Subject: Carrying of Firearms		Policy Number: ADM: 13
Revision Number: 15	Effective Date: 11/17/2025	Original Issue Date: 04/10/1991

1) PURPOSE

a) The purpose of this policy is to establish standards for the carrying of firearms by commissioned personnel and to describe prohibitions for non-commissioned personnel.

2) POLICY

a) It is the policy of the Department of Public Safety (DPS) to equip and train its commissioned personnel with compatible firearm systems that will assist them in safely and effectively performing their duties as well as enhancing officer safety.

3) APPLICABILITY

a) This policy shall apply to all commissioned personnel of the Department of Public Safety. The section entitled "Firearms in Department Facilities" applies to all non-commissioned DPS employees.

4) REFERENCES

a) CALEA Chapter 1 – Law Enforcement Role and Authority
b) HR 218; The Law Enforcement Officers Safety Act of 2004 (LEOSA)
c) Section 30-7-2 NMSA 1978

5) DEFINITIONS

a) **Red Dot System (RDS) –** Optical enhancement sighting device with no magnification.

6) OPERATIONAL PROCEDURES

a) Carrying of Authorized Firearms

i) Commissioned personnel are authorized to carry and use an authorized firearm in the performance of their duties pursuant to State Law (30-7-2, Unlawful Carrying of a Deadly Firearm, NMSA 1978) and Department policy.

ii) Commissioned personnel will carry their department-issued or approved sidearm as their primary duty firearm while on duty. A backup sidearm issued or approved by the New Mexico State Police Chief or designee may be carried as a backup firearm while on duty at the officer's discretion.

iii) Commissioned personnel may carry department-issued or approved firearms while off-duty, at their discretion. When doing so, the following criteria will be adhered to:

(1) A concealed departmental issued or approved on-duty primary or backup sidearm may be carried while off-duty as long as the badge and commission are in their possession and the officer has successfully completed all applicable courses of fire.

(2) Commissioned personnel should consider carrying spare magazines/rounds, handcuffs, or plastic restraint devices while off-duty in the instance that an incident occurs where the action is necessary.

(3) Commissioned personnel should realize that they may be in areas where they are not recognized as law enforcement officers and a safety plan for family members should be discussed in case of an incident.

(4) The decision to become physically involved in an incident while off-duty is that of the commissioned officer. If an officer chooses not to become physically involved, he/she shall not be subjected to discipline in any manner.

(5) In the instance of an off-duty incident where an officer is faced with a decision to intervene or not, the following should be considered.

(a) Commissioned personnel should consider their own abilities, training, experience, availability of equipment, and the risks involved in taking action.

(b) When action is taken, an officer should immediately identify themselves as a law enforcement officer and ensure that the incident is relayed to the proper authorities. Upon the arrival of on-duty officers, it should be understood that the off-duty officer may be challenged, and he/she should comply with ALL orders given by the responding officers.

(c) Once responding officers take control of the incident, the off-duty officer should cooperate with the investigating agency until relieved.

iv) Commissioned personnel may carry a department-issued or approved sidearm in a concealed manner while in another state as long as they have their commission and badge in possession. Federal Law, *HR 218: The Law Enforcement Officers Safety Act of 2004*, permits and allows law enforcement officers to carry their firearms between states in a concealed manner. The laws and regulations of that state and all regulations as outlined in this policy must be followed if commissioned personnel choose to carry a concealed firearm.

v) Department-issued or approved firearms will **NOT** be carried in the following circumstances:
   (1) While consuming alcohol off-duty or under the influence of alcohol or drugs.
   (2) While on suspension or otherwise relieved of regular duties.

vi) It will be the Officers responsibility to make sure the firearm is operable and clean at all times. In the event If a firearm is found to be unsafe, in disrepair, or unserviceable, the Officer will notify the district Rangemaster who will immediately notify the commissioned personnel's chain of command and the armorer for appropriate disposition.

