1. PURPOSE

This policy provides Mesa Police Department (MPD) members with guidelines regarding the Trespass Warning Log program.

2. GUIDELINES

    A. The Trespass Warning Log program is intended to reduce incidents of persistent trespass and/or loitering problems.

    B. DPM 2.8.80F1 Trespass Warning Log provides MPD officers with a means of documenting trespass warnings issued and can be used in court to successfully prosecute violators.

3. OFFICER RESPONSIBILITIES

3.1 Business Trespass Calls

    A. Provide DPM 2.8.80F1 Trespass Warning Log to the responsible party, preferably the owner or manager.

    B. Explain its purpose and use.

    C. Ask that all employees be trained in the use of DPM 2.8.80F1 Trespass Warning Log and explain that they must:

        1. Be available to responding officers in the future.

        2. Understand they may be called to court to testify later.

3.2 Completing DPM 2.8.80F1 Trespass Warning Log

    A. Complete the top portion of DPM 2.8.80F1 Trespass Warning Log identifying the responsible business party (preferably the owner or manager). They are the "victim" if a later arrest is made.

    B. Document that the person was warned not to come on the property.

    C. Return DPM 2.8.80F1 Trespass Warning Log to an employee to be kept in a safe place at the business for future reference.

    D. On subsequent calls ask for DPM 2.8.80F1 Trespass Warning Log to document additional warnings or to certify prior warnings.

    E. If a person previously warned returns to the business and an arrest is made, make a copy of DPM 2.8.80F1 Trespass Warning Log and attach it to the report. Return the original to the business.

REFERENCES

- [DPM 2.8.80F1 Trespass Warning Log](#)