

DAZE AND FEST CAMPS FAMILY HANDBOOK ADDENDUM

Loudoun County Department of
Parks, Recreation & Community Services



Contents

Mission and Values	3
Mission	3
Values.....	3
Contact Information.....	3
General Inquiries	3
Camp Contacts.....	3
Things to Know Now You're Enrolled	4
Camp Calendar.....	4
Camp Hours.....	4
Late Arrivals	4
Late Pick ups.....	4
Camper Shirts	4
Lost and Found	4
Payments	5
Camp fees	5
Weekly Deposit and Balance.....	5
Balance Due Dates for Summer 2024	5
A Day at Daze and Fest camp	6
Drop off Procedure	6
McKinney Vento Transportation Drop off / Pick up.....	6
Brightwheel.....	6
Site Activities	6
Example Daily Schedule	6
Pool Trips.....	7
Swim Tests.....	7
Field Trips	7
Transportation.....	8
Summer School	8
Closing and Weather Delays.....	8
Food.....	8
Food Information.....	8
Lunch Date Stickers	9

Mission and Values

Mission

The Daze and Fest mission is to provide a quality Summer Camp program in an inclusive, safe and nurturing environment. We deliver an experience that empowers our campers to explore their interests in a social and recreational setting. We hire and train counselors who are enthusiastic and lead with positivity and integrity.

Values

- We are a team that strives toward the same end goal
- We are collaborative, utilizing each other's strengths
- Fun and safety are always at the forefront of our minds
- Our interactions with participants, families, and other stakeholders is professional and respectful
- We are engaged with our participants, learning from them, as well as them learning from us
- We create an environment that is warm and welcoming, for staff, participants and families

Contact Information

General Inquiries

For general inquiries regarding availability and fee payments, please call our front desk at 703-777-0343. For questions about the program, field or pool trips, and other general camp questions, please email camp@loudoun.gov. This email account is actively managed and we strive to answer all emails within 24 hours during the work week.

Camp Contacts

Caroline Bennett-Davis
Camp Coordinator
703-737-8031
Caroline.Bennett@loudoun.gov

Jenna Smead
Camp Specialist
703-771-5662
Jennafer.Smead@Loudoun.gov

Things to Know Now You're Enrolled

Camp Calendar

Our camps run in one-week sessions, with dates as follows:

Week 1 – 6/23-6/27

Week 2 – 6/30-7/3

Week 3 – 7/7-7/11

Week 4 – 7/14-7/18

Week 5 – 7/21-7/25

Week 6 – 7/28-8/1

Week 7 – 8/4-8/8

Camp Hours

Most Daze and Fest Camp sites open at 7:30am and close at 6pm, with the exception of Dominion Trail, Cool Spring, Waxpool, Hutchison Farm and Lowes Island which are open 9am-4:30pm.

Late Arrivals

Campers may arrive to camp at whatever time works best for your family, although do pay close attention to the field and pool trip schedule - on trip days we request you drop your camper off at least 30 minutes prior to the departure for the trip.

Late Pick ups

Campers must be collected by the close of camp – 6pm for most Daze and Fest camps, or 4:30pm for our 9am-4:30pm camps. If you do not collect your child by that time you will be assessed a late fee of \$15 per 15 minutes, which will be posted to your PRCS Connect account.

Camper Shirts

All campers are provided with an orange camper shirt on their first day of camp. The shirts are distributed according to the size requested during registration. There may be the ability to switch sizes, but this cannot be guaranteed. Please have your child wear their camp shirt on field and pool trip days.

Lost and Found

Please do not send expensive clothing, toys, money or electronics to camp. While every effort will be made to locate lost items, the camp program is not responsible for lost or damaged items. At

the end of the summer all lost and found items at site will be taken to the PRCS main office. If your camper is missing an item at the end of the summer, please contact camp@loudoun.gov

Items will be kept for one month after camp finishes.

Payments

Camp fees

There is a \$25 deposit per child for Daze and Fest, due at registration. This fee is non-refundable and non-transferable. Parents should make sure all emails and home addresses are current and up to date in PRCS Connect for refunds and emails.

Weekly Deposit and Balance

- For 2025, the weekly fee for 7:30am-6pm camp is \$240 (\$25 deposit due at time of registration and \$215 balance due 3 weeks prior to the camp week)
- For 2025, the weekly fee for 9am-4:30pm camp is \$175 (\$25 deposit due at time of registration and \$215 balance due 3 weeks prior to the camp week)

Balance Due Dates for Summer 2024

Session	Dates	Balance Per Child (not inclusive of \$25 registration fee)	Payment Due Date
1	6/23-6/27	\$215/\$150	Before 6/2
2	6/30-7/3	\$167/\$115	Before 6/9
3	7/7-7/11	\$215/\$150	Before 6/16
4	7/14-7/18	\$215/\$150	Before 6/23
5	7/21-7/25	\$215/\$150	Before 6/30
6	7/28-8/1	\$215/\$150	Before 7/7
7	8/4-8/8	\$215/\$150	Before 7/14

A Day at Daze and Fest camp

Drop off Procedure

When you arrive at your camp site, please look out for the Summer Camp signs, pointing you toward the cafeteria entrance. We ask that you walk your child/ren into our building and sign them in.