b) Authorized Firearms

i) Duty Firearms – Department-issued or approved firearms that are carried on duty. All modifications to any department-issued firearms (sidearms, long guns, and backup firearms), are prohibited without the approval of the department armorer. For personal firearms approved to be carried on duty see the Personal Primary Sidearm section.
   (1) Duty sidearm: Department-issued or approved sidearm; make and model approved by the New Mexico State Police Chief or designee. **Note: All magazines and baseplates when in a class "A" uniform will be black or stainless steel.**
   (2) Duty rifle: Department-issued rifle; make and model approved by the New Mexico State Police Chief or designee.
   (3) Duty shotgun (OPTIONAL): Department-issued shotgun; make and model approved by the New Mexico State Police Chief or designee.
   (4) Specialty Team Firearm(s): As approved by the New Mexico State Police Chief or designee.

ii) Back-up Firearm – A department-issued or approved personal firearm that may be carried in addition to the primary duty firearm. Back-up

firearms are to be carried in a concealed manner and placed in a position to be utilized as a secondary firearm in an emergency situation. All modifications to any department backup firearms are prohibited without the approval of the department armorer. This includes modifications to personal backup firearms approved to be carried on duty.

(1) As a backup firearm, commissioned personnel may carry a sidearm that has been issued by the department or a personal sidearm approved by the New Mexico State Police Chief or designee. (Approved caliber/s are .38/9mm up to and including 45).

(2) Commissioned personnel will be required to qualify with a personal backup prior to requesting departmental approval and at each firearms qualification using the approved course of fire.

iii) Off-Duty Sidearm – A department-issued or approved sidearm may be carried off-duty at the discretion of the commissioned personnel. This firearm will be carried in a concealed manner. The officer/agent will have in their possession their badges and commission while carrying a concealed firearm off-duty.

(1) As an off-duty firearm, an officer/agent may carry any issued or approved on-duty firearm (primary or backup) or personal firearm that is not used on duty. The personal firearm must meet the requirements of this policy, and the officer must complete a firearm assessment and qualification in order to request permission to carry an off-duty firearm. Once the assessment and qualification are complete, the Rangemaster will enter the firearm information and qualification scores into the firearms database. The Rangemaster shall submit the information to the department armorer via the database for approval.

(2) The minimum acceptable caliber for an off-duty firearm will be .38/9mm up to and including 45. The minimum capacity for an off-duty firearm is five (5) rounds. Semi-autos must have a minimum trigger weight of four (4) pounds and revolvers will only be shot in double action.

(3) An officer/agent may only be qualified with two sidearms for off-duty carry.

(4) If an officer/agent requests to use the RDS on an off-duty firearm, a modified transition course is required to be completed to include qualifications.

iv) Personal Primary Sidearm – By request of the District Commander, Officers may be approved to carry a personally owned sidearm for duty purposes under the following conditions:

NOTE: It is recommended that an officer/agent consult with the armorer or designee prior to purchasing a desired sidearm/handgun for duty use.

(1) After completing and submitting a signed waiver, see *ADM 13b,* a firearm assessment and qualification will be required before approval will be granted to an officer/agent requesting to carry a personally owned sidearm. Once the assessment and qualification are complete, the Rangemaster will enter the firearm information and qualification scores into the firearms database. The Rangemaster shall submit the information to the department armorer via the database for approval. The information will be forwarded via the database through the armorer to the New Mexico State Police Chief/DPS Deputy Secretary – Operations or designee for final approval to carry the firearm on duty. Upon approval of the personal carry firearm, the department issued firearm will be turned in. A description of the firearm, including the color of the firearm, backstrap, magazine base plates, etc. will be provided in the comments section when submitting the firearm information via the database to the armorer.

(a) The officer/agent must not sustain more than two firearm-induced malfunctions during the firearm assessment and qualification for the sidearm to be deemed reliable enough to carry on duty.

