

Northern York County Regional Police Department

1445 East Canal Road Dover, PA 17315
Phone (717) 292-3647 Fax (717) 292-0364

RTK@nycrpd.org



RIGHT-TO-KNOW LAW REQUEST FORM

DATE OF REQUEST:

REQUEST SUBMITTED BY: U.S. MAIL E-MAIL FAX IN-PERSON

NAME OF REQUESTOR: EMAIL:

STREET ADDRESS:

CITY/STATE/ZIP: TELEPHONE:

RECORD(S) REQUESTED:

Be as specific as possible so that the Northern York County Regional Police can efficiently process your request. Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law and no limit has been placed on the number of records requested or made available for inspection or duplication. (Section 703)

Please check one of the following:

I request access to the records identified above.

I request a copy of the records identified above.

I request access to the records identified and a copy of these records.

Please note: Retain a copy of this request for your files. It is a required document if you would need to file an appeal.

Any fees associated with the duplication of requested records must be paid in full prior to the records being released. Acceptable forms of payment are cash, check or money order.

OFFICIAL USE ONLY

RTKL Request Tracking No.

Date Received

Date 5-Day Response Due