The Driver License Office charges a minimum fee of $6.25 to access your driver license record – this includes all questions, research, and all transactions.

If your license has been revoked for 5 years because you are a Habitual Traffic Offender (HTO) pursuant to s. 322.27(5) F.S., a Financial Responsibility suspension will also be applied to your driver license record. You are required to serve 1 year of “hard time” (no driving) of the 5-year revocation period before reinstating your license and applying for a hardship license at the Bureau of Administrative Reviews Office.

IMPORTANT! The information below does not address any revocations that may be on your driver license record. This information is intended to assist you in reinstating your Financial Responsibility suspension only.

This type of suspension affects your driver license and any plates/registrations in your name.

If your license is suspended or revoked, we urge you not to drive to or from our office, as you may be ticketed or arrested by law enforcement if caught driving. (There are no exceptions or allowances in Florida Statutes [the law] that would allow a person to drive to a tax collector or driver license office on a suspended or revoked license.)

This type of suspension remains in effect for three years from the original *reinstatement date.

☐ YOU DID NOT HAVE BIL AND PDL ON THE DATE OF THE LAST OFFENSE

☐ You must carry BIL and PDL coverage certified by an SR-22 form for three years from the original *reinstatement date. The SR-22 form can be submitted in one of the following formats:

- **Electronic**: Your insurance company may be able to submit your SR-22 electronically.
- **Paper**: You may submit an original pink SR-22, which you would receive in person from your insurance agent.
- **Fax**: You may have your insurance company fax the SR-22 directly to our office. The fax must be accompanied by a coversheet including the insurance company name and phone number.

  Note: Copies of the SR-22 form will not be accepted, nor will insurance cards or policies in this case.

☐ Pay the reinstatement fee of $21.25, provided no other issues are on file making your record otherwise ineligible for reinstatement. This fee is in addition to any other fees due for other suspensions cleared at the same time.

☐ Your SR-22 will be scanned and subject to verification.

☐ YOU HAD BIL AND PDL ON THE DATE OF THE LAST OFFENSE

☐ Present proof of BIL and PDL in your name in effect on the date of the latest offense that caused your HTO Revocation. The proof of insurance may be a card or policy, provided it lists BIL and PDL coverage.

  Note: If the insurance was already submitted and was denied, a letter on letterhead from the insurance company must be presented and must include: insurance company/agent contact info, insurer name, policy number, company code, policy period, vehicle(s) insured, coverage (including BIL and PDL) and name of insured. Or, insurance for another policy/company must be presented that was in effect on the date of the latest offense that caused your HTO Revocation.
☐ Pay the reinstatement fee of $6.25, provided no other issues are on file making your record otherwise ineligible for reinstatement. This fee is in addition to other fees due for suspensions cleared at the same time.

☐ Your proof of insurance will be scanned and subject to verification.

*For all SR-22 insurance requirements listed above, if the suspension is dated prior to May 1, 2018, SR-22 insurance requirements are required for three years from the original suspension date.

Not a Manatee County resident? Our offices are open to the public by appointment only for Manatee County residents/businesses. All out-of-county residents must visit their home county for processing.