

## **AGREEMENT FOR PROVISION OF CHAPLAIN SERVICES TO THE MICHIGAN STATE POLICE**

The purpose of this agreement is to establish certain conditions under which volunteer chaplain services will be provided to the Michigan State Police (MSP). This is not an employment agreement, and it is specifically understood that this is not intended to establish an employee/employer relationship.

1. I agree to act in the capacity of a volunteer as defined by MCL 691.1401(h) when providing any chaplain services for the MSP. I further understand that the MSP may terminate my chaplain status at any time.
2. I understand that MSP Official Order 02-42 Chaplain Program describes the minimum qualifications for appointment as a chaplain, and sets forth the duties, responsibilities, authority, compensation, service status, and attire of MSP chaplains. I understand that Official Order 02-42 is incorporated by reference in this agreement, and I agree to comply with all requirements of Official Order 02-42 in its current form and as it may be periodically updated during my volunteer service as a chaplain.
3. I understand that I will be required to execute a PD-044 Authorization for Release of Information, CJIS-008 Background Check Request to Obtain Authorization for Access to Criminal Justice Information Systems and MSP Facilities, PD-100 Experience and Education Questionnaire, TD-012 Chaplain's Oath of Office, and will be subjected to a background investigation consistent with the enlisted member pre-employment process.
4. I understand I will receive no compensation or fringe benefits, such as health, dental, vision, or other insurance benefits, in exchange for performing chaplain services for the MSP. However, I understand the MSP will cover certain "duty-incurred expenses" as provided in Section 02-42-4 of Official Order 02-42.
5. I understand that, since I am not a classified state employee, I will not have any employment preference, seniority, recall, or any other right to employment with the MSP or State of Michigan when I cease to provide chaplain services.
6. I will not engage in the unlawful manufacture, distribution, dispensation, possession, or use of controlled or illegal substances, nor will I use alcohol during the performance of chaplain services
7. I will immediately report any police contacts outside my assigned chaplain duties during the period of time I am volunteering my services. This shall include the reason for the contact, the agency and the name of the person with whom the contact was made.
8. I will not use, or authorize the use of MSP funds, office space, property, stationery, postage, vehicles, equipment, supplies, or any other public resource on behalf of, or in opposition to, any candidate for public office or in favor of, or opposition to, any ballot proposal or proposed ballot proposal.

9. I agree not to use MSP equipment or resources including, but not limited to, telephones, copiers, fax machines, vehicles, office supplies, computers, internet access, computerized legal research sources, etc., other than for work-related purposes.
10. I will not use any MSP supplies, equipment or instrumentation for any task that has not been assigned to me by the MSP.
11. I understand that the MSP retains all intellectual property rights to any document or work product produced by me, and that the MSP will not be charged, nor owed payment, for any document or work product I may develop.
12. I will adhere to any guidelines, even though I am not an employee, regarding conflicts of interest and reporting potential conflicts set forth by the State of Michigan, Civil Service Commission Rules and Regulations, and by policies of the MSP, and any other applicable state policy, statute, or work rule. I further agree that I will comply with all applicable state policies and work rules and statutes, including those prohibiting discrimination and harassment.
13. I understand that many matters dealt with by the MSP are confidential in nature. I agree not to use, disclose, distribute, or communicate in any form, information with regard to the work of the MSP.
14. I understand that certain violations of this agreement may subject me to criminal prosecution or damages and may be reported by the MSP to my school or potential employer.
15. I understand that my chaplain status will immediately be terminated if any of the above provisions or Official Order 02-42 are violated.

Signature	Date
Print or Type Name	