



Chapter: Investigations and Enforcement Operations
Subject: 07-24 – Sex Motivated Crime Reports
Effective: April 19, 2022
Supersedes: Official Order 36, Section 36.5, dated June 14, 2019
Distribution: Department Members

PURPOSE: This Order establishes department policy related to sex motivated crime reports.

07-24-1 SEX MOTIVATED CRIME REPORTS

- A. The Michigan Intelligence Operations Center (MIOC) shall maintain a centralized file to record and correlate information about sexually motivated crimes and shall aid in the investigation, identification, and apprehension of individuals involved in these crimes.
- B. When there is evidence of a sexually motivated crime, regardless of whether or not a suspect has been developed, this information must be submitted for inclusion in the Sex Motivated Crime Report File.
 - (1) The sexually motivated crime information must be completed to the fullest extent possible with emphasis on a short narrative description of the crime (“see attached narrative” is not an adequate summary), regardless of whether or not the offender has been identified or the age of the offender.

This will automatically result in a search of the database for similar unsolved crimes.
 - (2) Sexually motivated crime information must be submitted when any crime is believed to have been sexually motivated. [MCL 28.247](#) specifically requires reporting of sex offenses in certain instances but does not forbid submission in any instance when an officer may feel it is appropriate.
 - (3) Photographs of arrested persons shall be taken according to written directives related to photography. A photograph of the subject shall be provided upon submission of sexually motivated crime information.
 - (4) Because of its confidentiality, machine copies of the Sex Motivated Crime Report, DD-079, shall not be produced or retained at the worksite.
 - (5) It shall be noted in the narrative section of the incident report that the sexually motivated crime report has been submitted.
 - (6) A report should not ordinarily be submitted for crimes committed within correctional facilities. Due to the artificial setting in which those crimes occur, the information is of little value in determining future criminal patterns. However, unusual, or exceptional circumstances may warrant submission for crimes originating within correctional settings.

C. [MCL 28.247](#) provides that:

“The reports shall be available for examination only by the attorney general, any prosecuting attorney, any court of record, the director of the state police, county sheriffs, and the chief executive officer of the police department of any city, village, or township and their authorized officers. The reports shall be held confidential except for official use.”

D. Any person or agency authorized by this statute may obtain information from this file according to the following guidelines:

(1) Name Check Only

Requests for name checks of individuals in the file shall include the name and date of birth of the person. Requests may be made by electronic mail, telephone, or facsimile.

(2) Computer Searches

a. The Sex Motivated Crime Report file is maintained on computer.

b. A computer search of this file can be made when the identity of a suspect is unknown. A computer search may be requested by electronic mail, telephone, or facsimile. The search will require as much information as possible describing the unknown offender, vehicles, modus operandi, and a brief synopsis. A copy of the report of the crime shall also be included, if requested.

c. The names, identifying information, photographs if available, and originating agency case number of persons who most closely match the offender shall be sent to the requester by the MIOC.

DIRECTOR

Annual Review Responsibility: Intelligence Operations Division

Accreditation Standards: CALEA 42.2.1