



Chapter: Records, Freedom of Information, and Transparency
Subject: 14-12 – Release of Information Regarding a Wanted Person
Effective: April 29, 2024
Supersedes: Official Order 14-12, dated April 19, 2022
Distribution: Department Members

PURPOSE: This Order establishes department policy related to the release of information for a wanted person.

14-12-1 RELEASING INFORMATION REGARDING A WANTED SUBJECT

- A. If the suspect is not in custody, the news media may be used to assist in the suspect's apprehension.
- B. The suspect may be identified as completely as possible.
 - (1) The suspect's name, address, age, sex, race, complexion, physical description, occupation, personal habits, and other personal traits may be used.
 - (2) If a photograph is available, it may be released to the news media. If it is a police photograph, the identifying police number shall be removed or blocked out.
 - (3) If the suspect is believed to be armed and/or dangerous, this information shall be included in the news release.
 - (4) Information may be released regarding whether or not a warrant has been issued.
 - (5) If something of an identifiable nature was taken in connection with the crime such as vehicles, money, jewelry, etc., it may be described.

DIRECTOR

Annual Review Responsibility: Communications and Outreach Division
Accreditation Standards: CALEA 54.1.1 D