



DEPARTMENT OF PUBLIC SAFETY POLICIES & PROCEDURES



Subject: Policy & Procedure Manual		Policy Manual Introduction
Revision Number: 2	Effective Date: 07/09/2024	Original Issue Date: 04/20/2009

Mission Statement

To protect human life and property through the detection and prevention of criminal activity and enforcement of state laws. To provide vital leadership along with scientific, technical, operational, and training support to the criminal justice community and the public.

Core Values

R-Respect-We will respect diverse ideas, cultures and ethnicity, rendering service in a fair, courteous and dignified manner.

E-Excellence-We will be distinguished as a world class organization, providing superior service, exceeding customer expectations.

S-Service-We will be responsive to the citizens of New Mexico and provide the highest quality law enforcement service available.

P-Pride-We will display our pride by demonstrating dignity and self-respect through personal attitudes, actions and appearance.

E-Ethics-We will strive to maintain the highest level of ethical behavior possible.

C-Courtesy-We will be courteous at all times, without exception.

T-Teamwork-We will work together to improve the quality of life for all of the citizens we serve.

1) PURPOSE

- a) This manual shall contain all policies and procedures of the Department of Public Safety. Each division director shall maintain a DPS policy manual and make it available to their employees. This manual will also be readily available via the intranet, a.k.a. "Insider". The manual is intended to serve as a guide, and framework within, which employees can make decisions. It is not intended to cover every situation that may arise in the discharge of an employee's duties.

2) POLICY

- a) It is the policy of the Department of Public Safety to establish fair and consistent policies and procedures designed to ensure efficient and effective



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operations of the department. All employees are required to familiarize themselves and comply with applicable policies and procedures. Non-commissioned DPS employees are also governed by State Personnel Rules and Regulations. The New Mexico Administrative Code shall be applicable to those employees of the DPS, as appropriate.

3) APPLICABILITY

- a) This policy manual is applicable to all employees of the Department of Public Safety.

4) REFERENCES

- a) ADM: 01 Policy & Procedure Development
- b) CALEA Chapter 12 – Direction
- c) CALEA Chapter 15 – Planning and Research
- d) DPS – Policy Index

5) DEFINITIONS

- a) NONE

6) OPERATIONAL PROCEDURES

- a) NONE

7) ATTACHMENTS

- a) NONE

8) APPROVAL

APPROVED BY: s/ Jason R. Bowie DATE: July 9, 2024
DPS Cabinet Secretary