(2) The officer/agent will adhere to the following criteria when personal sidearms/handguns are considered for primary on-duty use.

(a) The approved calibers for duty carry are a minimum of 9MM Luger/ maximum .45.

(b) Semi-autos must be equipped with night sights. If the firearm is equipped with RDS, it must be equipped with a separate and distinct back-up rear sight and fixed front night sight.

(c) Must have a minimum of 3 magazines or speed loaders, as applicable.

(d) Semi-autos must have a minimum trigger weight of four (4) pounds and revolvers will only be shot in double action.

(e) The barrel length will be three (3) inches minimum and five and one half (5 ½) inches maximum.

(f) The minimum ammunition capacity will be six rounds.

(g) The sidearm/handgun must be "as purchased" from a major manufacturer such as Browning, Colt, FN, Springfield Armory, , Glock, HK, Smith & Wesson, Beretta, Ruger, etc. Custom sidearms/handguns from major shops will be considered by the armorer on a case-by-case basis.

(h) The color of the handgun shall be appropriate for the assigned duty.

(i) When in Class "A" uniform, the sidearm will be black, stainless, or nickel plated. Officers/Agents may also carry sidearms that are OD Green and/or Desert Tan in color, as long as the grips and back-strap are black in color.

(ii) The sidearm will be inspected by the armorer or designee for suitability prior to approval.

(i) Equipment (i.e. holsters, magazine holders) must meet the approval of the Armorer for carrying the Personal Sidearm. The Officer/agent will be responsible for the purchase of all required equipment and ensure uniformity with authorized department uniforms. (i.e. basket weave for class A, BDU's)

(3) Red Dot System (RDS):

(a) Optical Enhancement Sighting Devices commonly known as Red Dot Sights or Holographic Sights from a quality manufacturer include but are not limited to Holosun, Aimpoint, Trijicon, Leopold, and Vortex with a maximum MOA of 3.25 may be authorized for use on personally owned firearms only in accordance with this policy.

(i) The sidearm/handgun and RDS must be "as purchased" from a major manufacturer. If the firearm purchased does not accept an authorized RDS, the firearm cannot be modified to accept the RDS outside of the manufacturer.

(b) If an RDS is authorized, a department-approved transition course, with qualifications, must be completed before the firearm is authorized/approved for on-duty carry.

(c) Proficiency must be shown to continue to carry the RDS annually. (Refer to the Firearms Range Manual for the course of fire.)

(4) Any modifications made to a personal primary firearm /sidearm used for on-duty purposes, including sights and grips, must be approved by the Department Armorer before and after modifications are made.

Modifications that will be permitted include aftermarket night sights and grips on firearms that have removable grips to accommodate the officer upon armorer approval. All internal modifications are **prohibited** unless specifically approved by the armorer. After any repairs are completed to a personal firearm, it must be re-inspected by the department armorer or designee prior to being used on duty.

v) An officer/agent may only be qualified with two personal sidearms/handguns for primary duty carry. If an officer elects to carry a personal handgun, he/she will be required to return the department-issued sidearm/handgun to the armorer prior to carrying the personal firearm on duty.

vi) Negligent Discharge - In the case of a negligent discharge, either with a firearm or electronic control device (Taser), the officer shall:
   (1) notify a supervisor immediately.
   (2) If it is negligent discharge with a firearm, a supervisor shall go to the scene to determine if the Investigations Bureau should be notified for further investigation.
   (3) If further investigation is not necessary, the supervisor shall complete internal correspondence documenting the incident and ensure the Office of the Chief and Standards Bureau are notified.
   (4) If a negligent discharge results in injury or death, refer to DPS policy *OPR: 29 Investigation of Use of Force Incidents Resulting in Death or Great Bodily Harm*.

vii) The Officer/Agent wishing to carry a personal sidearm/handgun must provide practice, qualification, and duty ammunition. If an officer chooses to use a personal firearm on duty and chooses the same caliber as the department issued sidearm/handgun, the officer will receive only one ammo allotment.

