



MIDWESTERN STATE UNIVERSITY

Operating Policies & Procedures Manual

University Operating Policy/Procedure (OP) OP 52.27: Multiple and Other Employment

Approval Authority:	President
Policy Type:	University Operating Policy and Procedure
Policy Owner:	Vice President for Administration and Finance
Responsible Office:	Director of Human Resources
Next Scheduled Review:	3/01/2024 – This OP will be reviewed in March of odd-numbered years by the Director of Human Resources, and the Office of the General Counsel, with substantive revisions forwarded to the Vice President for Administration and Finance and on to the President for approval.

I. Policy Statement and Purpose

The purpose of this Operating Policy/Procedure (OP) is to establish the policy for dual reporting, multiple and other employment, and the holding of public offices by University employees.

II. Governing Policy

The University's policy regarding multiple and other employment by MSU employees is governed by Texas Tech University [System Regulation 07.14](#), which can be found [here](#).

III. Related Statutes, Rules, Regulations, and Policies

Texas Government Code Chapter 667 (Multiple Employments with State)

IV. Responsible Office

Contact: Human Resources
Phone: (940) 397-4221
E-mail: human.resources@msutexas.edu

V. Revision History

12 May 1995: Adopted and approved by the MSU Board of Regents as MSU Policy and Procedure 3.343: Dual Employment with the State, in response to legislation approved by the 73rd Texas Legislature in 1993 (General Appropriations Act, Senate Bill (SB) No. 5, Article V, Section 9).

- 05 Aug. 2021: Renumbered by the MSU Board of Regents as Operating Policy/Procedure (OP) 52.27: Dual Employment with the State.
- 27 April 2023: Revised to incorporate governing TTU System Regulation 07.14 (Multiple and Other Employment) and renamed OP 52.27: Multiple and Other Employment.