

Chapter: 03	Contractual Agreements
Effective: 03/01/2014	By the Order of: Patrick L. Gallagher, Chief of Police
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Chapter 3 Contractual Agreements for Law Enforcement Services

3.1 Contractual Agreements

3.1.1 [Written Agreements for Services Provided](#)

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3.1.1 Written Agreements for Services Provided

When the New Bern Police Department elects to receive or to provide law enforcement services for another agency, elements of the agreement shall be in the form of a written agreement. The written agreement shall include, at a minimum, the following:

- A. A statement of the specific services to be provided;
- B. Specific language dealing with financial agreements between the parties;
- C. Specification of the records to be maintained concerning the performance of services by the provider agency;
- D. Language dealing with the duration, modification, and termination of the contract;
- E. Specific language dealing with legal contingencies;
- F. Stipulation that the provider agency maintains control over its personnel;
- G. Specific arrangements for the use of equipment and facilities; and
- H. A procedure for review and revision, if needed, of the agreement.

3.1.2 Employee Rights

Employment rights of departmental personnel assigned to a duty related to a contract for law enforcement services shall in no way be abridged or interfered with as a result of said assignment. The employee will be afforded the same rights, promotional opportunities, training opportunities, and fringe benefits as other employees.