DPS commissioned employees shall NOT carry a firearm system on duty that they have not been approved to carry and have not successfully qualified with.

viii) Personal primary firearms
   (1) Service and maintenance: Personally owned primary firearms carried by officers/agents shall not be serviced or modified by the Department Armorer. It is the responsibility of the individual officer/agent to

ensure that any required maintenance or repairs are performed by a qualified and reputable armorer or gunsmith.

(2) Temporary issuance of Department Firearm: In the event a personally owned duty firearm must be sent out for maintenance or repair, a department-issued firearm will be temporarily assigned to the officer or agent for duty use.

(3) Inspection and return to service: Upon return of the personally owned firearm, it shall be inspected by the NMSP Armorer prior to being authorized for duty use. Once the firearm has passed inspection and is approved for service, the temporarily issued department firearm shall be returned to the Department Armorer.

ix) All department-issued firearms and department-issued ammunition, when not secured on the officer's person, shall be secured and/or stored in a safe manner. All department firearms and ammunition shall always be inaccessible to children or unauthorized personnel. Any time a department vehicle will be left unattended after hours or when an officer is off-duty, firearms and ammunition shall be removed from plain sight and stored in a concealed and safe manner which includes but is not limited to; the trunk, lockbox, home, etc. This will include firearms in police units in locking devices that are in plain sight.

c) Specific Requirements

i) Commissioned officers/agents shall have all issued and approved firearms at their immediate disposal while on duty, this includes when officers/agents ride double in department vehicles for special operations. The approved primary duty sidearm will be worn on their person while on duty.

ii) All firearms will be loaded with only authorized duty ammo while on or off-duty, except during practice or training, as follows:

(1) The duty sidearm will be fully loaded; magazines filled to capacity and one round chambered.

(2) The issued long guns will be half-loaded until needed for deployment; loaded magazine(s) with an empty chamber.

(3) Ball ammunition is ONLY authorized for qualifications and training.

iii) All firearms used for on-duty purposes, including backup firearms, will be properly maintained and available for inspection at all times.

iv) On-duty plain-clothes commissioned personnel may carry their firearm while in public view as long as the badge of office is displayed and the individual is dressed in accordance with ADM: 24 Uniforms, Grooming, and Equipment.

v) Any modifications to a retention device on department-issued holsters are prohibited. Tourniquet holsters may be attached to the duty holster but it must be approved by the Armorer to ensure retention devices are not effected.

vi) Undercover certified agents may carry department-authorized firearms during undercover operations at their own discretion. (Refer to the Firearms Range Manual for department-authorized firearms)

vii) The carrying of additional firearms by members of specialty teams shall be governed by established team policy and approved by the New Mexico State Police Chief.

viii) Commissioned personnel will be required to use only department-authorized factory ammunition. The armorer shall maintain a list of all authorized ammunition. (Refer to the Firearms Range Manual.)

ix) If the officer/agent chooses to carry a personal backup firearm, the officer/agent will be responsible for their ammunition. For a list of approved duty bullet weights for specific calibers. (Refer to the Firearms Range Manual.)

x) DPS Rangemasters are authorized to qualify retired DPS commissioned employees. To comply with LEOSA requirements, a retired DPS commissioned employee must qualify with the authorized DPS off-duty course of fire. Upon successful completion, the Rangemaster shall issue a completed "Retiree LEOSA Certification Card." Scores and serial numbers do not need to be reported to DPS or NMLEA.

xi) Commissioned personnel traveling on commercial airlines must meet the following requirements prior to carrying their approved sidearm on the aircraft:

(1) Obtain authorization from the Office of the Chief or his/her designee and the airline and/or airline captain.

