



DEPARTMENT OF PUBLIC SAFETY
INVESTIGATIONS BUREAU
SUPERVISOR / CASE AGENT CHECKLIST



Investigation of Use of Force Incidents
Resulting in Death or Great Bodily Harm

PRINCIPAL OFFICER:		
Name:	Case #:	Date:
Officer Injured: Yes <input type="checkbox"/> No <input type="checkbox"/>		Civilian Injured: Yes <input type="checkbox"/> No <input type="checkbox"/>

INVESTIGATION BUREAU SUPERVISOR/AGENT RESPONSIBILITIES (CHECK WHEN ACCOMPLISHED)	
<input type="checkbox"/>	Briefed by on scene uniform supervisor; _____.
<input type="checkbox"/>	Took control of the scene and assumed control of all the weapons used by the principal officer during the incident.
<input type="checkbox"/>	Ensured that a Crime Scene Log was started and controlled access of persons permitted within the crime scene inner and outer perimeter.
<input type="checkbox"/>	Confirmed identification, location and separation of all witnesses to include principal officer, involved officers, and witness officers.
<input type="checkbox"/>	Ensured that a companion officer or P.O.S.T. member is assigned to the principal officer.
<input type="checkbox"/>	Ensured that all officers involved are afforded an early opportunity to communicate with family members and/or any person that the officer wishes to speak with for counsel, advice or support. The P.O.S.T. member or companion officer may be utilized to assist in this.
<input type="checkbox"/>	Ensured that the principal, witness, and involved officers remain in the same attire and do not dispose of any items until allowed otherwise.
<input type="checkbox"/>	Explained to the principal officer that the IB is conducting a criminal investigation of the incident and that his/her cooperation and statements are voluntary, are not compelled and are not required by DPS policy, procedure or law.
<input type="checkbox"/>	Initiated and directed an area canvass to locate additional potential witnesses.