McKinney Vento Transportation Drop off / Pick up

If your child receives transportation through McKinney-Vento services, please be sure to review the procedures with the McKinney-Vento Specialist at LCPS to ensure your child is dropped off and collected safely and promptly. The contact is Holly Angle, and can be reached at Holly.Angle@lcps.org

Brightwheel

Daze and Fest camps use Brightwheel for participant check-in and check-out. Primary parents/guardians will receive an email upon registration with instructions to activate their account in Brightwheel. Parents are required to send Brightwheel invitations to all additional authorized pick-ups, which must match authorized pick-ups on the participant's information form. Any additional, same day or one-time pick-ups must be submitted in an email to Camp@loudoun.gov. Staff will use the app to track participants, communicate with parents, and share important information about the program.

Site Activities

Each site is provided with weekly themes, an activity binder, and various supplies. Camp sites will also take ideas and interests of the campers into account and plan games and activities based on campers' suggestions. Staff will deliver a variety of activities throughout the week, including active games, craft time, gym time, science projects, STEM, creative expression, and cooking projects.

Example Daily Schedule

7:30am – 9:00am – Campers arrive / Centers

9:00am – 10:00am – Outdoor time

10:00am – 10:30am – Snack time

10:30am – 11:30am – Craft / cooking project

11:30am – 12:00pm – Group games in the gym

12:00pm – 1:00pm – Lunch

1:00pm – 2:00pm – Outdoor time

2:00pm – 3:00pm – Craft / cooking project

3:00pm – 3:30pm – Group games in the gym
3:30pm – 4:00pm – Snack time
4:00pm – 5:00pm – Board games / centers
5:00pm – 6:00pm – Group games in the gym / Free play

Pool Trips

Pool schedules will be emailed out prior to the summer and posted at www.loudoun.gov/camps. On your child's swim day please send your child to camp dressed in their swim attire with their regular clothes over the top. Campers should wear their sneakers, but may bring along flip flops for the pool. **No flip flops or Crocs are to be worn at site for safety reasons.** Please send a towel, sunscreen and a plastic bag for wet suits in their backpack for the day, along with lunch, snacks and water bottle. In the event of inclement weather a field trip may be changed or cancelled. There are no refunds in the event of a change or cancellation to a planned field or pool trip.

During pool trips we send additional staff to have a ratio of 1 staff member to each 9 campers or less. The staff will be actively engaged during these trips, some may be in the pool with the campers, and others will supervise the group from the pool deck.

Children are required to come back to their assigned area/groups during pool breaks and staff will take attendance. Children will stay in the assigned area during the break. Staff make a sweep of their meeting area and changing areas at the end of the trip to make sure nothing is left behind.

On pool trip days no staff remain at the camp site, so if your child is due to arrive after the departure time for any reason such as summer school or an appointment you will need to either drop them at the pool or make arrangements for alternative care for them.

Swim Tests

On the first day of swimming children will be swim tested by a qualified lifeguard from the pool. The lifeguard will qualify each child to a swim band, which corresponds to the area/s of the pool in which they can swim.

Red bands indicate the child shall stay in the shallow area of the pool.

Yellow bands indicate the child may swim up to a depth of 4'.

Green bands are for excellent swimmers who may swim anywhere including in the diving section.

Any child who chooses not to take the swim test will automatically be assigned a red swim band.

Field Trips

Field trip schedules will be emailed out prior to the summer starting, and updated schedules will be posted at site. Please check at your child's camp sign in / out table for trip announcements. In

the event of inclement weather a field trip may be changed or cancelled. There are no refunds in the event of a change or cancellation to a planned field or pool trip. On trip days, campers are advised to dress in comfortable clothing and suitable shoes for walking.

On field trip days no staff remain at the camp site, so if your child is due to arrive after the departure time for any reason such as summer school or an appointment you will need to either drop them at the field trip location or make arrangements for alternative care for them.

Transportation

Transportation to and from field and pool trips is done on LCPS School busses. Campers are reminded of the bus rules before each trip, and a staff member conducts a bus sweep after each trip to ensure no property is left on the bus.

Summer School

Many of our campers attend summer school. We ask that you make the site supervisor aware that your child will be arriving at site after summer school, and which dates this applies to.

Be aware that PRCS does not provide transportation to or from summer school. Also, on field and pool trip days no staff remain at site, and so it is up to you to arrange for your child to be transported to the trip location, or for alternative care for your child that day.

Closing and Weather Delays

Outdoor play is an important part of our daily camp schedule. We ask that you dress your child according to the weather conditions. You may wish to send a light sweater or jacket for cooler early mornings.

During periods of extreme heat (Code Red) the camp staff will alter outdoor activities. Low-aerobic water activities or alternative indoor activities will replace high energy, active outdoor games. The staff will encourage an increase in water intake on these days, and all precautions will be taken to prevent heat-related injuries.

In extreme weather conditions field or pool trips may be cancelled if the venue cannot safely accommodate us. There are no pro-rated refunds for days when trips are cancelled.

Food

Food Information

All campers should bring a non-perishable lunch, two snacks and a refillable water bottle to camp daily. A refrigerator and microwave may be available at site, but cannot be guaranteed. Please label your camper's lunch box and their water bottle with their full name. Campers are not permitted to

use any soda or vending machines on the school premises, and are not permitted to utilize food delivery services. Please, no glass bottles or containers.

Lunch Date Stickers

All camper lunches must be dated, every day. When you drop your child at camp, lunch stickers will be provided at the sign in / out table – a staff will affix a date sticker to your child's lunch upon arrival every day.