(2) Employees must comply with FAA regulations.

d) Firearms Instructors and Rangemaster Responsibilities

All Firearms Instructors/ Range Operators conducting firearms qualifications shall have current certification for Firearms Instructor Course or Range

Operators Course. All instructors and operators shall have current CPR Training, First-Aid Training, and Tourniquet Training to conduct firearms qualifications.

i) Will be the ultimate authority on the range regardless of rank. Any decisions based on safety range (employee concerns, weather conditions, etc.) and the schedule of events are at his/her sole discretion.
ii) Will be responsible to ensure his/her Firearms Instructor Certification and General Instructor Certification are maintained and up to date. Will also attend a Bleeding Control course and maintain certification to instruct officers in the field in the use of a tourniquet.
iii) Will ensure any Firearms Range used by department employees for qualifications, remedial training, biennium training, or any other department training meets department needs for the course of instruction for the day. Range Master will ensure they meet any requirements or special restrictions for the range they are using.
iv) Will ensure that all firearms serial numbers match the firearms database entry and are checked for safety, serviceability, and cleanliness prior to qualification. If a firearm is found to be unsafe, in disrepair, unserviceable, or in a state of neglect, the district Rangemaster will immediately notify the commissioned personnel's chain of command and the armorer for appropriate disposition. The officer/agent will then be issued a replacement firearm.
v) Will conduct practical training and/or review firearms malfunctions, use of deadly force policy issues (OPR.01), and manipulation drills during all phases of qualifications and document the training has been completed following the completion of Phase 1 qualifications in the firearms database. Rangemasters will also document that tourniquet training has been completed by every commissioned officer at least once a year by submitting rosters to NMSP Advance Training.
vi) The Rangemaster is responsible for acknowledging range rules, Use of Force, and Tourniquet review with the officer annually. This will be documented by the officer when the officer submits their score into the firearms database.
vii) Will conduct all phases of qualifications as prescribed in the range masters manual and will ensure that all commissioned personnel within their district/bureau complete all firearms qualifications phases as required by this policy.

viii) Will ensure all target scoring is done as prescribed in Firearms Range Manual and ensure all qualification courses are conducted on the New Mexico Department of Public Safety, Law Enforcement Academy, approved paper scoring target.

ix) Will ensure the officer enters all scoring into the "Firearms Qualifications" database within three (3) calendar days of the completion of the qualification.

x) Firearms Instructors/Range Masters can only qualify an officer carrying an RDS only after the instructor has completed the RDS transition certification course.

e) Headquarters Armorer or Designee Responsibilities

i) Conduct Inventory of all department-owned firearms prior to issuing them to authorized personnel.

ii) The Department Armorer will be responsible for the care, maintenance, service, and issuance of department firearms.

iii) The Department Armorer shall develop and maintain the Range Masters Manual on an annual basis. A current version of the manual shall be attached to this policy

iv) Maintenance of a record/database of each firearm approved by the department for duty use.

v) Manage the storage, maintenance, and issuance of department ammunition.

vi) Submit an annual report of all commissioned personnel's qualifications scores to the New Mexico Law Enforcement Academy.

vii) Obtain written approval from the Chief prior to any sale or trade of department firearms.

(1) In the event a buy-back option is available, the Department Armorer shall obtain written approval from the Chief specifying the type and quantity of firearms authorized for individual buy-back.

(2) Only active New Mexico State Police (NMSP) commissioned personnel are eligible to participate in firearm buy-back programs.

f) Qualification

i) Recruit/lateral officers will be required to qualify two consecutive times with a minimum score of eighty percent (80%) with all department

firearms on all applicable courses of fire, prior to completion of the firearms portion of the academy training.

ii) Firearms qualifications will be conducted twice a year for all commissioned personnel. Only those commissioned agency personnel demonstrating proficiency in the use of agency-authorized firearms will be approved to carry such firearms. Proficiency training will be conducted twice a year and will be monitored by a certified Firearms Instructor or range master.

