



**DEPARTMENT OF PUBLIC SAFETY  
INTRA-DEPARTMENTAL CORRESPONDENCE**



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**DATE:** DECEMBER 5, 2022  
**FROM:** CHIEF TIMOTHY Q. JOHNSON *TQJ*  
DEPUTY SECRETARY-OPERATIONS  
**TO:** ALL STATE POLICE COMMISSIONED PERSONNEL  
**SUBJECT:** DIRECTIVE 2022-03  
SERGEANT ELIGIBILITY; PART-TIME MEMBERS SPECIALTY  
TEAMS

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Effective immediately, sergeants who meet the eligibility requirements will be allowed to test for part-time specialty teams. The specialty teams defined under this directive are the following:

- Tactical Team
- EOD (Bomb) Team
- Unmanned Aircraft Team (drones)
- Crisis Negotiation Team
- Emergency Response Team (ERT)
- Dive Team
- Motors Team
- Crash Reconstruction Team
- Honor Guard

Officers/agents on a specialty team who then promote to sergeant, will be allowed to stay on the team but will be placed on "standby" status for the first six (6) months following promotion. This will allow the newly promoted sergeant to become familiar with their new area of responsibility.

Sergeants currently on a part-time specialty team, who then transfer to a different bureau (e.g. from Uniform Bureau to Investigations Bureau), will be allowed to stay on the team but will be placed on "standby" status for the first six (6) months from the date of transfer. This will allow the sergeant, who transferred, time to become familiar with their new area of responsibility.

During the "standby" period, sergeants will still be required to attend mandatory specialty team training. After the six (6) month "standby" period is completed, an IDC will be submitted through the newly assigned chain of command, releasing the sergeant to respond to missions. If for any reason the sergeant is NOT released to respond to missions after six (6) months, the sergeant will be removed from the specialty team. The sergeant will be allowed to retest one (1) year from the date they were removed from the specialty team.

Sergeants not currently on a specialty team, will be eligible to test for the part-time element of specialty teams, after serving six (6) months within their current assignment and receiving approval from their chain of command. Officers/agents will be given first

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opportunity for vacant positions. If vacant part-time positions cannot be filled with officers/agents, only then will sergeants be considered for those positions.

Sergeants who are part-time specialty team members are **ONLY** eligible to become full-time members if a full-time sergeant position becomes vacant. At no time, will sergeants be allowed to fill the full-time positions dedicated to officer/agent positions.

For specialty team eligibility requirements, please refer to the specific policy.

TQJ/tqj