

MESA POLICE Department Policy Manual	DUI – Reports & Forms	DPM 2.7.60 Effective 10/13/2017 Revised 07/27/2021
Approved by: Chief of Police	Chapter: Traffic Related Incidents	Page: 1 of 3

1. PURPOSE

This policy provides Mesa Police Department (MPD) members with applicable forms and form completion processes for DUI investigations.

2. DUI REPORTS/FORMS [ALEAP 22.4D]

- A. The following forms shall be completed for Driving Under the Influence (DUI) arrests:
 1. [DPM 2.7.60F8 DUI Report](#).
 2. General Offense (GO) report in Records Management System (RMS).
 3. [DPM 2.7.65F1 Blood Test - Statement of Rights and Acknowledgment](#) or [DPM 2.7.65F3 Blood Test - Statement of Rights and Acknowledgment \(Spanish\)](#).
 4. MVD Admin Per Se/Implied Consent Affidavit.
- B. The following documents shall be attached to DUI reports:
 1. Motor Vehicle Division (MVD) printout of driver license status.
 2. Motor Vehicle Division (MVD) printout of prior convictions.
 3. Triple I printout of criminal history.
- C. The following forms shall be completed for DUI arrests if booked:
 1. [DPM 2.7.70F1 Drug Influence Evaluation Report](#) (if conducted).
 2. [DPM 2.4.15F5 Mandatory Fingerprint Compliance](#) (Effective 01/01/17 if misdemeanor).

3. MVD ADMIN PER SE / IMPLIED CONSENT AFFIDAVIT [ALEAP 22.4D]

- A. Completed in all DUI cases when suspect's alcohol concentration is suspected to be .08 or above **OR** when the suspect has refused test(s).
 1. Forward completed DUI Affidavits to Traffic DUI Detective.
- B. If over .08 BAC:
 1. Darken 90-day suspension order box.
 2. Record date/time of suspension.
 3. Read and initial "Please see reverse side to request Summary Review or Hearing".
 4. Seize Arizona driver license and attach to lower left corner of form.
 5. If Arizona driver license is not seized, indicate why.
 6. If permit not issued, state reason (i.e., license under suspension, etc.).
 7. Have suspect sign Temporary Driver Permit.
 8. Issue the suspect the **pink and yellow** DUI Affidavit copies.

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9. If the suspect refused to sign Admin Per Se/Implied Consent form, write “Refused” on signature line.
- C. If suspect refuses to submit or fails to complete specified test(s):
1. Document verbatim on the Admin Per Se/Implied Consent form the manner in which the suspect refused or did not complete the test.
 2. Shade in the box indicating 12-month suspension.
 3. Record date/time of suspension.
 4. Read and initial “Please see reverse side to request a Summary Review or Hearing”.
 5. Seize Arizona driver license; attach to lower left corner of form.
 6. If license not seized, indicate why.
 7. If permit not issued, state reason (i.e., license under suspension).
 8. Have the suspect sign Temporary Driver Permit.
 9. Issue the suspect the **pink and yellow** DUI Affidavit copies.
- D. Temporary driver permits not issued when:
1. Suspect refuses to sign.
 2. Suspect’s license is suspended, canceled, or revoked.
 3. Suspect is licensed in another state.
 4. Write “VOID” in signature block if above applies.

REFERENCES

- [DPM 2.4.15F5 Mandatory Fingerprint Compliance](#)
- [DPM 2.7.60F8 DUI Report](#)
- [DPM 2.7.65F1 Blood Test - Statement of Rights and Acknowledgement](#)
- [DPM 2.7.65F3 Blood Test - Statement of Rights and Acknowledgment \(Spanish\)](#)
- [DPM 2.7.70F1 Drug Influence Evaluation Report](#)