iii) During each firearms qualification, commissioned personnel shall qualify with a minimum score of eighty percent (80%) with all department-issued firearms and eighty percent (80%) with all personally owned firearms on all applicable courses of fire. Should commissioned personnel fail to qualify during the first attempt, that person will be allowed a second attempt to qualify immediately following the first failed attempt. Commissioned personnel shall be required to qualify once with a minimum score of eighty percent (80%) with all department-issued firearms and eighty percent (80%) with all personally owned firearms.

iv) If a commissioned employee is issued a different firearm/firearm, and it is the same type of firearm system being replaced (i.e. M&P, AR-15. 870, 642), only one passing qualification on the New Mexico State Police Phase 1 course of fire for the applicable firearm is required. The employee will not be required to qualify on the LEA courses of fire until the next scheduled qualification. All newly issued firearms will be zeroed and qualified with as soon as practical after receiving the firearm, or no later than seven (7) calendar days.

v) A personal off-duty firearm qualification will consist of firing the authorized off-duty course of fire once a year during phase one qualifications. The officer/agent must qualify with the DPS-authorized off-duty course of fire with a passing minimum score of 80%. If an officer chooses to carry a firearm in which he/she is already qualified to carry on-duty, the off-duty course is not required.

vi) All training and proficiency shall be documented. Documentation for training outside of qualifications shall be maintained in a district file. Documentation for qualifications must be entered into the "Firearms Qualifications" database on the CJIS intra-net site no later than three (3) calendar days following the completion of a qualification.

vii) Commissioned personnel must complete all required qualifications and trainings with all issued/approved firearms every year. Only ammunition that is department-issued/approved may be used during department qualifications.

viii) Commissioned personnel shall qualify and train with their firearms from the manner in which they are carried while on duty. All officers will utilize the issued or authorized hip holster that is used on a daily basis. Officers will utilize issued/approved equipment used to carry magazines and extra ammunition while qualifying with the applicable firearm(s).

ix) At least one of these qualifications will be a night or low-light qualification.

x) If commissioned personnel have an authorized backup sidearm, he/she will be required to qualify with the backup courses of fire during all required phases to carry the backup sidearm on duty.

xi) All commissioned personnel will wear the authorized BDU uniform while participating in training at the range. The only exceptions will be training conducted specifically for specialty teams. Team members are allowed to wear authorized team uniforms for these activities. Officers will be required to utilize eye and ear protection as well as wear a protective vest as per OPR.14 Wearing of Protective Vests.

xii) The Firearms Range Manual will describe the courses of fire, explain the steps for each course, and identify the periods of the two qualification phases. All qualification courses will be conducted on the approved New Mexico Department of Public Safety, Law Enforcement Academy, approved paper scoring target.

xiii) Upon returning to duty from authorized extended leave, commissioned personnel must make up missed annual qualifications.

g) Failure To Qualify/Remedial Training Procedure

If commissioned personnel fail to qualify on the second attempt during the initial firearms qualification by not achieving at least a minimum score of eighty percent (80%) with any department-issued firearms and eighty percent (80%) with any personally owned firearms, the range master will:

i) Immediately notify that person's District/Bureau Commander or Director who will authorize further remedial firearms training. The Commander shall ensure that the range master completes two to eight hours of initial

remedial firearms training with that person the day following the failed qualification.

ii) The commissioned personnel shall attain one minimum score of eighty percent (80%) with any department-issued firearms and eighty percent (80%) with any personally owned firearms on the failed course. That person will then be returned to their prior active-duty status.

iii) Should the commissioned personnel fail to qualify with a minimum score of eighty percent (80%) with any department-issued firearms and eighty percent (80%) with any personally owned firearms after the initial remedial firearms training, the range master will notify the District/Bureau Commander or Director, who will then notify the Department Armorer and the Office of the Chief.

iv) The commissioned personnel will be assigned to "administrative duties" and additional remedial firearms training will be scheduled with the Department Armorer or designee to take place within three working days immediately following the failed initial remedial firearms training. The commissioned personnel will not be allowed to perform their regular duties until they have passed this secondary remedial firearms training.

