



**Chapter:** Personnel  
**Subject:** 03-31 – Union Leave  
**Effective:** April 19, 2022  
**Supersedes:** Official Order 47, Section 47.11.20, dated September 14, 2021  
**Distribution:** Department Members

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**PURPOSE:** This Order establishes department policy for the use of union leave.

**03-31-1 UNION LEAVE**

Union leave shall be requested and approved in accordance with applicable bargaining agreement and [Civil Service Regulation 6.09](#).

DIRECTOR

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**Annual Review Responsibility:** Human Resources Division

**Accreditation Standards:** CALEA TBD