

**MERIDIAN TOWNSHIP POLICE DEPARTMENT
GENERAL ORDER**

Subject: VICE, NARCOTIC AND ORGANIZED CRIME INVESTIGATION	General Order: 909
Effective Date: September 10, 2019 Revision Date: September 12, 2024	Distribution: Sworn Personnel

I. PURPOSE

The purpose of this policy is to establish investigative responsibilities and procedures for special investigations involving criminal activity associated with vice, narcotics and organized crime under the jurisdiction of the Meridian Township Police Department.

II. POLICY

It is the policy of the Meridian Township Police Department to record, investigate and seek prosecution in cases of vice, narcotics, and organized criminal activity within our jurisdiction. It is the duty and responsibility of all Department members to constantly be alert for such activity and take appropriate action.

III. PROCEDURES

A. Investigative Responsibility

1. The Investigations Supervisor has investigative responsibility for vice, narcotic and organized criminal activity under the jurisdiction of Meridian Police Department. Initial reports may originate from patrol officers.
2. The Investigations Supervisor will designate an Investigator to serve as the Department's vice, narcotic and organized crime liaison officer.

B. Receiving Information, Tips and Complaints

1. Upon receiving information, tips and complaints relating to vice, narcotic or organized crime, the receiving officer will complete a report and address the following criteria:
 - a. Identify any criminal matter or a matter that presents a threat to the community based on a reasonable suspicion that an individual, group, organization or corporate entity may be planning or involved in a definable criminal activity or enterprise.
 - b. Identify the validity of the information.
 - c. Identify relevant information.
 - d. Identify and qualify the information source; i.e. dependable or reliable.

- e. Identify any leads.

C. Processing of Information, Tips and Complaints

1. The Investigations Supervisor will review the reports generated from all information, tips and complaints received and evaluate the reports for the potential value in a vice, narcotic or organized crime investigation.
2. The Investigations Supervisor will consult with the Investigator assigned to these cases and identify the proper course of action. This may include:
 - a. Assignment for confidential investigative purposes under this policy.
 - b. The use of alternative resources such as Tri-County Metro, Special Operations Division (SOD), Fugitive Team for investigative purposes.
 - c. Turn the investigation over to the prosecuting attorney's office for review.
 - d. Forwarding the case back to road patrol for further investigation.

D. Maintenance of Records:

1. The liaison Investigator shall maintain a record of all complaints, information, and/or investigations regarding to organized crime, narcotics, and vice crimes.
2. The liaison Investigator shall maintain a record of all information shared with or received from another agency regarding organized crime, narcotics, and vice crimes.
3. Access to these records shall be granted to the Investigations Supervisor, the Division Commanders, and the Chief of Police upon request.

E. De-confliction Procedures

The Investigator is responsible for determining when Meridian Township law enforcement personnel may be conducting an event in close proximity to another law enforcement entity at the same time. Notification will be made to neighboring agencies affected.

- New
1. The Investigator when possible will fill out the Event Deconfliction Request Form and email it to deconfliction@mi.hidta.net (Appendix A) 24 hours before a search warrant is executed.

F. Notifications

1. The Investigations Sergeant will notify the Chief of Police forthwith whenever substantiated information is received regarding vice, narcotics complaints and organized crime activities.

IV. CANCELLATIONS

None

Authorized by:



Rick Grillo, Chief of Police

Index as:

Special Investigations

Vice Crime

Organized Crime

Narcotics

Standard 4.5.1

Application: This directive constitutes department policy, and is not intended to enlarge the employer's or employee's civil or criminal liability in any way. It shall not be construed as the creation of a higher legal standard of safety or care in an evidentiary sense with respect to third party claims insofar as the employer's or employee's legal duty as imposed by law.



MICHIGAN HIDTA
 Investigative Support and Deconfliction Center
 26211 Central Park Blvd., Southfield, MI 48076
 Telephone: 313-806-1308
 Email: Deconfliction@mi.hidta.net

**EVENT
 DECONFLICTION
 REQUEST FORM**

Submit this form to request deconfliction services, which consist of querying the HIDTA database for law enforcement activities which will occur at the same DATE, TIME AND LOCATION as the event you are reporting on this form.

All other HIDTA-provided services must be submitted on an Intel Request Form.

- Submit your request to HIDTA via email or telephone. You will be contacted only if your submission results in a valid Conflict or Match, or if staff has a question about your submission. Please complete all applicable fields.
- Submit your request a minimum of 24-hours in advance of the Event if possible. SWEEPS should be submitted several days in advance.

EVENT To Be Deconflicted	Agency/Initiative:			Date Submitted:		
	Agency Case #:			Event Type:	SELECT ONE <input type="button" value="v"/>	
	Start Date:		Start Time:		End Date:	
			End Time:			
	Event Address/Location:					
	Street Name Type:	SELECT ONE <input type="button" value="v"/>		Street Name Direction/If Any	SELECT ONE <input type="button" value="v"/>	
	Apartment/Unit/Building #:			Closest Cross Street:		
	City:			State:		
				Zip Code:		

Contact Info.	Rank/Full Name:					
	E-Mail Address:					
	Direct Tx. # (Include Area Code):			Cell/Other Tx. #		
	Supervisor's Name:			Supervisor's Tx. #		

HIDTA USE ONLY			
MHE #:	Entered By: _____		
Run Date/Time:	_____	Results – Valid Conflict/Match:	YES NO
Who Notified Agency 1:	_____	Date/Time:	_____
Who Notified Agency 2:	_____	Date/Time:	_____
NOTES:			

LAW ENFORCEMENT SENSITIVE (LES)