v) The department-issued marked unit and firearms will be secured by the District/Bureau Commander until that person returns to regular duties.

vi) The range master shall document the remedial firearms training actions taken regarding the commissioned personnel into the "Firearms Qualifications" database on the CJIS intra-net site.

vii) Should the commissioned personnel fail to achieve at least one minimum score of eighty percent (80%) with any department-issued firearms and eighty percent (80%) with any personally owned firearms in the secondary remedial firearms training, action will be taken by the Chief, which could include dismissal.

viii) Repeated failure to achieve a minimum passing score in any subsequent qualification phase may compel the Chief to take action, which may include dismissal.

ix) District Commanders shall ensure that range masters provide firearms training prior to every qualification to all commissioned personnel who have achieved scores of eighty percent (80.0%) to eighty-three percent (83.0%) on the previous qualification.

h) Procedure for Review, Inspection, and Approval of Department-Approved Firearms

i) The armor or designee is responsible for the review, inspection, and approval of Department-owned firearms prior to them being issued to field employees.

ii) Commissioned personnel requesting authorization to carry a personally owned firearm must have the firearm reviewed and inspected for serviceability by the armorer or designee. Refer to section 6. b. iv of this policy for further details.

iii) Commissioned personnel may only begin carrying the firearm for duty use after he/she has received written authorization from the New Mexico State Police Chief or designee.

iv) Once approved for carrying purposes, commissioned personnel shall, within three days of receiving authorization, provide the make, model, serial number, and caliber to the armorer or designee for purposes of updating the firearms database.

i) Procedure for Removal of Unsafe Firearm

i) Prior to conducting any firearms qualification, the instructor shall inspect all firearms for serviceability. Commissioned personnel will also inspect their issued firearms for any obvious problems and serviceability.

ii) If a firearm is found to be unsafe, it shall be immediately removed from service.

iii) Commissioned personnel shall contact the District/Bureau Commander or Director in order to have the district/bureau spare firearm issued on a temporary basis.

iv) The armorer shall be contacted as soon as practical to arrange for a replacement firearm.

v) The armorer shall replace/repair the unsafe firearm and update the firearms database, as appropriate. If it is a personally owned firearm, the officer will be responsible for all repairs.

j) Procedure for Record Keeping

i) The armorer shall maintain a record of all firearms approved by the department for official use.

ii) The armorer or designee shall maintain a database listing all division-issued firearms, including model and serial numbers and, to whom the firearm is issued.

iii) In the event a firearm is discovered to be unsafe, it shall be replaced according to the procedure described above. The newly issued replacement shall be entered into the database for inventory/tracking purposes.

k) Firearms in Department Facilities

i) Non-commissioned DPS employees, DPS contractors, and visitors are strictly prohibited from possessing a firearm inside any department-owned or leased building, even though they may possess a valid New Mexico Concealed Carry License.

ii) Non-commissioned Law Enforcement Academy firearms instructors or cadets attending the New Mexico Law Enforcement Academy or the State Police Academy may possess firearms inside department buildings while conducting or participating in firearms training.

iii) Non-DPS commissioned officers visiting a DPS facility on official business or attending training are permitted to carry firearms, consistent with this policy.

l) Yearly Ammunition Allotment

All personnel will be issued their yearly ammo allotment. Under no circumstances will any portion of the ammo allotment be withheld from any commissioned officer. The ammo allotment will consist of all qualifications, practice, and duty ammo for the calendar year. The allotment will be distributed at Phase One Qualifications by the District/Bureau range master.

7) ATTACHMENTS

a) Firearms Range Manual
b) Ammunition Allotment
c) NMSP Personal Primary Sidearm Waiver

8) APPROVAL

APPROVED BY: _____ **DATE:** 11/17/25

New Mexico State Police Chief