



## DEPARTMENT OF PUBLIC SAFETY



# Homeland Security Checklists

---

### Officer Checklist:

- When conducting traffic stops and after receiving a NCIC hit from the Terrorist Screening Center (TSC), abides by appropriate Handling Code that is given by communication specialist.
- After complying with handling code directions the officer/agent will immediately make contact with communications specialist and await further instructions.
- After receiving any terrorist/terrorism information i.e., traffic stop, walk-ins, or phone calls immediately notify the communication specialist to make contact with one of the district Intelligence Liaison Officers for further instructions.

### Intelligence Liaison Officer (ILO) Checklist:

- After receiving terrorism/terrorist information from an officer/agent immediately contact the Department of Public Safety Homeland Security Law Enforcement Liaison for further directions.
- Will be responsible for reviewing the Homeland Security Information Network-New Mexico for terrorism, officer safety, and other information/intelligence that would be beneficial to the officers/agents in their district.
- Will be responsible for disseminating terrorism and officer safety, information/intelligence to the officers/agents and local agencies within their district.

### Communication Specialist (CS) Checklist:

- Upon receiving a NCIC hit from the Terrorism Screening Center, communication specialist immediately notifies officer/agent of appropriate handling code.
- Contact Terrorist Screening Center at (866) 872-9001 and awaits further instructions.
- Will notify district commander of Terrorism Screening Center hit.
- Will notify the New Mexico All Source Intelligence Center of all terrorist screening center hits (505) 476-9625.