

MESA POLICE Department Policy Manual	<h1>CAD Paging System</h1>	DPM 1.10.21 Effective 07/28/2015 Revised 10/30/2018
Approved by: Chief of Police	Chapter: Information Technology	Page: 1 of 2

1. PURPOSE

This policy provides direction and guidelines to Mesa Police Department (MPD) members for the use of the CAD Paging System along with its intent and the process to be included in the paging list.

2. GENERAL

2.1 CAD Staff Page

- A. Primary use is to notify approved staff of significant events.
- B. Notifies command staff of serious events within the community.
- C. Informs specialty unit supervisors of potential incidents that may require a response (Homicide, Traffic, SWAT, etc.)
- D. Provides an information source for the efficient oversight of department operations.
- E. Allows Peer Support to track critical incidents and follow up with officers.

2.2 Confidentiality

- A. CAD Pages contain raw and at times unconfirmed information that should be treated as confidential.
- B. If information from a CAD page is used to notify other city entities, it should be edited to include only appropriate information.
- C. The Page Group list will be reviewed annually by the Division Commanders to ensure that inclusion on the list is still required as an operational need.
- D. Commander approval or above through the Technical Services Commander is required to be included on the list

3. PAGING PROTOCOLS

A. Authority

- 1. A dispatch supervisor will send the page at the direction of the incident Lieutenant.
- 2. Pages will include a department report (GO) number, dispatch time, incident location, call type, and point of contact, including the supervisor's name, call sign, contact number, and channel assignment.
- 3. Updates can be sent as necessary.

MESA POLICE Department Policy Manual	<h1>CAD Paging System</h1>	DPM 1.10.21 Effective 07/28/2015 Revised 10/30/2018
Approved by: Chief of Police	Chapter: Information Technology	Page: 2 of 2

4. AUTOMATIC PAGING PROTOCOLS

- A. Situations to send an automatic CAD Staff page:
 - 1. Homicides.
- B. Refer to [DPM 2.6.30 Major Incident Notifications](#) for notification matrix.

REFERENCES

- [DPM 2.6.30 Major Incident Notifications](#)