



## Newport News Police Department - Operational Manual

# OPS-495 - REPORTING OF CRIMINAL OFFENSES ON CHRISTOPHER NEWPORT UNIVERSITY PROPERTY

**Amends/Supersedes:** OPS-495 (08/29/1997)

**Date of Issue:** 10/01/2007

### I. GENERAL

- A. The Newport News Police Department, in an agreement with Christopher Newport University Campus Police, will adhere to this policy to collect and disclose crime offense information regarding campus property, to comply with the Crime Awareness Campus Act of 1990 (which establishes a minimum standard for the disclosure of campus crime statistics).
- B. All incident reports received by the Newport News Police Department that occur on Christopher Newport University property, with the exception of Criminal Homicide, will **not be reported** to the incident reporting system by the Newport News Police Department.
- C. For the purposes of this policy, "campus property" is defined as any building or property owned or controlled by the institution of higher education within the same reasonably contiguous area and used by the institution in direct support of, or related to its educational purposes.

### II. PROCEDURE

- A. When the Newport News Police Department is notified of a crime (incident), with the exception of criminal homicide, that occurs on Christopher Newport University campus property, the complainant will be advised to contact the University's campus police. The campus police will record the necessary information from the victim, investigate the incident and report the crime on their offense/incident report. It will not be necessary for the Newport News Police Department to take an incident report relating to the crime unless it is criminal homicide.
- B. The Newport News Police Department, upon the campus police department's request, will respond and provide investigative and technical assistance concerning any crime, to include assistance with the recovery of evidence.
- C. Should a criminal homicide occur on campus property, the Newport News Police will work as the primary investigative department, and work with the campus police to conduct the investigation.

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Chief of Police