



MIDWESTERN STATE UNIVERSITY

Operating Policies & Procedures Manual

University Operating Policy/Procedure (OP)

OP 30.03: Consultants

Approval Authority: President
Policy Type: University Operating Policy and Procedure
Policy Owner: Vice President for Administration and Finance
Responsible Office: Vice President for Administration and Finance
Next Scheduled Review: 11/01/2021

Midwestern State University will abide by TX Govt Code, Chapter 2254, Professional and Consulting Services, with regard to the hiring of consultants. To ensure compliance with this statute, no individual, department, program, or organization which is a part of Midwestern State University shall retain or engage the services of a consultant for any university purpose without the prior approval of the President of the university. Prior to commencing any work, a copy of the consultant's contract MUST be provided to the Vice President for Business Affairs and Finance. This contract shall set forth all terms including length of the consultant engagements, purpose of the employment, cost of the consultant's engagement, and the funding source for the contract.

Responsible Office

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Revision History

02/11/2000 MSU Policy 4.179 (Consultants is adopted by the MSU Board of Regents as MSU Policy and Procedure. 4.179)

11/13/1992 Adopted and approved by the MSU Board of Regents