Budget Amendments for Budget Ordinance No. 01-25-26

Finance Director Melissa Lalonde the year-end budget amendments for Budget Ordinance No. 01-25-26, which encompassed Budget Amendment #6, Budget Amendment #7, and Budget Transfer #1. Finance Director Lalonde explained that these amendments are routine year-end actions used to transfer funds between departments in order to cover overages and bring all accounts into balance before the close of the fiscal year.

Budget Amendment No. 6

Budget Amendment No. 6 was presented to the Board of Aldermen. This Budget Amendment changed the following in the general fund:

Water Mapping Grant Expense: Increase $11,800.00

Sewer Mapping Grant: Increase $15,700.00

Fund Balance: Increase $27,500.00

A motion to approve Budget Amendment #6 was made by Alderman Tim Hertzel and seconded by Alderman Gary Lingerfelt. The motion to approve Budget Amendment #6 was unanimous.

Budget Amendment #7

Budget Amendment #7 was presented to the Board of Aldermen. This Budget Amendment changed the following in the general fund:

Street Maintenance: Increase $200,500

Fund Balance: Increase $200,500

A motion to approve Budget Amendment #7 was made by Alderman Allen Bumgarner and seconded by Alderman Genita Hill. The motion to approve Budget Amendment #7 was unanimous.

Budget Transfer #1

Finance Directed Lalonde walked the Board through the individual line items of Budget Transfer #1, noting that all transfers were presented together on a single page for ease of review. The following transfers were described:

The first transfer involved moving **$9,013** from the Administration department to the Governing Board. Finance Director Lalonde explained that this reallocation was necessitated by election expenses that came in significantly higher than what had originally been anticipated in the budget.

The second transfer involved moving **$8,125** of the Planning Department to cover expenses in the Town Complex account. Finance Director Lalonde noted that these were attributable to routine maintenance and repair costs that had exceeded budgeted amounts during the fiscal year.

The third transfer involved moving **$23,500** out of Water Distribution, with **$13,500** directed to the Sewer Department and **$10,000** directed to the Garage in the General Fund.

The fourth transfer called for taking **$30,000** from the Garage in the Utility Fund and redirecting it to the Garage in the General Fund.

The fifth transfer involved moving **$10,000** from Risk Management, **$10,000** from the Medical Center, and **$28,000** from the Water Department — totaling **$48,000** — to cover overages in the Fire Department of **$48,000.**

The sixth and final transfer involved moving **$19,000** from the Police Department into the General Fund for the Street Department.

Total transferred was: **$137,638.00**

A motion to approve Budget Transfer #1 was made by Alderman Gary Lingerfelt and Seconded by Alderman Allen Bumgarner. The motion to approve Budget Transfer #1 was unanimous.

Finance Department Report June 2026 (End of Fiscal Year)

As part of the budget amendment discussion, Finance Director Lalonde also provided the Board with a year-end financial performance overview. In the General Fund, the Town brought in $7,219,617.78, representing 104.93 percent of budgeted revenues. Expenditures totaled $6,939,735.70, representing 100.4 percent of the budgeted amount. Revenues exceeded expenditures by $279,88208. Finance Director Lalonde noted that investment earnings came in at 130 percent of budget and Ad Valorem tax revenues were collected at just over 100.09 percent of budget.

In the Utility Fund, revenues totaled $3,024,872.58, representing 108 percent of what was budgeted, while expenditures came in at $2,785,631.74, or 99.5 percent of the budgeted amount. Revenues exceeded expenditures by $239,240.84.

b. **Approval of Floating Holiday**

Finance Director Lalonde presented a request for Board authorization to add a floating holiday to the employee benefits calendar for the next fiscal year. She explained that the Board had previously discussed the concept of adding a floating holiday for Town employees, and that formal approval was now needed to incorporate it into the Personnel Policy.

Finance Director Lalonde outlined the parameters of the proposed benefit: the floating holiday would need to be used within the fiscal year in which it is granted, could not be carried over to a subsequent year, and would not be paid out upon an employee's separation from the Town. Lalonde indicated that approval from the Board would allow the benefit to be added to the employee benefits and holiday provisions within the Personnel Policy.

A motion to adopt the floating holiday to the employee benefits and holiday provisions of the Personnel Policy was made by Alderman Tim Hertzel and seconded by Alderman Allen Bumgarner. The motion to adopt the floating holiday was unanimous.

c. Resolution Adopting AIA

Finance Director Melissa Lalonde presented a resolution for the Board's adoption pertaining to the Town's water and sewer grant. Lalonde explained that the grant administrator had already issued all reimbursements it would provide until this resolution was formally adopted and signed. The resolution serves as an official attestation that the Town of Long View fulfilled all of its obligations under the grant, that the Town's engineering consultant, McGill, had similarly completed their required scope of work, that the project had been presented to the Board, and that all guidelines required as conditions of the grant award had been followed.

Lalonde further explained that upon submission of the signed resolution, the Town would be eligible to receive the final remaining reimbursement funds owed under the grant.

Town Manager James Cozart elaborated on the purpose of the underlying grant project, explaining that the grant funded the comprehensive mapping of all of the Town's water lines, sewer lines, water meters, and fire hydrants. Cozart noted that all infrastructure assets would now be mapped so that they can be more easily and accurately located by Public Works staff in the field. Further noting that this was the same project and the same team that had presented their work during the budget retreat, and that the mapping and associated work had been completed in full.

A motion to adopt the AIA Resolution as presented was made by Alderman Genita Hill and seconded by Alderman Gary Lingerfelt. The motion to adopt the resolution was unanimous.

4. Adjournment

Being no further business to come before the Board, *A motion to adjourn was made by Alderman Allen Bumgarner and seconded by Alderman Gary Lingerfelt. The motion to adjourn was unanimous.* The meeting adjourned at 3:09 p.m.

Minutes prepared by the Office of the Town Clerk., Heather Minor, CMC, NCCMC, Town of Long View, North Carolina Special Meeting, June 29, 2026.