



Newport News Police Department - Administrative Manual

ADM-315 – TOBACCO & MARIJUANA USAGE

Amends/Supersedes: ADM-315 (01/21/2021)

Date of Issue: 08/23/2021

I. GENERAL

- A. For the purposes of this policy, the use of tobacco or tobacco products shall be defined as the lighting, carrying, inhaling or exhaling, or holding of a lighted smoldering tobacco product such as cigarettes, cigars, pipes; the chewing of tobacco; the dipping of snuff; or the use of any other tobacco products not defined above to include any electronic cigarette devices, vaping products, and nicotine-free products that are used in the same manner as a tobacco or nicotine product. The use of marijuana shall be defined as inhalation or ingestion of cannabis plant products that contain THC.

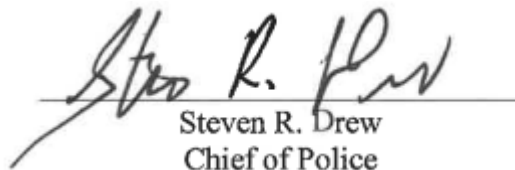
NOTE: This should not be construed to prohibit nicotine gum or nicotine patches while the user is participating in a smoking cessation program or therapy.

- B. All employees will comply with the following regarding tobacco products:
1. Chapter [33.1](#) of the Newport News City Code;
 2. Section [1402 Smoking and Tobacco Use Policy](#) and Section [1008 Public Safety Non-Tobacco Use Policy](#), of the City of Newport News Personnel Administration Manual; and the provisions of this policy.
- C. All employees will refrain from the use of marijuana, both on and off the job, and are subject to testing in accordance with PAM section [1205 Substance Abuse Police and Procedure](#).

II. PROCEDURE

For those employees who are not prohibited from using tobacco products by Section [1008 Public Safety Non-Tobacco Use Policy](#), the use of all tobacco products while on duty and/or in uniform and in direct contact with the public is prohibited. At other times, employees shall observe the following:

- A. The employee shall not be visible to the public; and
- B. The employee shall not use any tobacco product in an area through which others must pass to enter a City facility.



Steven R. Drew
Chief of Police